



# कोयर बोर्ड Coir Board

(सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार  
Ministry of MS&ME, Govt. of India)

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I-11013(14)/1/2024-ERS

Dated.01.10.2024

## CIRCULAR

As per the directive issued by the Secretary, DoPT, the HR Section of the Ministry of MSME, Government of India vide Office Memorandum No.A-52/2/2022-HR dt.20.09.2024 has instructed all the Ministries/Departments/Organizations should complete on-boarding of all employees on iGOT Karmayogi Platform. It is mandatory that the following mandatory courses available on the IGOT Karmayogi portal are required to be completed by officers/employees working in Government of India at all levels:

1. Code of Conduct for Government Employees
2. Introduction to Emerging Technologies
3. Y-Break Yoga at Workplace
4. Orientation Module on Mission LiFE
5. Stay Safe in Cyber Space, and
6. Prevention of Sexual Harassment of Women at Workplace

The link to the curated collection of mandated courses to be completed by all officials is given below:

[https://portal.igotkarmayogi.gov.in/app/curatedCollections/do\\_138685729166295041168](https://portal.igotkarmayogi.gov.in/app/curatedCollections/do_138685729166295041168)

Hence, all the officers and staff of Coir Board are hereby requested to Login/Register on the iGOT portal, enroll in the aforementioned courses and complete them by 15<sup>th</sup> October, 2024. Upon completion, download the course certificates from the portal and forward the same to ERS Section for the submission of a compliance report to the Ministry by 15th October 2024.

This issues with the approval of Joint Director (Plg).

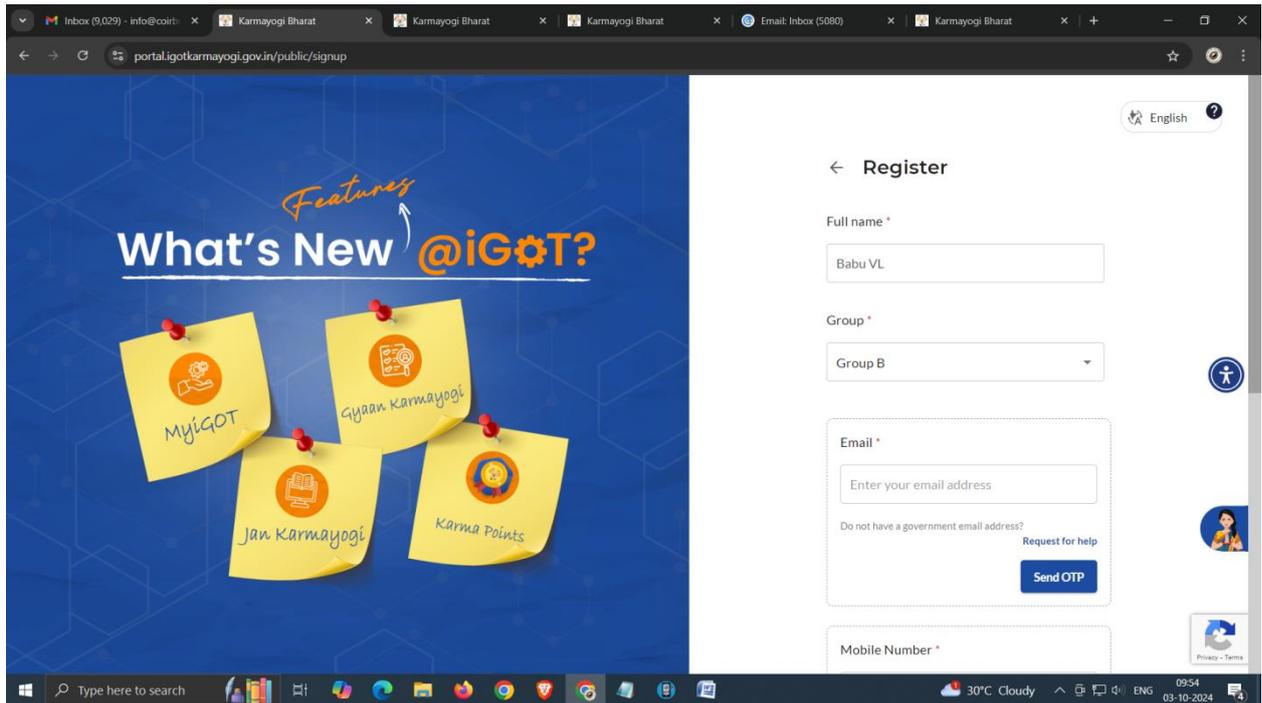
  
Deputy Director (ERS)

To

1. All the Establishments of the Board
2. All Sections at Head Office
3. Web-site / E-Office

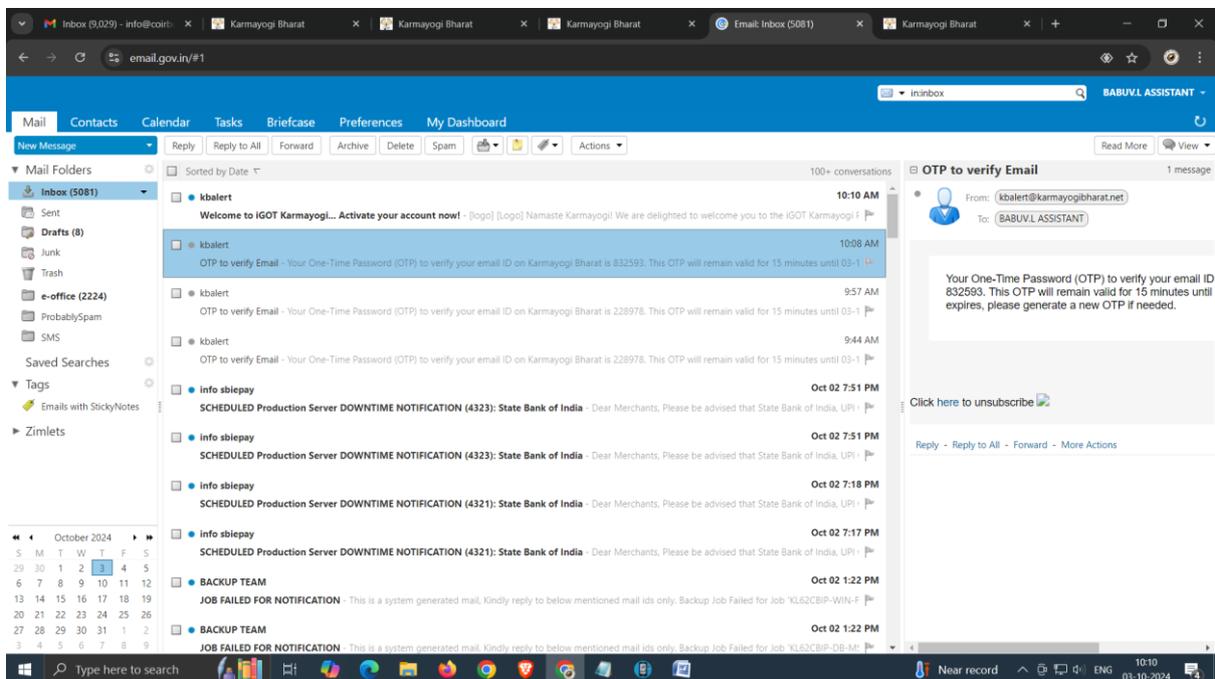
## Steps for Registration and Login to the iGOT Karmayogi Portal

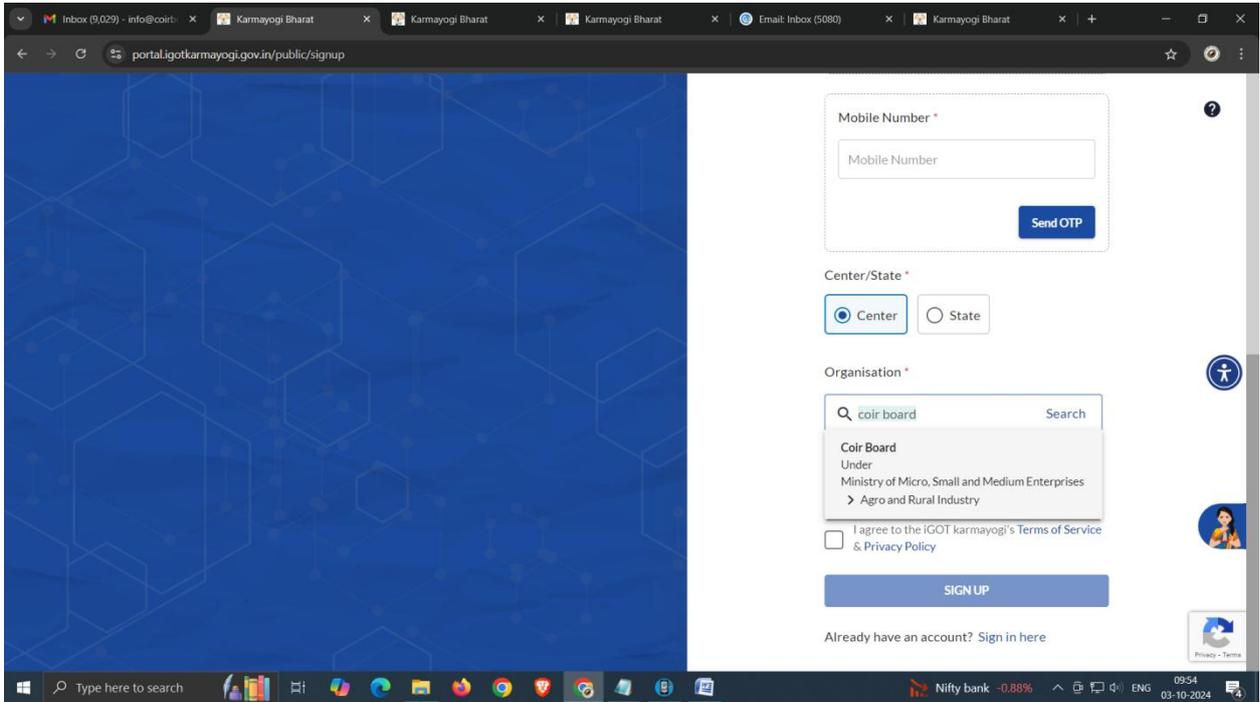
Registration URL : <https://portal.igotkarmayogi.gov.in/public/signup>



**Email :** Please use your **NIC email ID**, allotted for e-office and click **“Send OTP”** Button

Collect the OTP from NIC email inbox and type the OTP and click **“Verify”** Button

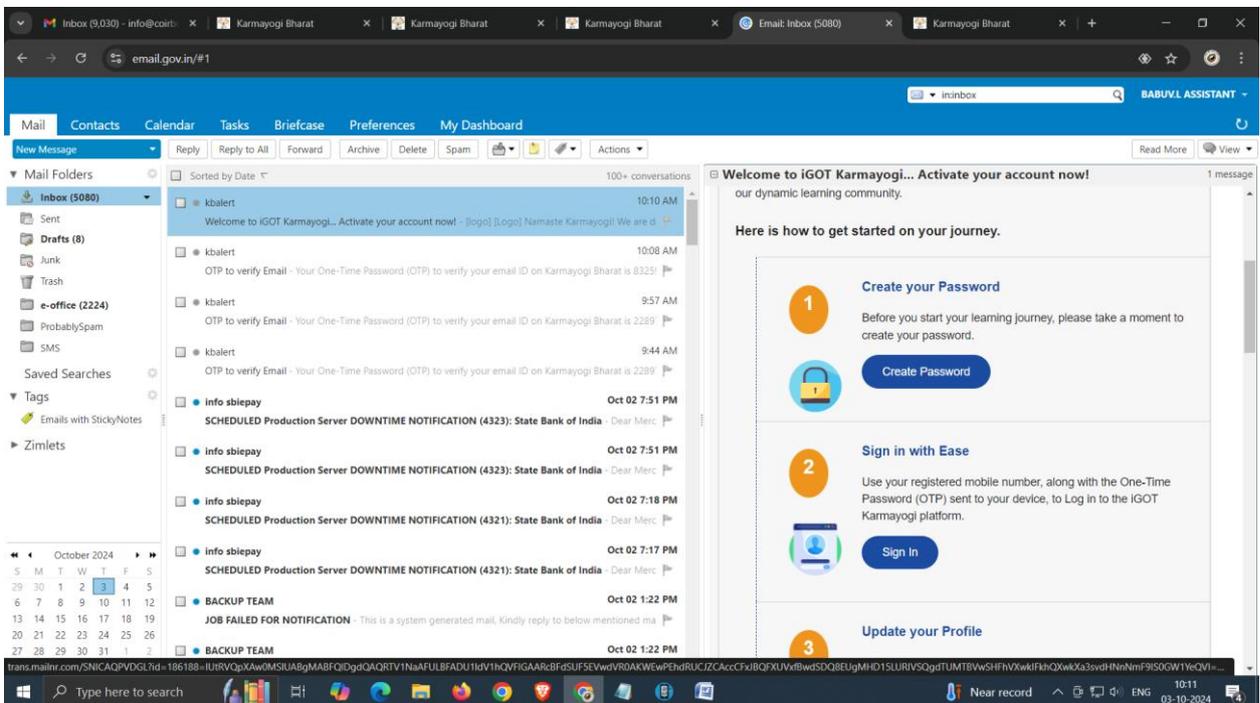




**Mobile:** Enter your mobile number, click **“Send OTP”**, Enter OTP received on your mobile and Click **“Verify”** Button.

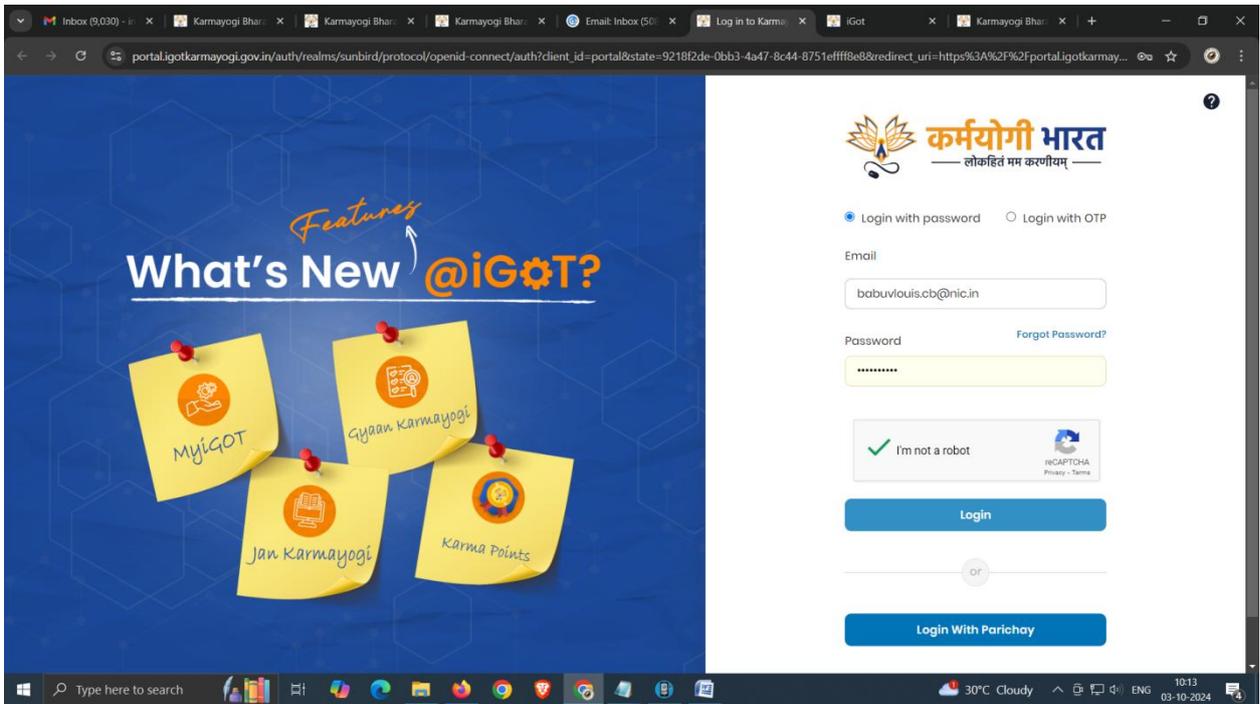
**Organisation :** Type **“Coir Board”** in the organization area and click search, Select Coir Board

Click all check boxes and click **“Sign UP”**

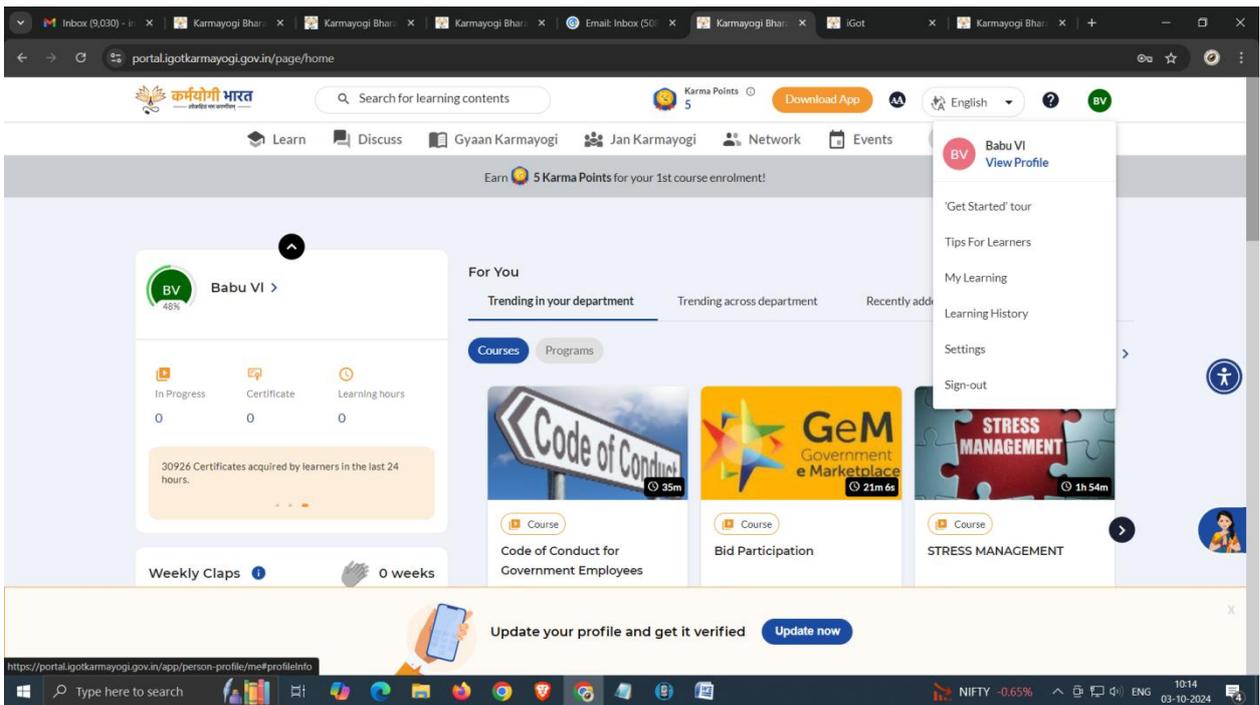


You will get an email as shown above, click create password, and create a new password

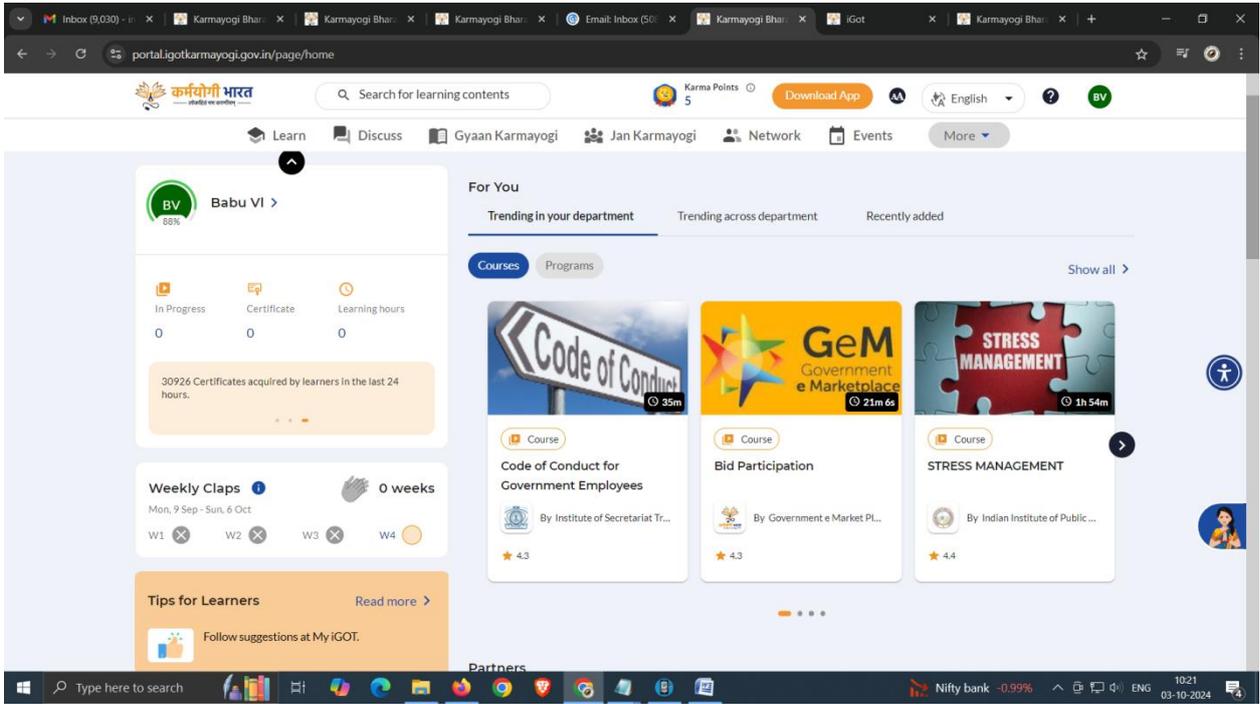
Click : **“Sign In”**



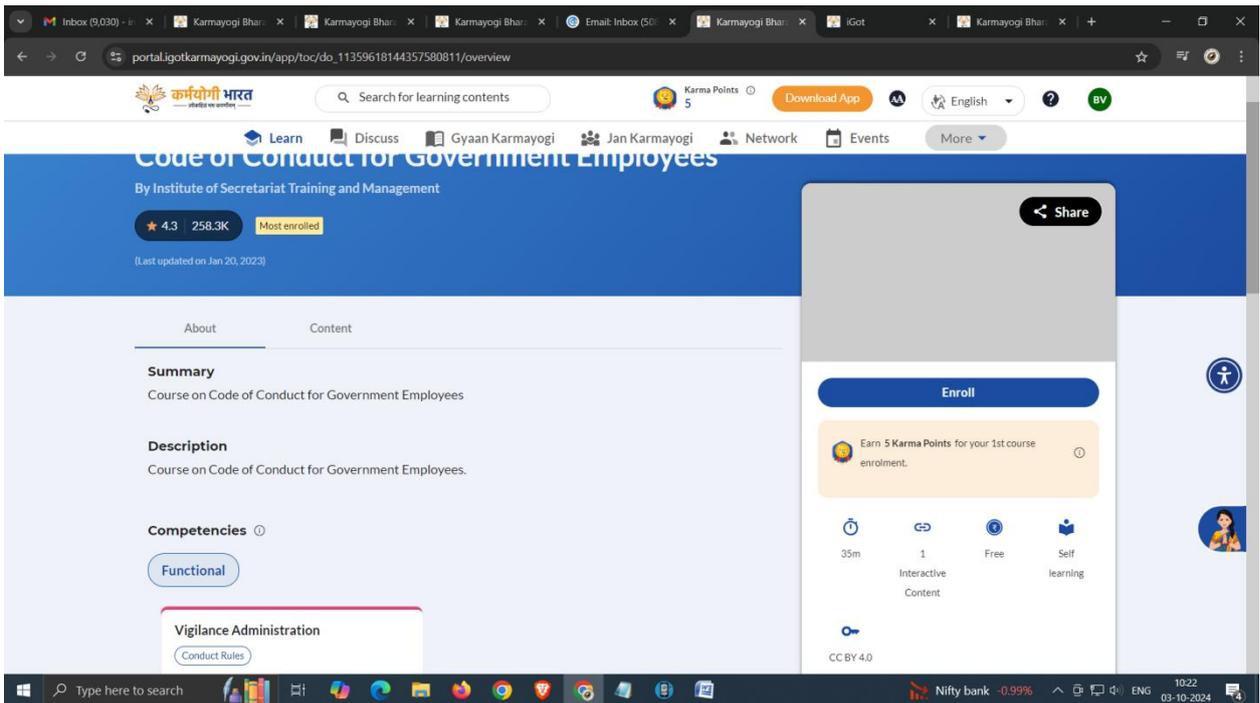
**LOGIN:** Enter email and password and click “Login”



View and Update profile as shown above image.



Click “Learn” and select course



Click “Enroll” for the Course

The screenshot shows a web browser displaying the 'Code of Conduct' course page. The page features a blue header with the text 'Code of Conduct for Government Employees' and 'Welcome'. Below the header is a large graphic with a person at a laptop and a graduation cap. The main content area contains the text 'Welcome to the course on Code of Conduct for Government Employees'. On the right side, there is a sidebar with a 'Code of Conduct' item (25m) and an 'Assessment' item (10m). The browser's address bar shows the URL: [portal.igotkarmayogi.gov.in/viewer/html/do\\_11359618277332582413?primaryCategory=Learning%20Resource&collectionId=do\\_11359618144357580811&collectionType=Course&batchId=013596258...](https://portal.igotkarmayogi.gov.in/viewer/html/do_11359618277332582413?primaryCategory=Learning%20Resource&collectionId=do_11359618144357580811&collectionType=Course&batchId=013596258...)

The screenshot shows the 'Assessment' page for the 'Code of Conduct' course. The page displays the following information: 'Difficulty: N/A', 'Duration: 10m', and 'Questions: 10'. A 'Start' button is visible below this information. On the right side, there is a sidebar with a 'Code of Conduct' item (25m) and an 'Assessment' item (10m). The browser's address bar shows the URL: [portal.igotkarmayogi.gov.in/viewer/quiz/do\\_11359618481926963214?primaryCategory=Learning%20Resource&collectionId=do\\_11359618144357580811&collectionType=Course&batchId=013596258...](https://portal.igotkarmayogi.gov.in/viewer/quiz/do_11359618481926963214?primaryCategory=Learning%20Resource&collectionId=do_11359618144357580811&collectionType=Course&batchId=013596258...)

Attend the Course and after completing each Course, attend the Test and Score the Mark.

**Download Course Certificate.**

Video tutorial to register in the **iGOT Karmayogi Portal** :

<https://www.youtube.com/watch?v=MH12AkVBs3k>

Video Tutorial to NIC email opening using **Kavach App**:

<https://www.youtube.com/watch?v=wcLaiXDFIGs>