



कयर बोर्ड  
**COIR BOARD**

(सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार  
Ministry of MSME, Govt. of India)

कयर हाउस / Coir House  
एम.जी.रोड / M.G. Road  
कोच्ची / Kochi-682 016  
दूरभाष / Ph: 0484-2351954  
2351807, 2351788  
ई-मेल / E-mail: adm@coirboard.org  
info@coirboard.org  
वेब / Web: www.coirboard.gov.in

**OFFICE ORDER No. ....1.....DATED. 08.01.2025**

**Sub: Estt.- Promotion, Transfer & Posting – reg.**

The following promotions, transfer and postings are ordered with immediate effect:

1. Shri.Aji V., Hamal Cum Stitcher, presently working at Hindustan Coir, Coir Board, Kalavoor, Alappuzha is promoted to the post of Driver (Senior) in Level-4 (25500-81100) in the Pay Matrix with immediate effect.

On promotion, Shri.Aji V., is transferred and posted to CCRI, Coir Board, Alappuzha, until further orders.

2. Shri.Subhash G., Hamal Cum Stitcher, presently working at SR&SD, Coir Board, Thiruvananthapuram is promoted to the post of Driver (Senior) in Level-4 (25500-81100) in the Pay Matrix with immediate effect.

On promotion, Shri.Subhash G., is transferred and posted to Chairman's Section, Head Office, Coir Board, Kochi, until further orders.

The Promotees may exercise their option for fixation of pay on promotion either from the date of joining duty in the promoted post or on the date of accrual of their annual increment. The option for pay, if any, has to be received in the Head Office within one month from the date of receipt of this Order. If no option is received within the time stipulated, the pay will be fixed with effect from the date of reporting for duty in the promoted post.

This issues with the approval of Chairman, Coir Board.

*(Approved for issue)*

Sd/-  
**SECRETARY**

**DEVELOPMENT OFFICER (ADM)**

To

1. Shri.Aji V., Hamal Cum Stitcher, Hindustan Coir, Coir Board, Kalavoor, Alappuzha
2. Shri.Subhash G., Hamal Cum Stitcher, SR&SD, Thiruvananthapuram

COIR BOARD



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Copy to:

1. O/o Hon'ble Chairman, Coir Board
2. O/o Secretary, Coir Board
3. O/o.Director (RDTE), CCRI, Kalavoor
4. Director (M) i/c. Coir Board, Kochi
5. Senior Accounts Officer, Coir Board, Kochi
6. Joint Director (Tech), CICT, Bangalore
7. Joint Director (Plg.), Coir Board, Kochi
8. All Zonal Directors
9. All the Branch Officers of Coir Board
10. Hindustan Coir, Kalavoor, Alappuzha
11. SR&SD, Thiruvananthapuram
12. All Sections at Head Office, Coir Board, Kochi
13. All Sub Offices & Coir Board Showrooms
14. Personal File
15. Stock File
16. ERS Section: For necessary action to upload the Order in the E-Office Notice Board, Coir Board Website & AEBAS Portal for changing the Reporting Officer.

**[Issued from Computer No:13700/ File No.A-32022/1/2023-ADM(P)]**