



कयर बोर्ड
COIR BOARD

(सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार
Ministry of MSME, Govt. of India)

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OFFICE ORDER No. 35 DATED ..20..06..2024

Sub: Estt.-Transfer & Posting-reg.

Shri.Pradeep K., Junior Stenographer, presently working in the Science & Technology Section, Head Office, Kochi is transferred and posted to CCRI, Aleppey for assisting Director (RDTE) in official work, with immediate effect.

The Officer under whom the transferee is working will relieve him immediately, with instructions to report for duty at the new place of posting, after complying with proper handing over/taking over formalities.

This issues with the approval of Chairman, Coir Board.

Approved for issue

Sd/-
Secretary

[Signature]
Assistant Director (OL) &
Administration Department (i/c.)

To

Shri.Pradeep K
Junior Stenographer, S&T Section,
Head Office, Kochi

Copy to:

1. Senior Accounts Officer
2. Joint Director (CICT) & Director (RDTE) i/c., CCRI
3. Joint Director (Plg.) & Director (Mktg.) i/c.
4. Development Officer i/c. (S&T)
5. Science & Technology Section
6. P.S. to Chairman, Coir Board
7. Secretary's section, Coir Board
8. All Sections/Branch Officers in the Head Office
9. All Sub Offices & Coir Board Showrooms
10. Accounts Section
11. Personal File
12. Stock File
13. ERS Section: For Necessary action to upload the Order in the E-Office Notice Board & Coir Board Website

[Issued from File No.A-20012/6/2023-ADM (PERSONNEL) Computer No.13833]