



कोयर बोर्ड
COIR BOARD
(सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार
Ministry of MSME, Govt. of India)

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A-27/1/2015-ADM (PERSONNEL)

12.07.2024

ORDER

Sub:- Charge arrangement - reg.

Shri.Bobish G., Assistant Showroom Manager, Administration (Estt.) Section, Head Office, Kochi has to attend the duties of SR&SD, Ernakulam including as authorized signatory, in addition to his normal duties at Administration (Estt.) Section, Head Office, until further orders. He will attend the duties from SR &SD as physical presence/interaction with customer is needed, subject to the office time applicable in Head Office.

This order will take immediate effect.

This issues with the approval of Chairman, Coir Board

Approved for issue

Sd/-
Secretary

[Signature]
Assistant Director (OL) &
Administration Department (i/c.)

To

Shri.Bobish G., Assistant Showroom Manager,
Administration (Estt.) Section, Head Office, Kochi

Copy to:

1. Senior Accounts Officer
2. Joint Director (CICT) & Director (RDTE) i/c., CCRI
3. Joint Director (Plg.) & Director (Mktg.) i/c.
4. Zonal Directors
5. Administration (Estt.) Section
6. SR&SD, Ernakulam
7. P.S. to Chairman, Head Office
8. Secretary's Section, Head Office
9. All Sections/Branch Officers in the Head Office
10. All Sub Offices & Coir Board Showrooms
11. Accounts Section
12. Personal File
13. Stock File
14. ERS Section: For Necessary action to upload the Order in the Coir Board Website.