



कयर बोर्ड
COIR BOARD

(सुक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार
Ministry of MSME, Govt. of India)

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OFFICE ORDER No. 49 DATED 19-08-2024

Sub: Estt.-Transfer & Posting-reg.

Smt.Indumathi R., Showroom Manager Grade-III, presently working in the SR&SD, Hyderabad is transferred and posted to SR&SD, Guntur, with immediate effect.

The Officer under whom the transferee is working will relieve her immediately, with instructions to report for duty at the new place of posting, after complying with proper handing over/taking over formalities.

This issues with the approval of Chairman, Coir Board.

Approved for issue

Sd/-
Secretary

Administrative Officer i/c.,

To

Smt.Indumathi R.,
Showroom Manager Grade-III,
SR&SD, Guntur

Copy to:

1. O/o Hon'ble Chairman, Coir Board
2. O/o Secretary, Coir Board
3. O/o. Director (RDTE), CCRI, Kalavoor
4. Director (M) i/c. Coir Board, Kochi
5. Senior Accounts Officer, Coir Board, Kochi
2. Joint Director (Tech), CICT, Bnagalore
3. Joint Director (Plg.), Coir Board, Kochi
4. All Zonal Directors
5. SR&SD, Hyderabad
6. SR&SD, Guntur
7. All the Branch Officers of Coir Board
8. All Sections at Head Office, Coir Board, Kochi
9. All Sub Offices & Coir Board Showrooms
10. Personal File

COIR BOARD



- 11. Stock File
- 12. ERS Section : For necessary action to upload the Order in the E-Office Notice Board & Coir Board Website.

[Issued from File No. A-28022/2/2024-ADM (PERSONNEL) Computer No.15030]

The Office under which the transferee is working will refer the matter to the ERS Section to report for duty at the new place of posting after complying with proper handing over taking over formalities.

This issue with the approval of Chairman, Coir Board.

Secretary
 Administrative Officer

Approved for issue

Smt. Indumathi R.
 Showroom Manager Grade III
 SRS&D Officer

- Copy to:
1. To Hon'ble Chairman, Coir Board
 2. To Secretary, Coir Board
 3. To Director (R&D), Coir, Kollam
 4. Director (MTC), Coir Board, Kollam
 5. Senior Accounts Officer, Coir Board, Kollam
 6. Joint Director (Tech), CCI, Thiruvananthapuram
 7. Joint Director (Pig), Coir Board, Kollam
 8. Asst. Sectional Officer
 9. SRS&D, Hyderabad
 10. SRS&D, Gangan
 11. All the Branch Offices of Coir Board
 12. All Sections in Head Office, Coir Board, Kollam
 13. All Sub Offices & Coir Board Showrooms
 14. Personal File