



सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार
Ministry of MSME, Government of India

कोयर् बोर्ड COIR BOARD

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OFFICE ORDER NO..04... DATED...03.02.2025..

Estt. -Promotion & Postings -reg

Shri Durgadas T, Assistant, presently working in the Regional Office, Coir Board, Bhubaneswar and Smt. Lalitha P. K., Assistant, presently working in the ERS Section, Head Office, Coir Board, Kochi, are promoted to the post of Section Officer in Pay Level 7 (44,900-1,42,400) in the Pay Matrix, with immediate effect.

On promotion, the above officials are retained at their present place of posting. The posting order will be issued separately.

The Promotees may exercise their option for fixation of pay on promotion either from the date of joining duty in the promoted post or on the date of accrual of their annual increment. The option for pay, if any, has to be received in the Head Office within one month from the date of receipt of this Order. If no option is received within the time stipulated, the pay will be fixed with effect from the date of reporting for duty in the promoted post.

This issues with the approval of Chairman, Coir Board.

Approved for issue

Sd/-
SECRETARY

DEVELOPMENT OFFICER (ADM)

To

1. Shri Durgadas T, Assistant, Regional Office, Coir Board, Bhubaneswar.
2. Smt. Lalitha P. K., Assistant, ERS Section, Head Office, Coir Board, Kochi.

Copy to,

1. O/o the Chairman, Coir Board, Kochi
2. O/o the Secretary, Coir Board, Kochi
3. O/o Director (RDTE), CCRI, Coir Board, Kalavoor
4. Director (M) i/c, HO, Coir Board, Kochi
5. Senior Accounts Officer (I/A), HO, Coir Board, Kochi
6. Joint Director (Tech), CICT, Coir Board, Bengaluru
7. Joint Director (Plg), HO, Coir Board, Kochi
8. All Zonal Directors
9. Regional Office, Coir Board, Bangalore
10. SR & SD, Connaught Place, New Delhi
11. All Branch Officers of Coir Board
12. All Sections, HO, Kochi
13. All Sub Offices and SR & SDs of Coir Board
14. All concerned
15. Personal File of concerned
16. ERS Section for uploading E-Office Notice Board & Official website of Coir Board
17. Stock File

[Issued from File No.: A-59/25/2021-ADM(PERSONNEL) (Comp No 9982)]