

कयर बोर्ड
सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार
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Coir Board

Ministry of M.S.M.E . Government of India
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OFFICE ORDER NO. 05.... DATED.... 09.03.2016....

Estt.-Promotion, Transfer & Postings –reg

The following promotions and transfers are ordered with immediate effect:

1. **Smt. Sabitha S., Technical Assistant (Spinning)** presently working at SFURTI Section, Head Office, Coir Board, Kochi is promoted to the post of **Extension Service Officer** in Pay Level-7 (Rs.44900-Rs.142400) of the Pay Matrix on regular basis.

On promotion, Smt. Sabitha S is transferred and posted to the Sub Regional Office, Coir Board, Ahmedabad.

2. **Shri Sudhir Pathak, Assistant Showroom Manager** presently working at Showroom and Sales Depot, Coir Board, Varanasi, UP is promoted to the post of **Showroom Manager Gr.III** in Pay Level-6 (Rs.35400- Rs.112400) of the Pay Matrix on regular basis.

On promotion, Shri Sudhir Pathak is transferred and posted to the Showroom and Sales Depot, Coir Board, Agarthala.

3. **Shri Gaddam Swamy Nagaiah, Assistant Showroom Manager** presently working in the Regional Office, Coir Board, Sindhudurg, Maharashtra is promoted to the post of **Showroom Manager Gr.III** in Pay Level-6 (Rs.35400- Rs.112400) of the Pay Matrix on regular basis.

On promotion, Shri Gaddam Swamy Nagaiah is transferred to the Showroom and Sales Depot, Coir Board, Kolkatta and posted as Showroom in-charge.

4. **Smt. Arya K.C., Upper Division Clerk** presently working in the Vigilance Section, Head Office, Coir Board, Kochi is promoted to the post of **Assistant** in Pay Level 6 (Rs.35400-Rs.112400) of the Pay Matrix on regular basis.

On promotion, Smt. Arya K.C is retained in the Vigilance Section, Head Office, Coir Board, Kochi.

The officers under whom the transferees are presently working shall relieve them immediately, with instructions to report for duty at their new place of posting after duly handing over charge and all official records, belongings and materials, under proper acknowledgement.

The promotees may exercise their option for fixation of pay on promotion either from the date of assumption of charge in the promoted post or from the date of accrual of their next annual increment. The option, if any, shall be submitted to the Head Office within one month from the date of receipt of this Order. In the absence of such option within the stipulated time, pay will be fixed from the date of assumption of charge in the promoted post.

This issues with the approval of Chairman, Coir Board.

Approved for issue

Sd/-
SECRETARY



DEVELOPMENT OFFICER (ADM)

To

1. Smt. Sabitha S., Technical Assistant (Spinning), SFURTI Section, HO, Coir Board, Kochi
2. Shri Sudhir Pathak, Assistant Showroom Manager, SR & SD, Coir Board, Varanasi, UP.
3. Shri Gaddam Swamy Nagaiah, Assistant Showroom Manager, RO, Coir Board, Sindhudurg
4. Smt. Arya K.C., Upper Division Clerk, Vigilance Section, Head Office, Coir Board, Kochi

Copy to:

1. O/o the Chairman, Coir Board, Kochi
2. O/o the Secretary, Coir Board, Kochi
3. O/o of the Director (RDTE)i/c, CCRI, Coir Board, Kalavoor
4. Senior Accounts Officer (I/A), HO, Coir Board, Kochi
5. Joint Director (Tech), CICT, Coir Board, Bengaluru
6. O/o of the Joint Director (Plg), HO, Coir Board, Kochi
7. All Zonal Directors
8. All Branch Officers of Coir Board
9. All Sections, HO, Kochi
10. All Sub Offices and SR & SDs of Coir Board
11. All concerned
12. Personal File of concerned
13. Stock File
14. ERS Section for uploading E-Office Notice Board & Official website of Coir Board.

[Issued from File No.: A-59/25/2021-ADM (PERSONNEL) (Comp No 9982)]