

# कयर बोर्ड Coir Board

(सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार Ministry of MS&ME, Govt. of India) कयर हाउस, एम.जी.रोड., कोच्ची - 682016 Coir House, M.G. Road, Kochi - 682016 तार/ Gram : COIR BOARD दूरभाष/ Ph : 0484-2351954, 2351807, 2351788 फैक्स / Fax : 0484-2370034, 2354397 ई-मेल/ E-mail : info@coirboard.org बेब/ Web : www.coirboard.nic.in, www.coirboard.gov.in

# I-11013(14)/1/2024-ERS

#### Dated.01.10.2024

## CIRCULAR

As per the directive issued by the Secretary, DoPT, the HR Section of the Ministry of MSME, Government of India vide Office Memorandum No.A-52/2/2022-HR dt.20.09.2024 has instructed all the Ministries/Departments/Organizations should complete on-boarding of all employees on iGOT Karmayogi Platform. It is mandatory that the following mandatory courses available on the IGOT Karmayogi portal are required to be completed by officers/employees working in Government of India at all levels:

- 1. Code of Conduct for Government Employees
- 2. Introduction to Emerging Technologies
- 3. Y-Break Yoga at Workplace
- 4. Orientation Module on Mission LiFE
- 5. Stay Safe in Cyber Space, and
- 6. Prevention of Sexual Harassment of Women at Workplace

The link to the curated collection of mandated courses to be completed by all officials is given below:

#### https://portal.igotkarmayogi.gov.in/app/curatedCollections/do 138685729166295041168

Hence, all the officers and staff of Coir Board are hereby requested to Login/Register on the iGOT portal, enroll in the aforementioned courses and complete them by 15<sup>th</sup> October, 2024. Upon completion, download the course certificates from the portal and forward the same to ERS Section for the submission of a compliance report to the Ministry by 15th October 2024.

This issues with the approval of Joint Director (Plg).

Deputy Director (ERS)

To

- 1. All the Establishments of the Board
- 2. All Sections at Head Office
- 3. Web-site / E-Office

### Steps for Registration and Login to the iGOT Karmayogi Portal



Registration URL : https://portal.igotkarmayogi.gov.in/public/signup

Email : Please use your NIC email ID, allotted for e-office and click "Send OTP" Button

Collect the OTP from NIC email inbox and type the OTP and click "Verify" Button

✓ M Inbox (9,029) - info@co	urb X 📓 Karmayogi Bharat X 📓 Karmayogi Bharat X 📓 Karmayogi Bharat X 🚱 Email: Inbox (\$081) X	🖁 Karmayogi Bharat ×   + — 🗇 X
$\leftarrow$ $\rightarrow$ C $\cong$ email.	jov.in/#1	(\$ ☆ (\$)
		BABUVL ASSISTANT -
Mail Contacts Cal	endar Tasks Briefcase Preferences My Dashboard	<u>ن</u>
New Message 🔹 👻	Reply Reply to All Forward Archive Delete Spam Archive Delete Spam	Read More View -
▼ Mail Folders 🔅	□ Sorted by Date  T 100+ conversation	Is OTP to verify Email 1 message
🛓 Inbox (5081) 👻	🗋 • kbalert 10:10 AM	From: (kbalert@karmayogibharat.net)
🛅 Sent	Welcome to iGOT Karmayogi Activate your account now! - [logo] [Logo] Namaste Karmayogi! We are delighted to welcome you to the iGOT Karmayogi F 🏴	To: (BABUV.L ASSISTANT)
Drafts (8)	• kbalert     1008 AM	
Trash	OTP to verify Email - Your One-Time Password (OTP) to verify your email ID on Karmayogi Bharat is 832593. This OTP will remain valid for 15 minutes until 03-1 🌬	Your One Time Passward (OTP) to verify your small ID
	🗋 🔹 kbalert 957 AM	832593. This OTP will remain valid for 15 minutes until
ProbablySpam	OTP to verify Email - Your One-Time Password (OTP) to verify your email ID on Karmayogi Bharat is 228978. This OTP will remain valid for 15 minutes until 03-1 🏲	expires, please generate a new OTP if needed.
SMS SMS	🗋 🔹 kbalert 9:44 AM	
Saved Searches	OTP to verify Email - Your One-Time Password (OTP) to verify your email ID on Karmayogi Bharat is 228978. This OTP will remain valid for 15 minutes until 03-1 🏲	
▼ Tags 🔅	🗌 • info sbiepay Oct 02 7:51 PM	
Emails with StickyNotes	SCHEDULED Production Server DOWNTIME NOTIFICATION (4323): State Bank of India - Dear Merchants, Please be advised that State Bank of India, UPI -	
<ul> <li>Zimlets</li> </ul>	🗋 • info sbiepay Oct 02 7:51 PM	Reply - Reply to All - Forward - More Actions
	SCHEDULED Production Server DOWNTIME NOTIFICATION (4323): State Bank of India - Dear Merchants, Please be advised that State Bank of India, UPI - P	
	🗋 • info sbiepay Oct 02 7:18 PM	
	SCHEDULED Production Server DOWNTIME NOTIFICATION (4321): State Bank of India - Dear Merchants, Please be advised that State Bank of India, UPI > P	
et et October 2024 > >>	Cct 02 7:17 PM Oct 02 7:17 PM	
S M T W T F S	SCHEDULED Production Server DOWNTIME NOTIFICATION (4321): State Bank of India - Dear Merchants, Please be advised that State Bank of India, UPI > P	
6 7 8 9 10 11 12	BACKUP TEAM     Oct 02 1:22 PM	
13 14 15 16 17 18 19 20 21 22 23 24 25 26	JOB FAILED FOR NOTIFICATION - This is a system generated mail, Kindly reply to below mentioned mail ids only. Backup Job Failed for Job 'KL62CBIP-WIN-F 🏴	
27 28 29 30 31 1 2	BACKUP TEAM Oct 02 1:22 PM	
3 4 5 6 7 8 9	JOB FAILED FOR NOTIFICATION - This is a system generated mail. Kindly reply to below mentioned mail ids only. Backup Job Failed for Job 'KL62CBIP-DB-Mt' P	
Type here to sea	ran hall h h h 🖉 🕐 💆 🖉 🙆 🖉 🙂 🖉	🐉 Near record \land 면 🔛 대 ENG 03-10-2024 🔞

💌 M Inbox (8,029) - info@coirt: X 🔯 Karmayogi Bharat X 🔯 Karmayogi Bharat X   🚰 Karmayogi Bharat X   🚱 Email: Inbox (5080)	x   😨 Karmayogi Bharat x   + — 🗗 X
← → C 😫 portal.igotkarmayogi.gov.in/public/signup	☆ ② :
	Mobile Number *
	send OTP
	Coir board Search Coir Board Under Ministry of Micro, Small and Medium Enterprises Agro and Rural Industry
Air	I agree to the IGOT karmayogi's Terms of Service & Privacy Policy SIGN UP eady have an account? Sign in here
📲 🔎 Type here to search 🛛 🕼 🔛 🔁 💽 📰 🖕 🧿 🦁 🦉 🧑 🖉	Nifty bank -0.88% へ 亞 戸 40 ENG 09-54 民(1) ENG 09-54 民(1) (1) (1) (1) (1) (1) (1) (1) (1) (1)

**Mobile**: Enter your mobile number, click **"Send OTP"**, Enter OTP received on your mobile and Click **"Verify"** Button.

Organisation : Type "Coir Board" in the organization area and click search, Select Coir Board

Click all check boxes and click "Sign UP"

Inbox (9,030) - info@co	irts: 🗙   😨 Karmayogi Bharat 🛛 🗙   🎇 Karmayogi Bharat 🛛 X   🚰 Karmayogi Bharat	🗴 🞯 Email: Inbox (5080) 🗙 🔡 Karmayogi Bharat X   + — 🗖	×		
← → C 🖙 email.	gov.in/#1	+ ☆ (	<b>9</b> :		
		🖂 🔻 ininbox 🛛 😋 BABUVL ASSIS	STANT -		
Mail Contacts Cal	endar Tasks Briefcase Preferences My Dashboard		U		
New Message 🔹 👻	Reply Reply to All Forward Archive Delete Spam 🚔  💆 🛷 Actions 🕶	Read More	View 🔹		
▼ Mail Folders ©	□ Sorted by Date ∇ 100+ conversations	Welcome to iGOT Karmayogi Activate your account now!	1 message		
🎍 Inbox (5080) 👻	🔲 🖷 kbalert 10:10 AM 着	our dynamic learning community.	-		
🛅 Sent	Welcome to IGOT Karmayogi Activate your account nowl - [logo] [Logo] Namaste Karmayogii We are d 🤌	Here is how to get started on your journey			
Drafts (8)	w kbalert     10:08 AM	Here to new to get barrou on your journey.			
Junk Trach	OTP to verify Email - Your One-Time Password (OTP) to verify your email ID on Karmayogi Bharat is 8325! 🏴				
a office (2224)	9:57 AM	Create your Password			
ProhablySnam	OTP to verify Email - Your One-Time Password (OTP) to verify your email ID on Karmayogi Bharat is 2289' 🏲	Before you start your learning journey, please take a moment to			
SMS	9.44 AM	create your password.			
Saved Searches	OTP to verify Email - Your One-Time Password (OTP) to verify your email ID on Karmayogi Bharat is 2289'	Create Password			
▼ Tags 📀	Oct 02 7:51 PM				
Emails with StickyNotes	SCHEDULED Production Server DOWNTIME NOTIFICATION (4323): State Bank of India - Dear Merc.				
Zimlets	Oct 02 7:51 PM	Sign in with Ease			
	SCHEDULED Production Server DOWNTIME NOTIFICATION (4323): State Bank of India - Dear Merc.	2			
	Oct 02 7:18 DM	Use your registered mobile number, along with the One-Time Password (OTP) sent to your device to Log in to the IGOT			
	SCHEDULED Production Server DOWNTIME NOTIFICATION (4321): State Bank of India - Dear Merc.	Karmayogi platform.			
	0402747 PM				
• October 2024 • •	SCHEDULED Production Server DOWNTIME NOTIFICATION (4321): State Bank of India - Dear Merc.				
29 30 1 2 3 4 5					
6 7 8 9 10 11 12	BACKUP TEAM     Oct 02 1:22 PM     Oct 02 1:22 PM				
20 21 22 23 24 25 26	The Parce Port nonincention - the is a system generated mail, kindly reply to below mendoned ma	Update your Profile			
27 28 29 30 31 1 2	Oct 02 1:22 PM     Oct 02 1:22 PM				
> Type here to sea		Near record A P 1 00 ENG 03-10-2024	4 🔞		

You will get an email as shown above, click create password, and create a new password

Click : "Sign In"



LOGIN: Enter email and password and click "Login"



View and Update profile as shown above image.



Click "Learn" and select course

💌 M Inbox (9,030) - in 🗴   🚰 Karmayogi Bhare 🗴   🚰 Karmayogi Bhare X   🔛 Karmayogi Bhare X   🚱 Email: Inbox (50) X 📝 Karmayogi Bhare 🔿	🗙 😨 iGot 🛛 🗙   🞇 Karmayogi Bhar: 🗙   🕂	
← → C St portal.igotkarmayogi.gov.in/app/toc/do_11359618144357580811/overview		☆ ₹ ⊘ :
و مہتریا کہ الا میں اللہ میں میں اللہ می	wmload App 📣 🗞 English 👻 😗	
Learn Discuss Gyaan Karmayogi La Jan Karmayogi Network COLLE OF CONCULCTION GOVERNMENT LEMPIOYEES By Institute of Secretariat Training and Management   * 4.3 258.3K   Most enrolled (Last updated on Jan 20, 2023)	Events More -	
About Content Summary		æ
Course on Code of Conduct for Government Employees Description Course on Code of Conduct for Government Employees.	Earn 5 Karma Points for your 1st course  or of the enrolment.	
Competencies ① Functional Vigilance Administration	O     C-3     O     Image: Content       35m     1     Free     Self       Interactive     Isaming     Isaming       Content     Content     Isaming	
Image: Constant runs )           Image: P Type here to search           Image: P Type here to search           Image: P Type here to search	ссвта.) Nifty bank -0.99% ヘ 햔 두 4	) ENG 03-10-2024

Click "Enroll" for the Course



💌 M Inbox (9,031) - in: X   📓 Karmayogi Bhari: X   👹 Karmayogi Bhari: X   📓 Karmayogi Bhari: X   🎯 Email: Inbox (50): X   📓 Karmayogi Bhari: X   👹 Got	×   🐏 Karmayogi Bhar: ×   + — 🗇 🗙
🗧 🔶 C 😫 portal.igotkarmayogi.gov.in/viewer/quiz/do_11359618481926963214?primaryCategory=Learning%20Resource&collectionId=do_1135961814435758	0811&collectionType=Course&batchId=013596258 🛧 🥥 :
< 😤 व्यक्तिमां भारत	Items (1/2) ◎ 50% ★ Rate Now < Share
Assessment < Previous	Finish >> Code of Conduct
Difficulty : N/A	Assessment ≣ 10m
Duration : 10m	
Questions : 10	•
	-
https://portal.igotkarmayogi.gov.kr/viewer/quiz/do_113596184819269632141primaryCategor	
🖽 🔎 Type here to search 🛛 🕼 🚺 🖽 🧔 🧿 🦉 📷 岰 🥥 🦁 🧑 🥥 🗐 🔟	🝊 30°C Cloudy へ 座 🎞 🕬 ENG 10:43

Attend the Course and after completing each Course, attend the Test and Score the Mark.

Download Course Certificate.

Video tutorial to register in the **iGOT Karmayogi Portal** : <u>https://www.youtube.com/watch?v=MH12AkVBs3k</u>

Video Tutorial to NIC email opening using **Kavach** App: <u>https://www.youtube.com/watch?v=wcLAiXDFIGs</u>