

कयर बोर्ड
सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार
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Coir Board

Ministry of M.S.M.E. Government of India
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A-59/25/2021-ADM (PERSONNEL)
Comp No 9982

09.03.2026

ORDER

Sub:-Additional Charge Arrangement-reg.

The duties of Accounts Officer (IA) entrusted to Shri Unnikrishnan Nair V.K., Accounts Officer (B&A), vide Office Order No.36 dated 25.08.2022 stands withdrawn.

Shri Prasad Kumar H., Accounts Manager, presently working at the Central Coir Research Institute, Coir Board, Kalavoor, Alappuzha is hereby assigned the additional charge of the post of Accounts Officer (IA) in Pay Level-7 (Rs.44,900-Rs.1,42,400) of the Pay Matrix, in addition to his normal duties at CCRI Coir Board, Kalavoor and Head Office, Coir Board, Kochi with immediate effect, until further orders.

The entrustment of the additional charge is purely temporary and is liable to be withdrawn at any time without notice. This charge arrangement shall not confer upon him any claim for seniority, regular appointment, or promotion to the said post. He shall discharge the duties and responsibilities of both posts diligently during the period of this arrangement.

This issues with the approval of Chairman, Coir Board.

Approved for issue

Sd/-
SECRETARY

DEVELOPMENT OFFICER(ADM)

To

1. Shri Unnikrishnan Nair V.K., Accounts Officer (B&A), HO, Coir Board, Kochi.
2. Shri Prasad Kumar H., Accounts Manager, CCRI, Coir Board, Kalavoor, Alappuzha.

Copy to:

1. O/o the Chairman, Coir Board, Kochi
2. O/o the Secretary, Coir Board, Kochi
3. O/o of the Director (RDTE)i/c, CCRI, Coir Board, Kalavoor
4. Senior Accounts Officer (I/A), HO, Coir Board, Kochi
5. Joint Director (Tech), CICT, Coir Board, Bengaluru
6. O/o of the Joint Director (Plg), HO, Coir Board, Kochi
7. All Zonal Directors
8. All Branch Officers of Coir Board
9. All Sections, HO, Kochi
10. All Sub Offices and SR & SDs of Coir Board
11. All concerned
12. Personal File of concerned
13. Stock File
14. ERS Section for uploading E-Office Notice Board & Official website of Coir Board.