



कयर बोर्ड
COIR BOARD

(सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार)
Ministry of MSME, Govt. of India)

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F-12016/1/2022-ADM(PERSONNEL)

06.02.2025

ORDER

Sub: Nomination of Nodal Officer-reg

In pursuance of the instructions received from the Ministry to improve digital presence and ensure up-to-date information, Shri Babu V L, System Administrator, is hereby nominated as the Nodal Officer for coordinating with NIC and overseeing the process of updating respective schemes' portals.

The Nodal Officer may initiate and follow the process of updating the respective portals regularly to ensure they reflect the most current and accurate information in all respects. The Nodal Officer will ensure that the update process is carried out consistently and any discrepancies or issues identified in the portals are reported and addressed promptly.

This issues with the approval of Secretary, Coir Board.

Development Officer (Adm.)

To

1. Shri. Babu V L, System Administrator, Head Office, Kochi

Copy to:

1. O/o Hon'ble Chairman, Coir Board
2. O/o Secretary, Coir Board
3. O/o.Director (RDTE), CCRI, Kalavoor
4. Director (M) i/c. Coir Board, Kochi
5. Senior Accounts Officer, Coir Board, Kochi
6. Joint Director (Tech), CICT, Bangalore
7. Joint Director (Plg.), Coir Board, Kochi
8. All Zonal Directors
9. All the Branch Officers of Coir Board
10. All Sections at Head Office, Coir Board, Kochi
11. All Sub Offices & Coir Board Showrooms
12. Personal File
13. Stock File
14. ERS Section: For necessary action to upload the Order in the E-Office Notice Board & Coir Board Website.