



सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार
Ministry of MSME, Government of India

करार बोर्ड COIR BOARD

एम. जी. रोड, कोच्ची 682016

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OFFICE ORDER NO...16.... DATED...21.05.2025

Estt. -Promotion & Postings -reg

Shri Anoop Gopinath K.G., Upper Division Clerk, presently working at ADM (Estt.), Head Office, Coir Board, Kochi, is promoted to the post of Assistant in Level 6 (35,400-1,12,400) of the Pay Matrix, with immediate effect.

On promotion, Shri Anoop Gopinath K.G., is retained in the ADM(Estt.) Section, Head Office, Kochi. He will continue as caretaker, until further orders.

The Promotee may exercise his option for fixation of pay on promotion either from the date of joining duty in the promoted post or on the date of accrual of his annual increment. The option for pay, if any, has to be received in the Head Office within one month from the date of receipt of this Order. If no option is received within the time stipulated, the pay will be fixed with effect from the date of reporting for duty in the promoted post.

This issues with the approval of Chairman, Coir Board.

Approved for issue

Sd/-
SECRETARY

JOINT DIRECTOR (PLG.)

To

Shri Anoop Gopinath K.G., Upper Division Clerk, ADM (Estt.), H O, Coir Board, Kochi.

Copy to,

1. O/o the Chairman, Coir Board, Kochi
2. O/o the Secretary, Coir Board, Kochi
3. O/o Director (RDTE), CCRI, Coir Board, Kalavoor
4. Director (M) i/c, HO, Coir Board, Kochi
5. Senior Accounts Officer (I/A), HO, Coir Board, Kochi
6. Joint Director (Tech), CICT, Coir Board, Bengaluru
7. Joint Director (Plg), HO, Coir Board, Kochi
8. All Zonal Directors
9. All Branch Officers of Coir Board
10. All Sections, HO, Kochi
11. All Sub Offices and SR & SDs of Coir Board
12. All concerned
13. Personal File of concerned
14. ERS Section for uploading E-Office Notice Board & Official website of Coir Board
15. Stock File

[Issued from File No :A-32014/1/2021-ADM(PERSONNEL)-(Comp No 9944)]