कयर बोर्ड
Coir Board
(सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार)
Ministry of MS&ME, Govt. of India)

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I-11013(14)/1/2024-ERS   Dated.01.10.2024

CIRCULAR

As per the directive issued by the Secretary, DoPT, the HR Section of the Ministry of MSME, Government of India vide Office Memorandum No.A-52/2/2022-HR dt.20.09.2024 has instructed all the Ministries/Departments/Organizations should complete on-boarding of all employees on iGOT Karmayogi Platform. It is mandatory that the following mandatory courses available on the IGOT Karmayogi portal are required to be completed by officers/employees working in Government of India at all levels:

1. Code of Conduct for Government Employees
2. Introduction to Emerging Technologies
3. Y-Break Yoga at Workplace
4. Orientation Module on Mission LiFE
5. Stay Safe in Cyber Space, and
6. Prevention of Sexual Harassment of Women at Workplace

The link to the curated collection of mandated courses to be completed by all officials is given below:

https://portal.igotkarmayogi.gov.in/app/curatedCollections/do 138685729166295041168

Hence, all the officers and staff of Coir Board are hereby requested to Login/Register on the iGOT portal, enroll in the aforementioned courses and complete them by 15th October, 2024. Upon completion, download the course certificates from the portal and forward the same to ERS Section for the submission of a compliance report to the Ministry by 15th October 2024.

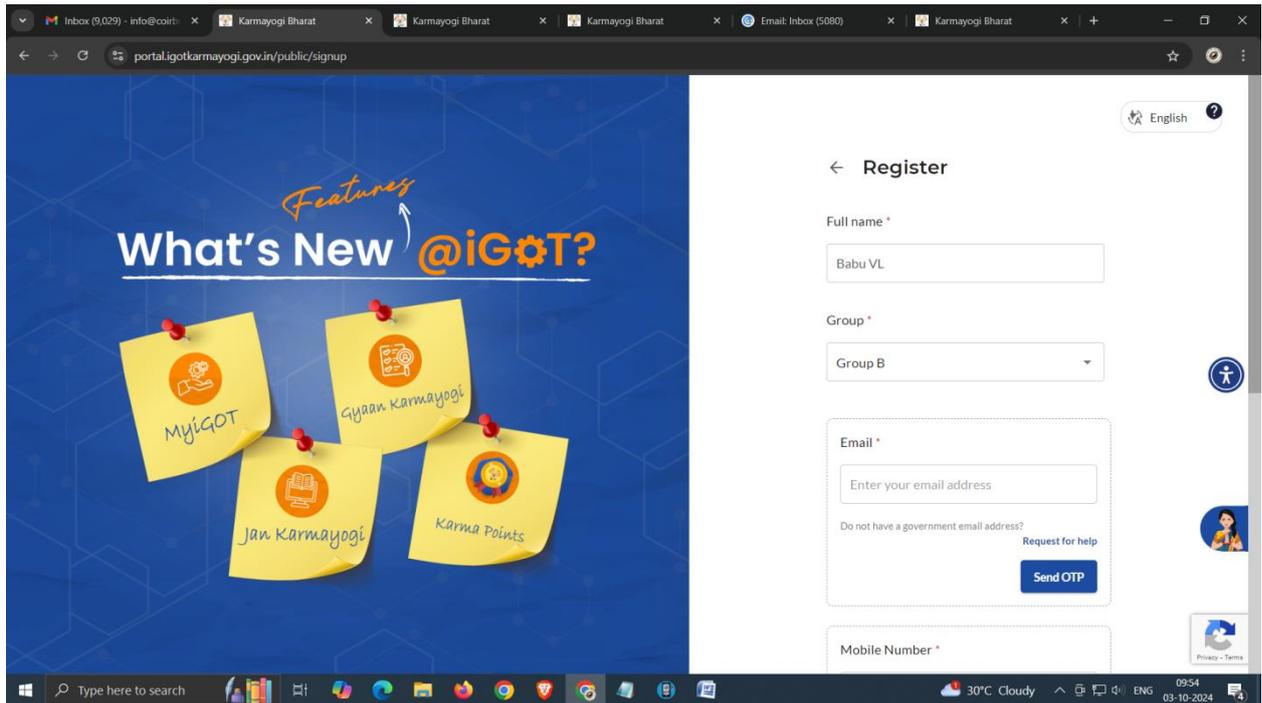This issues with the approval of Joint Director (Plg).

Deputy Director (ERS)

To
1. All the Establishments of the Board
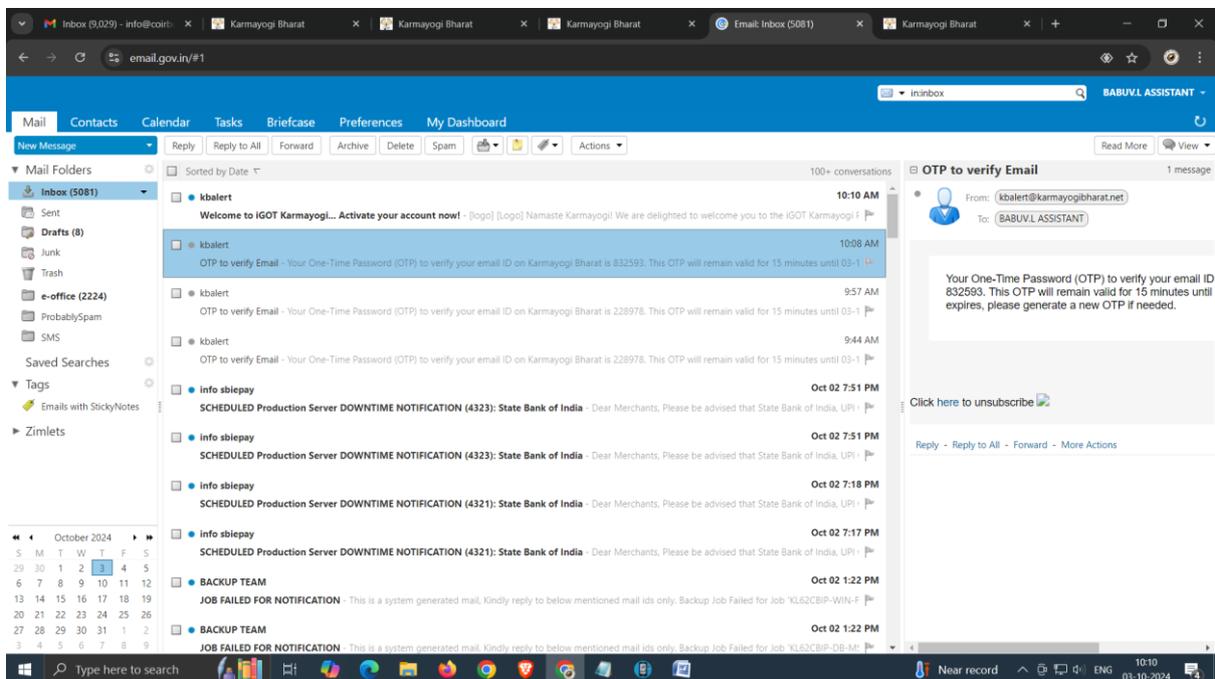2. All Sections at Head Office
3. Web-site / E-Office

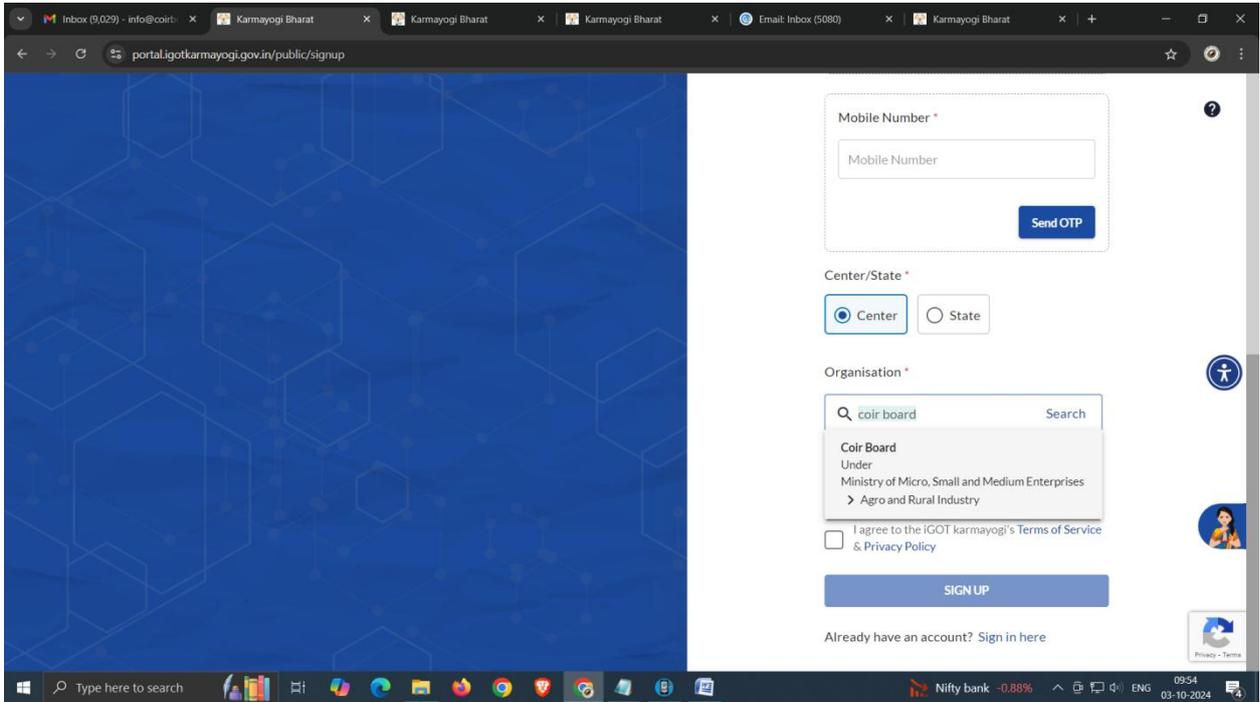## Steps for Registration and Login to the iGOT Karmayogi Portal

Registration URL : https://portal.igotkarmayogi.gov.in/public/signup

Email : Please use your **NIC email ID**, allotted for e-office and click **"Send OTP"** Button

Collect the OTP from NIC email inbox and type the OTP and click **"Verify"** Button
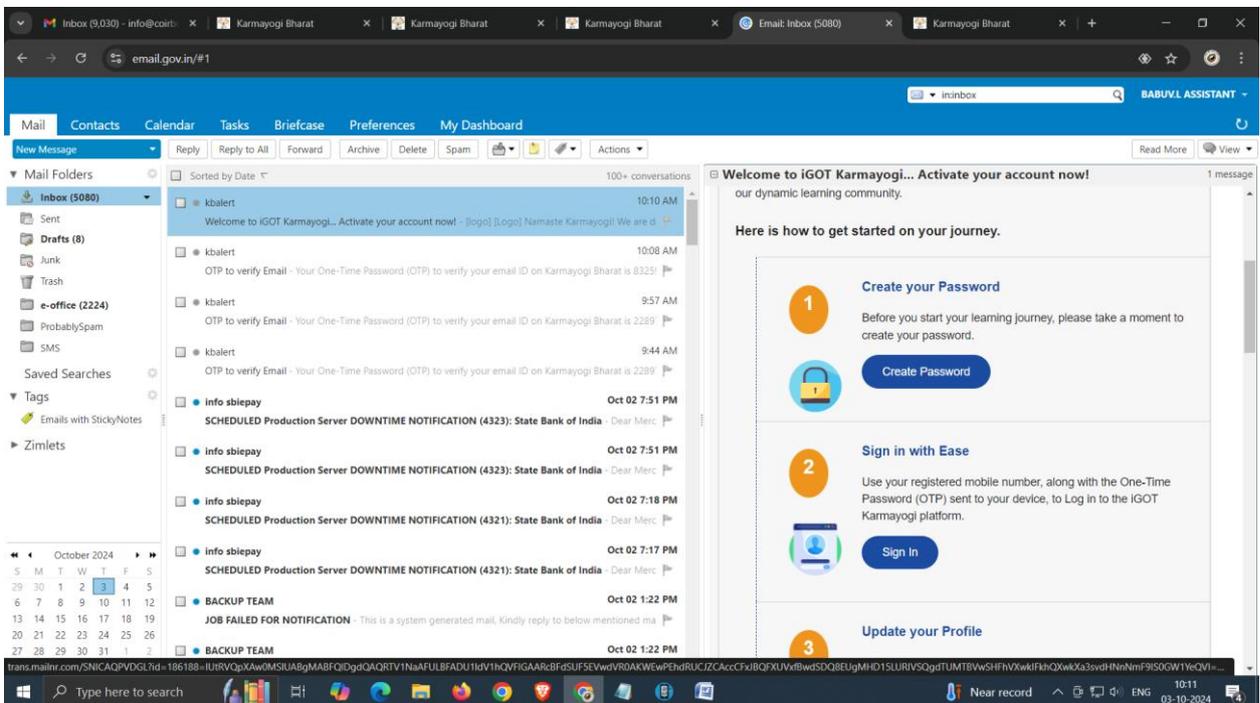
Mobile: Enter your mobile number, click **"Send OTP"**, Enter OTP received on your mobile and Click **"Verify"** Button.
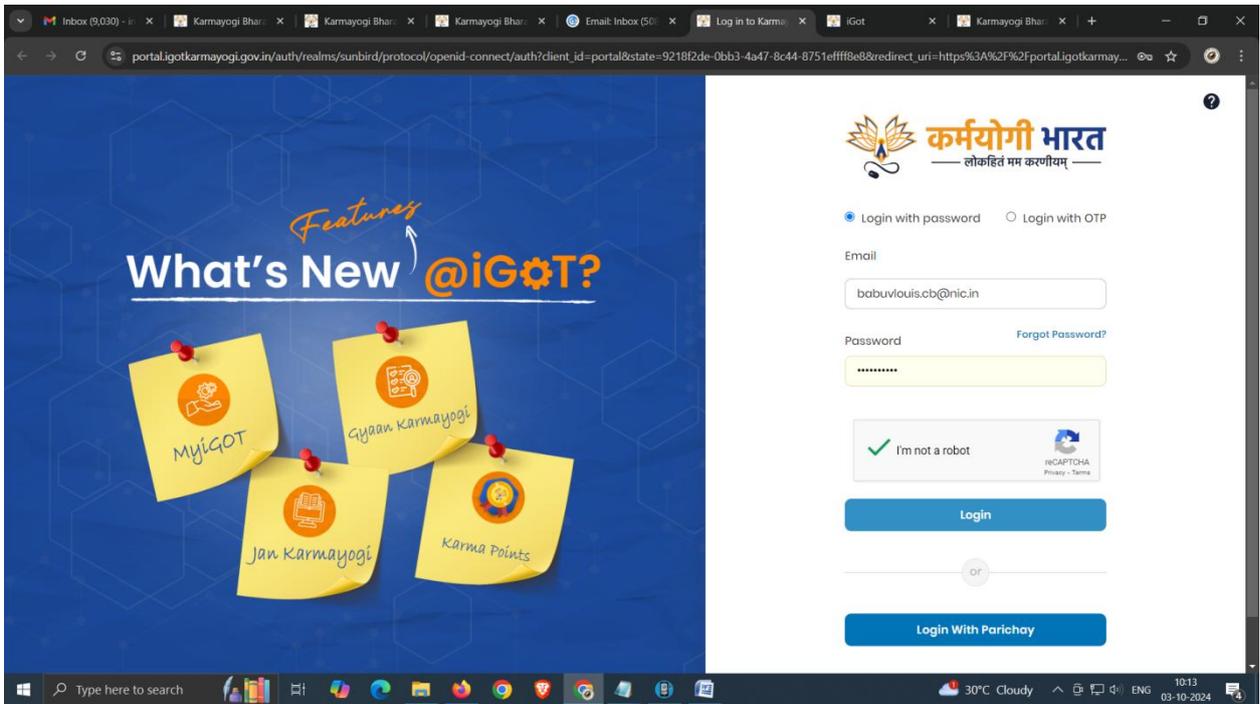
Organisation : Type "**Coir Board"** in the organization area and click search, Select Coir Board

Click all check boxes and click "**Sign UP**"

You will get an email as shown above, click create password, and create a new password
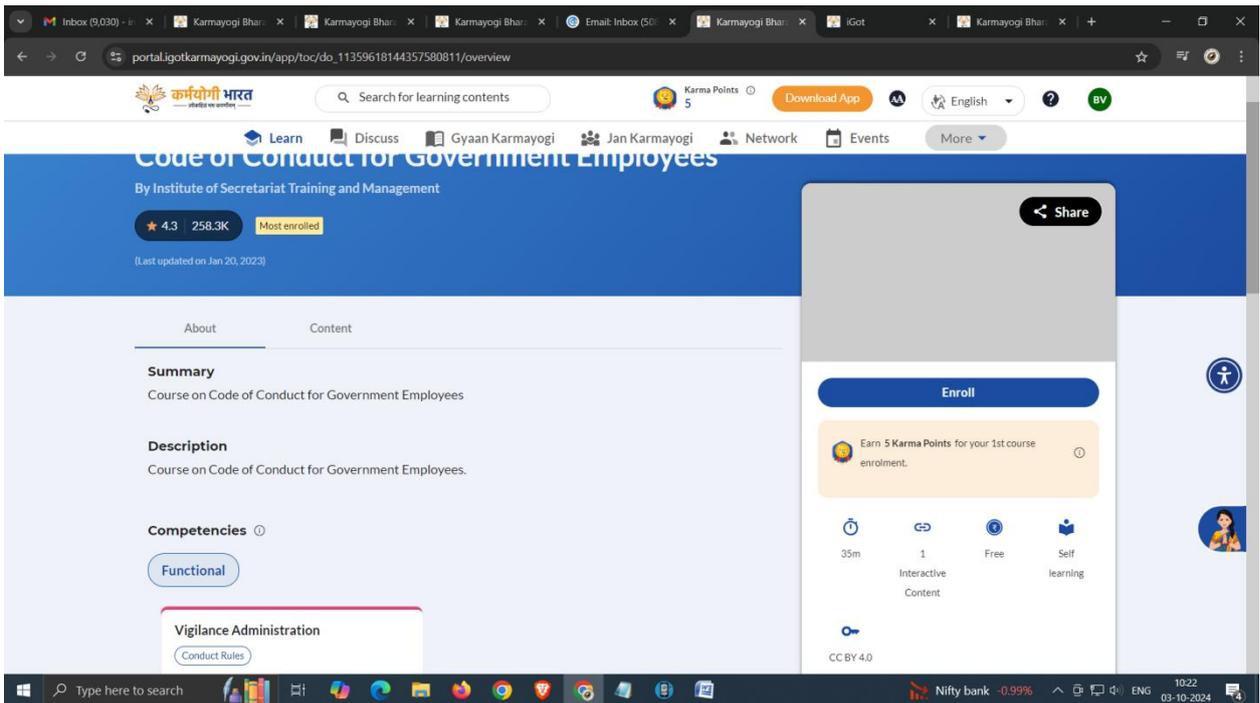
Click : "**Sign In**"

LOGIN: Enter email and password and click **"Login"**
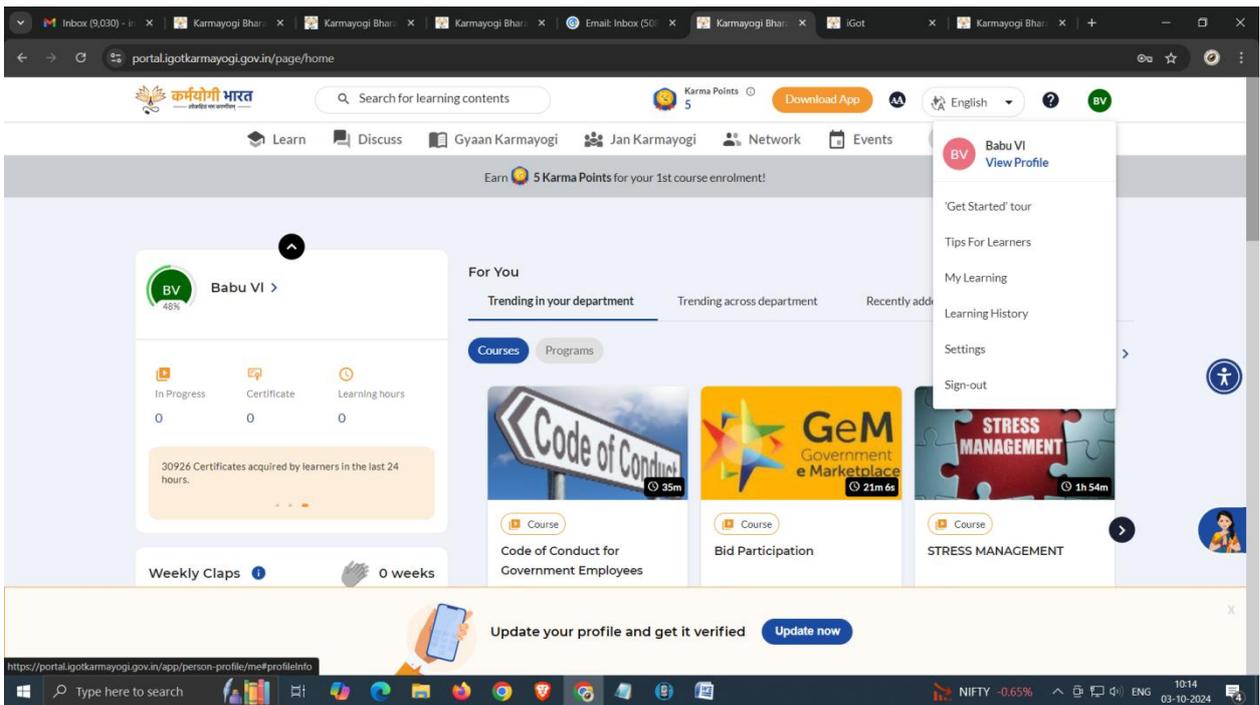
View and Update profile as shown above image.
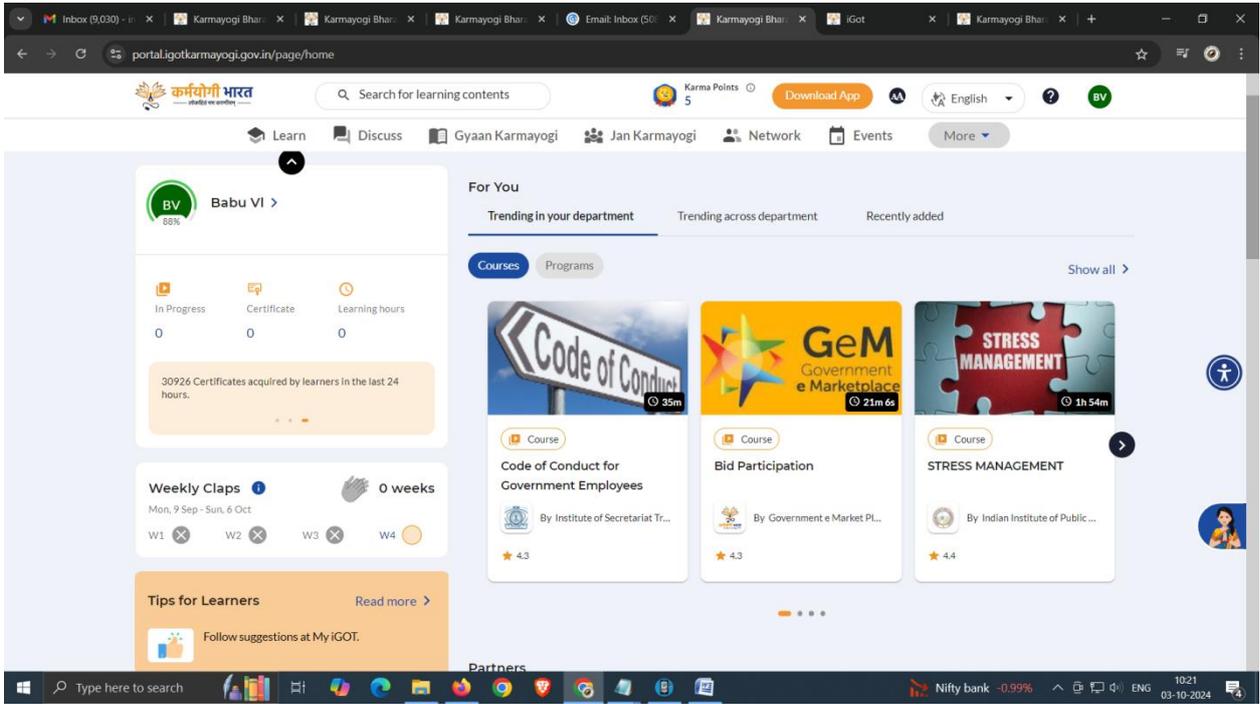
Click "**Learn"** and select course

Click **"Enroll"** for the Course

Attend the Course and after completing each Course, attend the Test and Score the Mark.

Download Course Certificate.

Video tutorial to register in the **iGOT Karmayogi Portal** :
https://www.youtube.com/watch?v=MH12AkVBs3k

Video Tutorial to NIC email opening using **Kavach** App:
https://www.youtube.com/watch?v=wcLAiXDFlGs