

## **M/s. RAGHUNATH PATHAGAR**

**(Implementing Agency – Raghunath Coir Cluster)**

**Office:** House No.29, Seven Hills City, Post Ambapua, Via Berhampur,  
PS Gopalpur, District Ganjam - 760011

**Mobile:** +91-72055 55383, **Email:** r n p\_1994@yahoo.com

### **LIMITED TENDER DOCUMENT**

**TENDER REFERENCE No. SFURTI-II/ODI-RNCC/M/-01/2025-26**

**TENDER FOR THE SUPPLY, ERECTION AND COMMISSIONING OF  
2 NOS. OF AUTOMATIC TWO PLY COIR YARN SPINNING  
MACHINE WITH EQUIPMENTS & ITS ACCESSORIES FOR  
RAGHUNATH COIR CLUSTER ON TURNKEY BASIS.**

Date & Time of Release of Tender	30.12.2025, 10.00 AM
Last Date & Time for Submission of Bid	12.01.2026, 05.00 PM
Date & Time of Opening of Bid	13.01.2026, 3.00 PM

**Nodal Agency (SFURTI)  
COIR BOARD, KOCHI**

# CONTENTS

Clause	Topic	Page No.
1.	PREAMBLE .....	1
2.	SCOPE OF WORK.....	2
3.	QUALIFICATION CRITERIA.....	2
4.	LANGUAGE OF THE TENDER.....	3
5.	CLARIFICATION ON THE TENDER DOCUMENT.....	3
6.	AMENDMENT OF TENDER DOCUMENT .....	3
7.	AUTHORISATION OF THE TENDERER.....	3
8.	SUBMISSION OF TENDER DOCUMENT.....	4
9.	EARNEST MONEY DEPOSIT .....	4
10.	VALIDITY.....	5
11.	OPENING AND EVALUATION OF THE TENDER .....	5
12.	PRICE OFFER .....	5
13.	EVALUATION OF THE PRICE .....	6
14.	AWARD OF CONTRACT .....	6
15.	SECURITY DEPOSIT.....	6
16.	AGREEMENT .....	6
17.	ISSUE OF PURCHASE ORDER.....	7
18.	SCHEDULE OF SUPPLY .....	7
19.	PERFORMANCE TEST.....	7
20.	TRAINING OF STAFF.....	8
21.	WARRANTY .....	8
22.	PAYMENT TERMS .....	8
23.	PENALTY .....	9
24.	TERMINATION OF CONTRACT .....	9
25.	GENERAL CONDITIONS .....	9
26.	ARBITRATION .....	10
27.	JURISDICTION OF THE COURT .....	10

## ANNEXURES

I.	TECHNICAL SPECIFICATION.....	11
II.	COVERING LETTER .....	12
III.	DETAILS OF THE TENDERER .....	14
IV.	DECLARATION OF NOT HAVING BLACKLISTED .....	15
V.	BID SECURITY DECLARATION FORM.....	16
VI.	PRICE BID .....	17
VII.	CHECKLIST OF DOCUMENTS.....	18

**TENDER FOR THE SUPPLY, ERECTION AND COMMISSIONING OF  
2 NOS. OF AUTOMATIC TWO PLY COIR YARN SPINNING  
MACHINE WITH EQUIPMENTS & ITS ACCESSORIES FOR  
RAGHUNATH COIR CLUSTER ON TURNKEY BASIS**

<b>1.</b>	<b>PREAMBLE</b>
<p><b>Ministry of MSME, Government of India</b> has formulated “<b>Scheme of Fund for Regeneration of Traditional Industries (SFURTI)</b>”, for the development of Village industries and Coir clusters in order to organize the traditional industries and artisans for their growth and long term sustainability. <b>COIR BOARD, KOCHI</b> is the Nodal Agency for the development of coir clusters under the scheme, undertakes the role of programme fund management, in addition to monitoring and evaluation of project implementation.</p>	
<p>The scheme specifies the following institutional arrangement at the operational level:</p>	
<ul style="list-style-type: none"><li>➢ a Special Purpose Vehicle (SPV) be formed to develop and manage the cluster</li><li>➢ an Implementing Agency (IA) is appointed to undertake scheme implementation</li><li>➢ a Technical Agency (TA) is designated to assist and guide the scheme implementation</li></ul>	
<p><b>Raghunath Coir Cluster</b> is approved under the scheme. <b>M/s. Raghunath Coir Cluster SPV Trust</b>, having administrative office at Satasankha, Post- Birapurusottampur, Via-Pipili, Dist- Puri, Odisha, is the Special Purpose Vehicle (SPV) of the Cluster. <b>M/s.Raghunath Pathagar</b> is the Implementing agency of the cluster and <b>Coir Board, Kochi</b> is the designated Nodal Agency for the cluster.</p>	
<p>The scheme envisages establishment of upgraded production infrastructure, as the Common Facility Center (CFC), for the manufacturing of Coir products and stipulates the building construction and machinery procurement for the establishment of CFC should adhere the General Financial Rules (GFR) of Government of India. Accordingly, the tender procedures are being undertaken for the procurement of <b>2 Nos. of Automatic Two Ply Coir Yarn Spinning Machine with equipment's &amp; its accessories for the production of coir yarns</b>.</p>	
<p>In this context, on behalf of SPV, <b>M/s.Raghunath Pathagar</b>, the Implementing Agency (IA) of Raghunath Coir Cluster Cluster having administrative office at House No.29, Seven Hills City, Post Ambapua, Via Berhampur, PS Gopalpur, District Ganjam - 760011, invites sealed tenders from reputed manufacturers for the supply, erection and commissioning of 2 Nos of Automatic Two Ply Coir Yarn Spinning Machine with equipment's &amp; its accessories for the productions of Coir Yarn for the common Facility Center of Raghunath Coir Cluster on turnkey basis through transparent bidding process. The Tender notification has been published fixing the date of opening of tender as 13.01.2026 at 03.00 PM..</p>	

2.	<b>SCOPE OF WORK</b>	
<p>a) The successful tenderer should undertake supply, erection and commissioning of 2 Nos. of Automatic Two Ply Coir Yarn Spinning Machine with equipment's &amp; its accessories for the productions of coir yarn for the common Facility Center of Raghunath Coir Cluster on turnkey basis. The detailed specification is given in Annexure-I.</p> <p>b) The successful tenderer should adhere the schedule of supply and complete erection, commissioning and performance testing as prescribed in the schedule of supply (Chapter 18).</p> <p>c) The locations of contract execution are <b>CFC-4 : Satasankha, Post-Birapurusottampur, Via-Pipili, Dist-Puri, Odisha</b>. The successful tenderer should undertake supply, erection, commissioning and performance testing in the above said location.</p>		
3.	<b>QUALIFICATION CRITERIA</b>	
<b>Clause</b>	<b>Qualification Criteria</b>	<b>Supporting Document</b>
3(a)	The tenderer should be a registered legal entity.	<ul style="list-style-type: none"> <li>(i) In case of Private / Public Limited Companies, <ul style="list-style-type: none"> <li>• Copy of Incorporation Certificate issued by the Registrar of Companies</li> <li>• Copy of Memorandum and Articles of Association</li> </ul> </li> <li>(ii) In case of Partnership firm, <ul style="list-style-type: none"> <li>• Registered Partnership deed</li> </ul> </li> <li>(iii) In case of Proprietorship Concern, <ul style="list-style-type: none"> <li>• Copy of Udyog Aadhaar/ GST Registration Certificate / PAN Card.</li> </ul> </li> </ul>
3(b)	The tenderer should be a manufacturer of the machinery.	<ul style="list-style-type: none"> <li>(i) In case of Manufacturer, <ul style="list-style-type: none"> <li>• Copy of Udyam certificate/ GST registration.</li> <li>• Pan Card</li> </ul> </li> </ul>
3(c)	The tenderer should have at least 3 years of experience (as on	<ul style="list-style-type: none"> <li>(i) Purchase orders issued by clients</li> <li>(ii) Performance certificate issued by</li> </ul>

	30 <sup>th</sup> Dec 2025) in the field of manufacture/sales of similar items.	clients	
3(d)	The tenderer should have reported a minimum Average Annual Turnover of Rs.15.00 lakhs in the last three consecutive financial years i.e. 2022-23, 2023-24 and 2024-25	The Annual Report/ certified copies of Balance Sheet, Profit & Loss statement along with schedules for the last 3 consecutive financial years	
3(e)	The tenderer should not have been blacklisted for supply of any items or services by any Government departments/agency	The declaration form as per Annexure IV should be enclosed.	

<b>4. LANGUAGE OF THE TENDER</b>
The Tender prepared by the tenderer as well as all correspondences and documents relating to the Tender shall be in English language only. If the supporting documents are in a language other than English/Odia, the notarized translated English version of the documents should also be enclosed.

<b>5. CLARIFICATION ON THE TENDER DOCUMENT</b>
The tenderers may ask for queries in any of the clauses in the tender document within 3 days of release the tender. Such queries may be sent in writing to “M/s.Raghunath Pathagar, House No.29, Seven Hills City, Post Ambapua, Via Berhampur, PS Gopalpur, District Ganjam - 760011” or by e-mail to r n p_1994@yahoo.com. The IA will review the same, and where information sought is not clearly indicated or specified in the tender documents, will issue a Corrigendum.

<b>6. AMENDMENT OF TENDER DOCUMENT</b>
IA whether on its own initiative or as a result of a query, suggestion or comment of an Applicant or a Respondent, may modify the tender document by issuing an addendum or a corrigendum at any time before the opening of the tender, with the concurrence of the tender committee. Any such addendum or corrigendum will be communicated through mail to all the Applicants and the same will be binding on all Applicants, as the case may be.

<b>7. AUTHORISATION OF THE TENDERER</b>
(a) The Tender should be signed on each page by the tenderer or by the person who is duly authorized for the same by the tenderer.

<p>(b) A letter of Authorization from the competent authority authorizing the official to sign the tender documents should be submitted.</p>	
<b>8.</b>	<b>SUBMISSION OF TENDER DOCUMENT</b>
<p>(a) Every page of the terms and conditions of the tender document should be signed and enclosed with the tender, in token of having accepted the tender conditions. Failing which the tender will be rejected summarily.</p> <p>(b) Tenderers should ensure submission of all documents as per the Check list given in Annexure -VII.</p> <p>(c) Tenderers are requested to submit their bids in a sealed cover super scripted as "<b>Tender for the supply, erection and commissioning of 2 Nos. of Automatic Two Ply Coir Yarn Spinning Machine with equipment's &amp; its accessories for the productions of coir yarn for the common Facility Center of Raghunath Coir Cluster on turnkey basis</b>" and addressed to "<b>Raghunath Pathagara, House No-29, Seven Hills City, Post-Ambapua, Via-Berhampur, Dist-Ganjam, Odisha. Pin-760011</b>" mentioning the name and address of the Tenderer. <b>Tenders shall be submitted in sealed cover and unsealed tenders would summarily be rejected.</b></p> <p>(d) Tenders should be dropped only in the tender box kept at the office of "<b>Raghunath Pathagara, House No-29, Seven Hills City, Post-Ambapua, Via-Berhampur, Dist-Ganjam, Odisha. Pin-760011</b>" on or before 05.00 PM on 12.01.2026. Tenders will not be received by hand.</p> <p>(e) Alternatively, the tenders can be submitted through registered post so as to reach the above address on or before 05.00 PM on 12.01.2026. Tenders received after the specified time will not be considered and IA will not be liable or responsible for any postal delays.</p> <p>(f) A tender once submitted shall not be permitted to be altered or amended.</p>	
<b>9.</b>	<b>EARNEST MONEY DEPOSIT</b>
<p>(a) As per the Office Memorandum issued by Procurement policy Division, Department of Expenditure, Ministry of Finance vide letter no.F.9/4/2020-PPD dated 12.11.2020, the bidders are exempted from submission of EMD.</p> <p>(b) The tenderer should submit "<b>BID SECURITY DECLARATION</b>" as per the format given in Annexure V, failing which the bid is liable for rejection.</p> <p>(c) If the tenderer emerges as the successful bidder and after subsequent issuance of letter of acceptance by the IA, failure to sign the agreement, to remit the Security Deposit or to execute the contract as per tender conditions, will result in blacklist of the firm upto a maximum period of 3 years.</p>	

<b>10.</b>	<b>VALIDITY</b>
	<ul style="list-style-type: none"> <li>(a) The rate quoted in the Tender should be valid for the acceptance by the IA for a minimum period of 90 days from the date of opening of the Tender.</li> <li>(b) The accepted rate of the successful tenderer is valid till the entire contract is fully completed. Escalation in the rates will not be entertained under any circumstances.</li> </ul>
<b>11.</b>	<b>OPENING AND EVALUATION OF THE TENDER</b>
	<ul style="list-style-type: none"> <li>(a) The tender document received up to 5.00 PM as per the office clock on 11.01.2026 will be taken up for opening. Tenders received after specified date and time will not be accepted. The Tender will be opened by the Tender committee at 04.00 PM on 12.01.2026 in the presence of the available Tenderers/ representatives of the Tenderers who choose to be present. <b>The venue of the Bid opening shall be at the Coir Board, Bhubaneswar, Odisha.</b> The Tenderers or their authorized agents are allowed to be present at the time of opening of the tenders.</li> <li>(b) Tender Committee will inform the attested and unattested corrections, before the Tenderers and sign all such corrections in the presence of the Tenderers. If any of the Tenderers or agents not present then, in such cases the Committee will open the tender of the absentee Tenderer and take out the unattested corrections and communicate it to them. The absentee Tenderer should accept the corrections without any question whatsoever.</li> <li>(c) If the date fixed for opening of the tender happens to be a Government holiday, the sealed tenders will be opened at 04.00 PM on the next day.</li> </ul>
<b>12.</b>	<b>PRICE OFFER</b>
	<ul style="list-style-type: none"> <li>(a) The price bid should be prepared as per Annexure-VI.</li> <li>(b) The price should be neatly and legibly written both in figures and words.</li> <li>(c) In case of discrepancy between the prices quoted in words and figures lower of the two shall be considered.</li> <li>(d) If a bidder quotes NIL charges/consideration, the bid shall be treated as unresponsive and will not be considered.</li> <li>(e) Price bid should not contain any commercial conditions. Variation in the commercial terms and conditions of the tender document will not be accepted.</li> </ul>

<b>13.</b>	<b>EVALUATION OF THE PRICE</b>
	<ul style="list-style-type: none"> <li>(a) The Tender committee will examine for complete, properly signed and error-free nature of the Price quoted by the bidder.</li> <li>(b) The comparison of the rates offered shall be based on the total all inclusive rates offered (i.e. sum of all inclusive rate offered for all the tendered items).</li> </ul>
<b>14.</b>	<b>AWARD OF CONTRACT</b>
	<ul style="list-style-type: none"> <li>(a) The Tenderer who has quoted lowest price (L1) will be issued the ‘Letter of Acceptance’ by the Implementing Agency.</li> <li>(b) In unavoidable circumstances, such as receipt of very limited bids or the proposal prices are substantially higher than the market value / updated cost estimate or available budget, the committee may decide upon resorting to Negotiation with the lowest evaluated responsive bidder. In such cases, the Tenderer who has quoted lowest price (L1) will be invited for negotiations and after finalizing the negotiated rate, Letter of Acceptance will be issued.</li> </ul>
<b>15.</b>	<b>SECURITY DEPOSIT</b>
	<ul style="list-style-type: none"> <li>(a) On receipt of the Letter of Acceptance from IA, the successful tenderer should remit a Security Deposit (SD) of <b>5% of the value of the contract</b> in the form of Account payee Demand Draft from any Indian Nationalized/Scheduled Commercial Bank or irrevocable Bank Guarantee with a validity period of one year in favour of “Raghunath Pathagara”, within 3 (Three) working days from the date of receipt of letter of acceptance.</li> <li>(b) Any other amount pending with IA will not be adjusted under any circumstances, against the Security Deposit if so requested.</li> <li>(c) Security Deposit amount remitted will not earn any interest.</li> </ul>
<b>16.</b>	<b>AGREEMENT</b>
	<p>The successful tenderer should execute an agreement as may be drawn up to suit the conditions on a non-judicial stamp paper of value, as prescribed in law on the date of remittance of Security Deposit and shall pay for all stamps and legal expenses incidental thereto. In the event of failure to execute the agreement, within the time prescribed, the SD amount remitted by the tenderer will be forfeited besides cancelling the Tender.</p>

17.	<b>ISSUE OF PURCHASE ORDER</b>
<p>After payment of Security Deposit and successful execution of the agreement, Purchase Order will be released within 3 days by the IA. The successful tenderer should complete the supply, erection &amp; commissioning and performance test of 2 Nos. of Automatic Two Ply Coir Yarn Spinning Machine with equipment's &amp; its accessories on turnkey basis within stipulated time from the date of receipt of Purchase Order (Chapter 18).</p>	
18.	<b>SCHEDULE OF SUPPLY</b>
<p>(a) The specification of Automatic Two Ply Coir Yarn Spinning Machine with equipment's &amp; its accessories should be as per Annexure-I.</p> <p>(b) The supply, erection &amp; commissioning and performance test of 2 Nos. of Automatic Two Ply Coir Yarn Spinning Machine with equipment's &amp; its accessories shall be completed <b>within 30 days from the date of issue of purchase order</b>. Delay beyond this period will attract penalty.</p> <p>(c) The 2 Nos. of Automatic Two Ply Coir Yarn Spinning Machine with equipment's &amp; its accessories should be delivered and installed at <b>Satasankha, Post-Birapurusottampur, Via-Pipili, Dist-Puri, Odisha.</b></p> <p>(d) If the contract is not completed within the stipulated time or extended time, Tender Committee will hold full authority to cancel the tender or take any such action that will be deemed fit to the occasion at the risk and cost of the successful tenderer. Such cancellation will entail forfeiture of Security Deposit.</p> <p>(e) In the event of non- performance of the contractual provisions or failure to effect the supply, erection &amp; commissioning and performance test within the stipulated time or during the extended period and if it is found that the supplier, has not fulfilled the contractual obligation with IA in any manner during the currency of the contract or also found on later date, Tender Committee reserves the right to disqualify such supplier to participate in future tenders or black list the firm up to a maximum period of 3 years.</p> <p>(f) Every step will be taken by the IA to make infrastructure ready at the scheduled time of dispatch of Machinery, equipments and its accessories. If there is any delay due to any reason on the part of the IA, release of payment will be considered on the basis of delivery schedule given in Purchase Order.</p>	
19.	<b>PERFORMANCE TEST</b>
<p>(a) The successful tenderer shall demonstrate the performance of the of the Automatic Two Ply Coir Yarn Spinning Machine, equipments &amp; its accessories in complete conformity with the relevant technical specifications and performance parameters as specified in the Purchase Order.</p>	

	<p>(b) This demonstration should be done as stipulated by the IA.</p> <p>(c) The performance tests should be completed within 7 days from the date of delivery of 2 Nos. of Automatic Two Ply Coir Yarn Spinning Machine, equipment &amp; its accessories. However the period of supply, erection, commissioning and performance test should not exceed the period stipulated in the schedule of supply (Chapter 18).</p>
<b>20.</b>	<b>TRAINING OF STAFF</b>
	<p>(a) The successful tenderer should provide training to Staffs on the operation and maintenance of 2 Nos. of Automatic Two Ply Coir Yarn Spinning Machine, equipments &amp; its accessories after completion of the performance test.</p> <p>(b) The successful tenderer should provide 2 hard copies and soft copies of brochures &amp; operation manuals for Automatic Two Ply Coir Yarn Spinning machine, equipments &amp; its accessories to IA.</p>
<b>21.</b>	<b>WARRANTY</b>
	<p>(a) The 2 Nos. of Automatic Two Ply Coir Yarn Spinning Machine, equipments &amp; its accessories are to be guaranteed for a period of 12 months from the date of completion of performance test against manufacturing defect, bad workman ship or poor performance.</p> <p>(b) During warranty period of 12 months the successful tenderer should attend any call from IA immediately, in case of any problems, related to operation or malfunctioning of the Automatic Two Ply Coir Yarn Spinning Machine, equipments &amp; its accessories without any delay for regular operation of the machinery. The above service should be done at Free of cost.</p>
<b>22.</b>	<b>PAYMENT TERMS</b>
	<p>(a) <b>30% of contract value</b> will be paid as advance on execution of agreement against Bank guarantee. The Tenderer should produce Bank guarantee for the equal amount, which should be valid for a minimum period of 12 months. If necessary the bank guarantee should be extended for the required period as requested by IA.</p> <p>(b) <b>40% of the contract value will be paid</b>, against bills, on receipt of the complete set of machinery, equipments and its accessories as per the order in full in good condition, at the CFC site, after acceptance by the tender committee.</p> <p>(OR) <b>Alternatively, the bidder may opt for 50% of Contract value</b> on supply of the complete set of machinery, equipments and its accessories as per the order in full in good condition, at the CFC site, after acceptance by the tender committee, instead of claiming first installment of <b>30% as advance payment</b> against bank guarantee.</p> <p>(c) <b>The balance 45% and SD</b> will be paid on successful completion of performance test.</p>

(d) IA also reserves the right to recover any dues from the tenderer, which is found on later date, during audit/excess payment, after final settlement is made to them. The successful tenderer is liable to pay such dues to the IA immediately on demand, without raising any dispute/protest.

### **23. PENALTY**

- (a) Failure to execute the entire contract **within 45 days** from the date of issue of purchase order will attract a penalty of 1% per week, on the full value of the contract upto a maximum of 5%. Delays beyond that period will be viewed as violation of the contract terms and will be dealt accordingly.
- (b) Any delay on the part of IA should be intimated and sorted out immediately without affecting the progress of works. This would no way restrict IA from levying penalty.

### **24. TERMINATION OF CONTRACT**

IA reserves the right to terminate the contract at any time during the validity period on account of non-fulfillment of contract or for any of the reasons.

### **25. GENERAL CONDITIONS**

- (a) Conditional tender in any form will not be accepted.
- (b) Any notice regarding any matters, to the supplier shall deemed to be sufficiently served, if given in writing to his usual or last known place of business.
- (c) The Tender Committee reserves the right to reject any or all the tenders without assigning any reason thereof.
- (d) Tender committee reserves the right to relax or waive or amend any of the tender conditions.
- (e) The successful tenderer shall not outsource/off load either full or part of the work to any other agency / individual.
- (f) If the performance of the tenderer is not as per the schedule, then tender committee reserves the right to cancel / reallocate full or part of the contract, at any stage of the contract execution.

<b>26.</b>	<b>ARBITRATION</b>
	<p>(a) In case of any dispute in the tender, including interpretation, if any, on the clauses of the tender or the agreement to be executed, the matter shall be referred by IA / Tenderer to an Arbitrator to be appointed by the Parties hereto by mutual agreement. If no such Arbitrator could be appointed by mutual consent, the matter may then be referred to the Chairman, Coir Board, Kochi for nominating an Arbitrator, the Arbitration proceedings being governed by the Arbitration and Conciliation (Amendment) Act 2015.</p> <p>(b) The venue of the Arbitration shall be at the Coir Board, Bhubaneswar, Odisha. The decision of the Arbitrator shall be final and binding on both the parties to the Arbitration.</p> <p>(c) The Arbitrator may with the mutual consent of the parties, extend the time for making the award. The award to be passed by the Arbitrator is enforceable in the court at Ganjam only.</p>
<b>27.</b>	<b>JURISDICTION OF THE COURT</b>

Any dispute arising out of non-fulfillment of any of the terms and conditions of this Agreement or any other dispute arising out of the arbitration award will be subject to the jurisdiction of the Courts in the City of Ganjam only.

We agree to the above terms and conditions.

**SIGNATURE OF THE TENDERER:**

**DATE:**

**NAME IN BLOCK LETTERS:**

**DESIGNATION:**

**ADDRESS:**

## ANNEXURE – I

**The below specifications are minimum requirements. The Supplier should strictly follow the specification which is given below.**

### **TECHNICAL SPECIFICATION**

#### **Automatic Two Ply Coir Yarn Spinning Machine**

##### **(i) Specification for Product / Machinery Output / Performance (Strict adherence-required)**

<b>Product Requirement / Machine Output / Performance</b>	
Output Capacity per machine	Minimum 80kg / 8 hours, Depending on yarn runnage
Finished product (Yarn) range	100 to 200 meter runnage for loose twist yarn 230 meters and above runnage for hard twist yarn.

**The tenderer shall offer the Double Head Double Conveyor type Coir Yarn Spinning Machine with Auto feeding system strictly meeting the above requirements on Product / Machinery output.**

##### **(ii) Machinery Specification (Equivalent / Superior specification required)**

<b>S.No.</b>		<b>Specifications</b>
1	Turbo Cleaning Machine with Motor - 1 No	Power : 3 HP (2HP + 1 HP)
2	Two Ply Coir Yarn Spinning Machine - 2 Nos	Double head, Double combing with 1.5 HP 1440 RPM, Capacity: As prescribed in item (i)
3	Auto feeder for Double head Spinning Machine- 2 Nos.	With 1 HP 1440 RPM Counter shaft type and Panel Board
4	Auto Rewinding Machine - 1 No	Included of standard quality suitable for the main machinery.

**Note: All required ISI standard motors, starter, main switch, cables with electrical feedings and accessories are included in the supply along with machinery.**

**COVERING LETTER**

Date: \_\_\_\_\_

From,

Name:  
Address:  
Ph:  
Fax:  
E-mail:

To,

The President,  
M/s.Raghunath Pathagar,  
House No.29, Seven Hills City, Post Ambapua,  
Via Berhampur, PS Gopalpur,  
District Ganjam – 760011

Sir,

Sub: Tender for the supply, erection and commissioning of 2 Nos. of Automatic Two Ply Coir Yarn Spinning Machine, equipments & its accessories on turnkey basis - Submission of Tender document – Reg.

Ref: Your Tender Notice Dt. ....

With reference to your tender notice, we submit herewith our sealed Tender for the supply, erection and commissioning of 2 Nos. of Automatic Two Ply Coir Yarn Spinning Machine, equipments & its accessories on turnkey basis, as specified by IA in this tender document.

We enclose the following documents:

- 1) Tender conditions duly signed in each page and enclosed in token of accepting the Tender conditions
- 2) Authorization letter from the Company for the person to sign the tender.
- 3) Details of the Tenderer (as per Annexure-III)
- 4) Declaration for not having black listed by any other Govt. agencies (as per Annexure-IV).
- 5) Bid Security Declaration form (as per Annexure V)
- 6) The copy of certificate of incorporation/registration (If applicable)
- 7) Copy of Memorandum and Articles of Association (If applicable)
- 8) Copy of Registered Partnership deed, in case of Partnership Firm (If applicable)
- 9) Copy of Udyog Aadhaar, GST Registration Certificate & PAN Card

- 10) Latest I.T return.
- 11) Price Bid as per Annexure-VI of the tender document.
- 12) Notarized translated English version of the documents in a language other than English/Odia, if any.

Yours faithfully,

**SIGNATURE OF THE TENDERER**

**Encl: As stated above**

**ANNEXURE - III**  
**DETAILS OF THE TENDERER**

1. Name of the Tenderer	
2. Registered Office Address	<p>Telephone Number:          Fax :          Email :          Website, if any</p>
3. Contact Person	<p>Name:          Designation:          Phone:          Mobile:          Email:</p>
4. Date of Incorporation	
5. Legal Status	Proprietorship/partnership/Pvt. Limited/Public Limited/ others(Pl. mention)
6. Eligible license holder of	
7. Brief profile of the tenderer	
8. Number of staffs on regular payroll	<p>Technical:          Administration:</p>
9. PAN Number	
10. GST Registration Number	

**SIGNATURE OF THE TENDERER**  
**(with seal and address)**

**ANNEXURE - IV**

**CERTIFICATE**

Date: \_\_\_\_\_

Certified that M/s...../ the firm /company or its partners / share holders had not been blacklisted by any Government Agencies.

**SIGNATURE OF THE TENDERER**

**BID SECURITY DECLARATION FORM**

Date: \_\_\_\_\_

To

The President,  
M/s.Raghunath Pathagar,  
House No.29, Seven Hills City, Post Ambapua,  
Via Berhampur, PS Gopalpur,  
District Ganjam – 760011

*Tender No. SFURTI-II/ODI-RNCC/M-01/2025-26 dated 29.12.2025*

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be blacklisted from bidding for any contract for a maximum period of 3 years from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We have withdrawn / modified / amended or failure to sign the agreement or to remit the Security Deposit or to execute the contract as per tender conditions, during the period of bid validity specified in the tender document.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

**SIGNATURE OF THE TENDERER**  
**(with seal and address)**

**ANNEXURE - VI****PRICE BID**

<b>S.No</b>	<b>Name of the Machinery</b>	<b>Quantity (in Nos.)</b>	<b>Basic price per unit</b>	<b>(Amount in Rs.)</b>			<b>Total Price per unit including taxes</b>
				<b>SGST</b>	<b>CGST</b>	<b>IGST</b>	
1.	Automatic Two Ply Coir Yarn Spinning Machine (Annexure – I)	1 No.					
2.	Erection & Commissioning charges including transportation, loading and unloading etc.	-					
<b>Grand Total</b>							

**Amount in Words:** Rupees \_\_\_\_\_ only

**SIGNATURE OF THE TENDERER**  
(with seal and address)

**Lowest Evaluated Price:** The Grand Total Cost with Taxes in the above table will be evaluated to identify the lowest evaluated price

**ANNEXURE - VII****CHECKLIST OF DOCUMENTS****Documents to be enclosed:**

S.No	Checklist	Enclosed (Yes/No)	Reference in the Bid (Page No.)
1.	A covering letter on your letter head addressed to the President, M/s.Raghunath Pathagar, House No.29, Seven Hills City, Post Ambapua, Via Berhampur, PS Gopalpur, District Ganjam - 760011 (as per Annexure-II)		
2.	Tender conditions duly signed in each page and enclosed in token of accepting the Tender conditions		
3.	Authorization letter from the Company for the person to sign the tender		
4.	Details of the Tenderer (as per Annexure-III)		
5.	Declaration for not having black listed by any other Govt. agencies (as per Annexure-IV)		
6.	Bid Security Declaration form (as per Annexure V)		
7.	The copy of certificate of incorporation/registration.		
8.	Copy of Memorandum and Articles of Association		
9.	Copy of Registered Partnership deed, in case of Partnership Firm		
10.	Copy of Udyam Certificate		
11.	Copy of GST certificate and Pan Card		
12.	Latest I.T return		
13.	Price Bid as per Annexure-VI of the tender document		
14.	Notarized translated English version of the documents in a language other than English/Odia, if any		

**Note: Tenders submitted in unsealed cover would summarily be rejected.**