



कयर बोर्ड  
**COIR BOARD**  
(सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार  
Ministry of MSME, Govt. of India)

कयर हाउस / Coir House  
एम.जी.रोड / M.G. Road  
कोच्ची / Kochi-682 016  
दूरभाष / Ph: 0484-2351954  
2351807, 2351788  
ई-मेल / E-mail: adm@coirboard.org  
info@coirboard.org  
वेब / Web: www.coirboard.gov.in

A-59/25/2021-ADM (PERSONNEL)

12.11.2024

**ORDER**

**Sub:- Dispensation of Additional Charge- reg.**

The following charge dispensations are ordered with immediate effect:

1. The additional charge to the post of Accounts Manager given to Shri.Prasadkumar H., Assistant, Accounts Section, Head Office, Kochi vide Order No.A-22020/4/2015-Adm (Personnel) dated 09.08.2024 is dispensed with immediate effect.
2. The full additional charge of the post of Assistant given to Shri.Midhun C.G., Upper Division Clerk, CCRI, Alleppey and Shri.Amal Mathew, Junior Stenographer, Showroom Accounts Section, Head Office vide Order No.A-32022/1/2017-Adm (Personnel) dated 02.08.2022 is also dispensed with immediate effect.

This issues with the approval of Chairman, Coir Board.

Sd/-  
SECRETARY

(Approved for issue)

ADMINISTRATIVE OFFICER ( i/c.)

To,

1. Shri.Prasadkumar H., Assistant, Accounts Section, Head Office, Kochi
2. Shri.Midhun C.G., Upper Division Clerk, CCRI, Alleppey
3. Shri.Amal Mathew, Junior Stenographer, Showroom Accounts Section, Head Office

Copy to:

1. O/o Hon'ble Chairman, Coir Board
2. O/o Secretary, Coir Board
3. O/o.Director (RDTE), CCRI, Kalavoor
4. Director (M) i/c. Coir Board, Kochi
5. Senior Accounts Officer, Coir Board, Kochi
6. Joint Director (Tech), CICT, Bangalore
7. Joint Director (Plg.), Coir Board, Kochi
8. All Zonal Directors
9. All the Branch Officers of Coir Board
10. All Sections at Head Office, Coir Board, Kochi
11. All Sub Offices & Coir Board Showrooms
12. Personal File
13. Stock File
14. ERS Section: For necessary action to upload the Order in the E-Office Notice Board, Coir Board Website