



सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार
Ministry of MSME, Government of India

कर बोर्ड COIR BOARD

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OFFICE ORDER NO. 59 DATED 01.11.2024

Estt. – Transfer & Postings, Work arrangements -:-reg

In order to ensure smooth functioning, increase efficiency by utilizing the available staff strength at optimum level and thereby effective implementation of all the schemes and services of the Board in public interest, the following transfer & postings and work arrangements, are ordered with immediate effect.

a). TRANSFER & POSTINGS

Sl. No	Name and Designation of the Employee	Present Place of posting	Proposed place of posting
1	Shri Raja K., Senior Scientific Officer	CCRI, Kalavoor	CICT, Bengaluru
2	Shri Rajendran Nair T., Assistant	CICT, Bengaluru	ADM (P) Section, HO, Kochi
3	Shri Sabu T.V., Extension Service Officer	RO, Pollachi	SRO, Port Blair (Charge of REC, Thanjavur is given to Smt Salini Sasi K, ESO, REC, Thanjavur)
4	Shri Sumesh K.S., Showroom Mgr Grd-II	SR &SD, Chennai	RO, Pollachi as OIC
5	Shri Afsal M.M., Asth. Showroom Manager	RO, Pollachi	SR &SD, Chennai as in Charge
6	Shri Ram Tej Pathak, Hamal Cum Stitcher.	SR & SD, Kanpur (Closed)	SR & SD, Varanasi
7	Shri Varun Kumar, HCS	SR & SD, Kanpur (Closed)	SR & SD, Dehradun
8	Shri Jayanand C.K., ECTA	SRO, Port Blair	In Charge of Stores, CCRI, (On Request)
9	Shri Sunil Kumar B., ESO	RO, Bhubaneswar	SRO, Guwahati as OIC (Charge of RO, Bhubaneswar & CBEC, Balasore and RO, Rajahmundry is given to Shri Durga Das T., Assistant, RO, BBSR).
10	Shri Rohit Kumar Das, Assistant	Accounts Sn, HO, Kochi	RO, Bhubaneswar
11	Shri Rupesh K.P., Shift Supervisor,	CCRI, Kalavoor	CBEC, Balasore
12	Shri Arun S. Kumar, LDC	RO, Rajahmundry	Accounts Section, HO.

13	Shri Pushparaj T.S., Weaver.	SRO, Ahmedabad	RO, Kalavoor (On Request)
14	Shri Subabu K.H., UDC	SR & SD, Mumbai	RO, Kalavoor (On Request)
15	Shri Pradeepan V., Showroom Mgr., Grd-III	SR &SD, Jaipur	SR & SD, Varanasi as in charge with additional charge of SR & SD, Allahabad till further orders
16	Shri Midhun C.G.,UDC	CCRI, Kalavoor	ADM (P) Section

b). WORK ARRANGEMENT

Sl. No	Name and Designation of the Employee	Present posting	Proposed posting
1	Smt Bindu A.S., Section Officer	ID Section	ADM (P) Section (Shri Syamkumar K, SO, will look after Adm (Est) Section until further orders.
2	Shri Saleem R.M., Section Officer	Internal Audit	SFURTI Section
3	Smt Josephine Girly Section Officer	SFURTI Section	ID Section
4	Shri Anoop Gopinath K.G., UDC	ADM (Estt.) Section	ID Section (He will continue to perform the duties of Caretaker until further orders)
5	Shri Vijayakumar C G, UDC	ADM (P) Section	SFURTI Section
6	Smt Jisha S.,UDC	SFURTI Section	S & T Section
7	Shri Aji Paul, Junior Auditor	Secretary's Section	ADM (P) Section in addition to his normal duties at present.
8	Smt Vasanthamma M K, Deputy Director	Domestic Mktg Division	ID Division
9	Shri Reji K V Deputy Director	ERS Division	Mktg Division. He will look after ERS Division also for the time being

The officers under whom the above transferees are working will relieve them immediately within four working days after proper handing/taking over without fail. If the transferee is not relieved within four working days as above without valid reasons and permission of competent authority, it will be treated as the transferee is relieved and will proceed to new place of posting after proper handing over the charge.

This issues with the approval of Chairman, Coir Board vide orders dated 01.11.2024.

ह/Sd/-
सचिव/ SECRETARY

जारी करने हेतु स्वीकृत/Approved for issue

प्रशासनिक अधिकारी (प्रभारी)/Administrative Officer (i/c)

To

1. Smt Vasanthamma M K, Deputy Director (Mktg), HO, Kochi
2. Shri Raja K, Senior Scientific Officer, CCRI, Kalavoor
3. Shri K V Reji, Deputy Director (ERS), HO, Kochi
4. Shri Syamkumar K, SO, Adm Section, HO, Kochi
5. Smt Bindu A S, SO, ID Section, HO, Kochi
6. Smt Josephine Girly, SO, SFURTI, HO, Kochi
7. Shri Sabu TV, ESO. RO, Pollachi
8. Shri Sunil Kumar B, ESO, RO, Bhubaneswar
9. Shri Sumesh KS, Showroom Mgr Grd-II, SR & SD, Chennai
10. Shri Saleem R M, SO, Internal Audit, Kochi
11. Smt Salini Sasi, ESO, REC, Thanjavur
12. Shri Durgadas T, Assistant, RO, Bhubaneswar
13. Shri Rajendran Nair T, Assistant, CICT, Bengaluru
14. Shri Rohit Kumar Das, Assistant, Accounts Section, HO, Kochi
15. Shri Pradeepan V, Showroom Manager Grade III, SR & SD, Jaipur.
16. Shri Jayanand CK, ECTA, SRO, Port Blair
17. Shri Rupesh K. P, Shift Supervisor, CCRI, Kalavoor
18. Shri Midhun C G, UDC, CCRI, Kalavoor
19. Shri Anoop Gopinath K G, UDC, ADM (Est), Section, HO, Kochi
20. Shri Vijayakumar CG, UDC, ADM(P) Section, HO, Kochi
21. Shri Aji Paul, Jr Auditor, HO, Kochi
22. Shri Subabu K H, UDC, SR & SD, Mumbai
23. Smt Jisha S, UDC, SFURTI Section, HO, Kochi
24. Shri Afsal M M, ASM, RO, Pollachi
25. Shri Pushparaj T S, Weaver, SRO, Ahmedabad
26. Shri Arun S Kumar, LDC, RO, Rajahmundry
27. Shri Ram Tej Pathak, HCS, SR & SD Kanpur
28. Shri Varun Kumar, HCS, SR & SD Kanpur

Copy to,

1. O/o the Chairman, Coir Board
2. O/o the Secretary, Coir Board
3. O/o Director (RDTE), CCRI, Kalavoor
4. Director (M) i/c, Coir Board, Kochi
5. Senior Accounts Officer (I/A), HO, Kochi
6. Joint Director (Tech), CICT, Bengaluru
7. Joint Director (Plg), Coir Board, Kochi
8. All Zonal Directors
9. All Branch Officers of Coir Board
10. All Sections, HO, Kochi
11. All the Sub Offices and SR & SDs of Coir Board
12. All concerned
13. Personal File of concerned
14. ERS Section for uploading E-Office Notice Board & Official website of Coir Board
15. Stock File

Issued from File No.: A-22011/1/2016-ADM(PERSONNEL)-Part(1) (Comp No 6470)