



# कयर बोर्ड COIR BOARD

(सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार  
Ministry of MSME, Govt. of India)

कयर हाउस / Coir House  
एम.जी.रोड / M.G. Road  
कोच्ची / Kochi-682 016  
दूरभाष / Ph: 0484-2351954  
2351807, 2351788  
ई-मेल / E-mail: adm@coirboard.org  
info@coirboard.org  
वेब / Web: www.coirboard.gov.in

File No.: A-20012/1/2023-ADM(PERSONNEL)  
Comp. No.: 13520

Date: 05.08.2024

## RELIEVING ORDER

**Sub: Subject: Relieving Order on Technical Resignation of Shri. Vandana Ashok,  
Lower Division Clerk from the services of Coir Board – Reg.  
Ref: His Submission dated 05.07.2024.**

Shri. Vandana Ashok, Lower Division Clerk, Export Marketing Section, Coir Board, vide his Submission dated 05.07.2024 has intimated this Office of his decision to technical resign from the services of the Board to join for duty as Upper Division Clerk at the Ali Yavar Jung National Institute of Speech and Hearing Disabilities (Divyangjan) under the Ministry of Social Justice and Empowerment, Government of India. Accordingly, the request of Shri. Vandana Ashok, Lower Division Clerk has been accepted by the Competent Authority. Shri. Vandana Ashok, Lower Division Clerk is hereby relieved from the services of the Board w.e.f. 5<sup>th</sup> August 2024.

Shri. Vandana Ashok's resignation is treated as a technical resignation. Consequently, his leave, service, and other allowances will be carried forward to his new appointment.

This issues with the approval of Chairman Coir Board vide orders dated 05.08.2024.

ह/Sd/-

सचिव/ SECRETARY

(जारी करने हेतु अनुमोदित / Approved for issue)

  
05/8/2024  
प्रशासन (प्र)/ADMINISTRATION (I/C).

To

Shri. Vandana Ashok,  
Lower Division Clerk,  
Export Marketing Section,  
Coir Board.

Copy to:

- 1) Secretary's Section
- 2) Joint Director (Planning)
- 3) Accounts Section
- 4) Export Marketing Section
- 5) Ali Yavar Jung National Institute of Speech and Hearing Disabilities (Divyangjan)
- 6) Adm (Estt.) Section.
- 7) ERS Section for uploading the same in Board's web site.
- 8) Stock file