



कयर बोर्ड Coir Board

(सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार)
Ministry of MS&ME, Govt. of India)

कयर हाउस, एम.जी.रोड., कोच्ची - 682016
Coir House, M.G. Road, Kochi - 682016
नगर / Gram : COIR BOARD
दूरभाष / Ph : 0484-2351954, 2351807, 2351788
फैक्स / Fax : 0484-2370034, 2354397
ई-मेल / E-mail : info@coirboard.org
वेब / Web : www.coirboard.nic.in, www.coirboard.gov.in

I-11013(11)/1/2025-ERS

03.07.2025

CIRCULAR

Sub: Assignment of Courses on iGOT Karmayogi Portal

The Ministry of MSME, in compliance with the direction of Secretary, MSME, the following Courses on the iGOT Karmayogi Portal have been identified for capacity building of Officers / Officials.

Sl. No.	Name of the Course	Course Designed by	Duration of Course	Course Link
(i)	Vigilance Clearance	Institute of Secretariat Training and Management	40 Minutes	https://portal.igotkarmayogi.gov.in/app/toc/do_114085907179880448160/overview
(ii)	Conduct Rules	Institute of Secretariat Training and Management	1 hour 22 Minutes	https://portal.igotkarmayogi.gov.in/app/toc/do_113827496476262400124/overview
(iii)	Annual performance appraisal report	Institute of Secretariat Training and Management	38 Minutes	https://portal.igotkarmayogi.gov.in/app/toc/do_1134655011921100801100/overview

All Officers / employees working in Coir Board at all levels are requested to complete the above courses on or before 11.07.2025.

After completion of all courses, employees may forward the course completion certificate(s) to: igotatcb@gmail.com for record purposes.

This is issued with the approval of Secretary, Coir Board.


Development Officer (ERS)

To

All the Establishments of the Board
All Sections at Head Office
Web-site / E-Office