

OFFICE ORDER No.....*4*..... DATED ..*02.03.2024*

Sub: Estt:-Transfer and Posting -reg.

The following transfers and postings are ordered with immediate effect on Administrative exigencies.

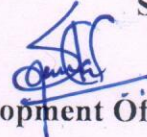
1. Shri.Bobish G., Assistant Showroom Manager, Administration (Estt.) Section, Coir Board Head Office, Kochi is transferred and posted to Coir Board SR&SD, Ernakulam.
2. Shri.Syam Babu K.S., Weaving Instructor, Export Marketing-I Section, Coir Board Head Office, Kochi is posted to Administration (Estt.) Section, Coir Board Head Office, Kochi in lieu of Shri.Bobish G.

The Officers under whom the above transferees are working will relieve them immediately, with instructions to report for duty at the new place/Section of posting, after complying with proper handing over/taking over formalities.

This issues with the approval of Chairman, Coir Board.

Approved for issue

Sd/-
Secretary


Development Officer (Adm.)

To

1. Shri.Bobish G., Assistant Showroom Manager, Adm. (Estt.) Section, H.O., Kochi.
2. Shri.Syam Babu K.S., Weaving Instructor, EM-I Section, H.O., Kochi

Copy to:

1. O/o the Chairman, Coir Board, Kochi
2. O/o the Secretary, Coir Board, Kochi
3. O/o of the Director (RDTE) i/c., CCRI, Coir Board, Kalavoor
4. Senior Accounts Officer (I/A), H.O, Coir Board, Kochi
5. Joint Director (Tech), CICT, Coir Board, Bengaluru
6. O/o the Joint Director (Plg.), H.O, Coir Board, Kochi
7. Zonal Director (West)
8. All Branch Officers of Coir Board
9. Showroom Manager Grade-II, SR&SD, Ernakulam
10. EM-I, Section, H.O. Coir Board, Kochi
11. All Sections, H.O. Coir Board, Kochi
12. All Sub Offices and SR & SDs of Coir Board
13. Personal Files
14. Stock File
15. ERS Section: For uploading the order in the E-Office Notice Board, Coir Board Website & AEBAS Portal for changing the Reporting Officer.