



कयर बोर्ड
COIR BOARD

(सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार
Ministry of MSME, Govt. of India)

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OFFICE ORDER No. 10 DATED 21.02.2025

Sub: Estt.-Transfer & Posting-reg.

Shri.Sabu P.N., Extension Service Officer, presently working in the Coir Board Sub Regional Office, Hyderabad is transferred and posted to Coir Board Regional Office, Kalavoor, Alappuzha, Kerala with immediate effect.

Shri.Thanseeb P.Y., Assistant Showroom Manager, SR&SD, Hyderabad is given the charge of Coir Board Sub Regional Office, Hyderabad in addition to his normal duties at SR&SD, Hyderabad, until further orders.

Since the transfer of Shri.Sabu P.N., is on his request, he will not be eligible for Transfer Grant. The Officer under whom the transferee is working will relieve him immediately, with instructions to report for duty at the new place of posting, after complying with proper handing over/taking over formalities.

This issues with the approval of Chairman, Coir Board.

Approved for issue

Sd/-
Secretary

[Signature]
Development Officer (Adm.)

To

1. Shri.Sabu P.N., Extension Service Officer, Sub Regional Office, Hyderabad
2. Shri.Thanseeb P.Y., Assistant Showroom Manager, SR&SD, Hyderabad

Copy to:

1. O/o Chairman, Coir Board
2. O/o Secretary, Coir Board
3. Director (RDTE) i/c., CCRI, Kalavoor
4. Director (M) i/c. Coir Board, Kochi
5. Senior Accounts Officer, Coir Board, Kochi
6. Joint Director (Tech), CICT, Bangalore
7. Joint Director (Plg.), Coir Board, Kochi
8. All Zonal Directors
9. All the Branch Officers of Coir Board
10. Regional Office, Kalavoor, Alappuzha
11. Sub Regional Office, Hyderabad
12. SR&SD, Hyderabad
13. All Sections at Head Office, Coir Board, Kochi
14. All Sub Offices & Coir Board Showrooms
15. Personal File
16. Stock File
17. ERS Section: For necessary action to upload the Order in the E-Office Notice Board, Coir Board Website & AEBAS Portal for changing the Reporting Officer.

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