



कयर बोर्ड
COIR BOARD

(सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार
Ministry of MSME, Govt. of India)

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A-55/1/2024-ADM (PERSONNEL) –Part (1)

28.08.2024

ORDER

Sub:- Charge arrangement - reg.

Shri.Pradeepan V, Showroom Manager Grade-III, SR&SD, Jaipur is deputed to SR&SD, Chandigarh on temporary tour basis as Officer-in-Charge of SR&SD, Chandigarh w.e.f.26.08.2024 to 30.11.2024 during the leave period of Smt.Majit Kaur, Showroom Manager Grade-II, SR&SD, Chandigarh. Shri Pradeepan V, Showroom Manager Grade-III will hand over the charge of SR & SD Jaipur to Shri Ramkhilari Meena, ASM.

This issues with the approval of Chairman, Coir Board

Approved for issue

Sd/-
Secretary

Administrative Officer i/c.

To

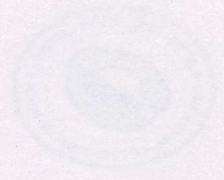
1. Smt.Manjit Kaur, Showroom Manager Grade-II, SR&SD, Chandigarh
2. Shri.Pradeepan V., Showroom Manager Grade-III, SR&SD, Jaipur

Copy to:

1. O/o Hon'ble Chairman, Coir Board
2. O/o Secretary, Coir Board
3. O/o.Director (RDTE), CCRI, Kalavoor
4. Director (M) i/c. Coir Board, Kochi
5. Senior Accounts Officer, Coir Board, Kochi
6. Joint Director (Tech), CICT, Bnagalore
7. Joint Director (Plg.), Coir Board, Kochi
8. All Zonal Directors
9. SR&SD, Chandigarh
10. SR&SD, Jaipur

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COIR BOARD



- 11. All the Branch Officers of Coir Board
- 12. All Sections at Head Office, Coir Board, Kochi
- 13. All Sub Offices & Coir Board Showrooms
- 14. Personal File
- 15. Stock File
- 16. ERS Section : For necessary action to upload the Order in the E-Office Notice Board, Coir Board Website & AEBAS Portal for changing the Reporting Officer.

Secretary
 Administrative Officer

Approved for issue

To

- 1. Sr. Manager, Showroom Manager, Grade-II, SR&SD, Chandigarh
- 2. Sr. Manager, V. Showroom Manager, Grade-III, SR&SD, Jaipur

Copy to

- 1. Mr. Hon'ble Chairman, Coir Board
- 2. Mr. Secretary, Coir Board
- 3. Mr. Director (R&D), CCRI, Kavaratti
- 4. Director (M) Coir Board, Kochi
- 5. Senior Accounts Officer, Coir Board, Kochi
- 6. Joint Director (Tech), CICT, Bangalore
- 7. Joint Director (Pig), Coir Board, Kochi
- 8. All Zonal Directors
- 9. SR&SD, Chandigarh
- 10. SR&SD, Jaipur