



सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार
Ministry of MSME, Government of India

कोयर बोर्ड COIR BOARD

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OFFICE ORDER NO..17.... DATED....21.05.2025..

Estt. -Promotion, Transfer & Postings -reg

Shri Jomon Jacob, Extension Service Officer presently working at NCT& DC, Coir Board, Kalavoor, Alappuzha, is promoted to the post of Development Officer in Level 10 (56,100-1,77,500) of the Pay Matrix, with immediate effect.

On promotion, Shri Jomon Jacob is transferred to Head Office, Coir Board, Kochi, and posted as Development Officer at Domestic Marketing & ERS Sections as Branch Head, until further orders.

Further, Shri Reji K.V., Deputy Director, presently working at ERS Section along with the charge of Domesting Marketing Section, Head Office, Kochi is transferred and posted to Export Marketing Section along with the charge of Vigilance Section, as Branch Head, until further orders. The other duties already assigned to Shri Reji K V will continue as usual, until further orders.

The Officers under whom the above officials are currently working shall relieve them immediately, with instructions to report for duty at their new place of posting, after handing over/taking over of all official belongings, responsibilities etc. held by them, under proper authentication.

The Promotee may exercise his option for fixation of pay on promotion either from the date of joining duty in the promoted post or on the date of accrual of his annual increment. The option for pay, if any, has to be received in the Head Office within one month from the date of receipt of this Order. If no option is received within the time stipulated, the pay will be fixed with effect from the date of reporting for duty in the promoted post.

This issues with the approval of Chairman, Coir Board.

Approved for issue

Sd/-
SECRETARY

JOINT DIRECTOR (PLG.)

To

1. Shri Reji K.V., Deputy Director, ERS Section, Head Office, Kochi.
2. Shri Jomon Jacob, Extension Service Officer, NCT& DC, Kalavoor, Alappuzha

Copy to,

1. O/o the Chairman, Coir Board, Kochi
2. O/o the Secretary, Coir Board, Kochi
3. O/o Director (RDTE), CCRI, Coir Board, Kalavoor
4. Director (M) i/c, HO, Coir Board, Kochi
5. Senior Accounts Officer (I/A), HO, Coir Board, Kochi
6. Joint Director (Tech), CICT, Coir Board, Bengaluru
7. Joint Director (Plg), HO, Coir Board, Kochi
8. All Zonal Directors
9. NCT & DC, Kalavoor, Alappuzha
10. All Branch Officers of Coir Board
11. All Sections, HO, Kochi
12. All Sub Offices and SR & SDs of Coir Board
13. All concerned
14. Personal File of concerned
15. ERS Section for uploading E-Office Notice Board & Official website of Coir Board
16. Stock File

[Issued from File No :A-32012/1/2020-ADM(PERSONNEL) - (Comp No 7700)]