



कयर बोर्ड COIR BOARD

(सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार)
Ministry of MSME, Govt. of India)

कयर हउस / Coir House
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No: A-59/22/2021-ADM (P)

Date: 26.08.2025

ORDER

Sub: Charge Arrangement- reg

Shri. T. Rajendran Nair, Assistant presently working in the Administration (P) Section, Head Office, Coir Board, Kochi is given the additional charge of PS to Chairman with immediate effect, until further orders. This is in addition to his normal duties in Administration (P) section.

This issues with the approval Chairman, Coir Board.

Approved for issue

Sd/-
Secretary


Development Officer (Adm.)

To,

Shri. T Rajendran Nair,
Assistant,
Administration (P) Section.
Coir Board, Kochi- 16

Copy to:

1. O/o the Chairman, Coir Board, Kochi
2. O/o the Secretary, Coir Board, Kochi
3. O/o the Director (RDTE) i/c., CCRI, Kalavoor
4. O/o the Director (Mktg.) i/c., Coir Board, Kochi
5. Senior Accounts Officer, Coir Board, Kochi
6. Joint Director (Tech), CICT, Bangalore
7. O/o the Joint Director (Plg.), Coir Board, Kochi
8. All Zonal Directors
9. All Branch Officers of Coir Board
10. All Sections at Head Office, Coir Board, Kochi
11. All Sub Offices and SR & SDs
12. Personal File
13. Stock File
14. ERS Section: To upload the Order in the E-Office Notice Board, Coir Board Website.