

have conducted 66 promotional programmes in different States. The state-wise details of training conducted are as follows:

Sl. No.	State/UT	No. of Trainees	
		VAP	MCY
1	Tamilnadu	200	200
2	A&N island	80	80
3	Karnataka	80	80
4	Gujarath	60	60
5	Maharashtra	200	179
6	Goa	20	20
7	Andhra Pradesh	79	79
8	Hyderabad	20	20
9	Odisha	180	173
10	Kerala	205	170
11	Lakshadweep	0	0
12	NER	140	140
13	West Bengal	100	100
	<b>Total</b>	<b>1364</b>	<b>1301</b>

As per the guidelines issued by the Ministry, the trainees were paid a stipend of Rs. 3,000/- per head per month. An amount @ Rs.400/- per trainee per month was paid to the sponsoring agency as institutional expenses/operational expenses in order to meet the operational cost of the training including raw material, power charges and other incidental expenses. Honorarium @ Rs.15,000/- per month is paid to the Trainers engaged for conducting the classes.

### **Mahila Coir Yojana**

Under the scheme, two months training is given exclusively for women. This is intended to provide self employment to rural women artisans in coir producing regions of the country. Over the last two

decades, production of coir fibre has substantially increased in India. Conversion of coir fibre into yarn on motorized/electronic ratt in rural households provides scope for large scale employment, improvement in productivity and quality of coir fibre, better working conditions and higher income, which ultimately leads to the improvement of standard of living of rural woman artisans. The trained women artisans will be encouraged to avail financial assistance under PMEGP Scheme for procuring machines/ equipments for setting up of new coir units. Coir projects with maximum cost up to Rs.50.00 lakhs in Manufacturing Sector and Rs.20.00 lakhs in Business/Service Sector are eligible for assistance under the Scheme.

During the period under report, 1301 women were imparted skill training exclusively in coir spinning under the MCY programme.

### **Entrepreneurship Development Programme (EDP)**

The EDPs are conducted for the benefits of entrepreneurs in Coir sector either directly by the ROs/SROs or by engaging Professional agency, which has expertise in the field of coir activities. On engagement, the Board enters into an agreement with the agency for organizing the EDPs. The agency shall invite prospective entrepreneurs through regional level press advertisements. The agency will outsource faculty for conducting technical sessions as per the norms prescribed by Coir Board. A field visit to a nearby coir processing centre will be organized at the end of the EDP funded with 50% assistance on travelling expenses.

The duration of the EDP will be three days covering the following sessions:

1. Entrepreneur Motivation
2. Setting up of Industry
3. Coir Based Industries
4. Mobilization of Finance and Finance Management
5. Domestic Market requirements
6. Salesmanship
7. Industrial Rules and Regulations
8. Consortium approach and cluster networking in coir
9. Project preparation and cost analysis
10. Zero wastage concept in Coir Industry
11. Export Market Analysis
12. Personality Development and Confidence Building Experience
13. Awareness of Schemes implemented by Coir Board and Ministry of MSME

During the period under report, the Board conducted 23 EDPs through its Regional and Sub Regional Offices.

#### **Seminar and Workshop**

The Board conducted 6 Nos. of National/ Regional Seminars on different topics related to coir & coir industry, various schemes being implemented by Coir Board including PMEGP, SFURTI, etc., The Board has also conducted 6 Nos. of Workshops in various States through Board's Regional/Sub Regional Offices during the period under report, to disseminate the schemes implemented by the Board to Coir Entrepreneurs.

#### **Exposure Tour and Awareness Programme**

Exposure tours are organized for the benefit of prospective Entrepreneurs and Artisans of coir processing centres to visit other coir units and coir producing centres to know about the functioning of the units therein and also to understand various

methods of production of coir and coir products. During the year 2022-23, 4 Nos. of Exposure Tour and 27 Nos. of Awareness Programmes for the general public were organised. These programmes play a pivotal role in creating awareness among prospective entrepreneurs for setting up of coir based units for optimum utilization of coconut husk available in the country.

#### **Regular Training Programmes**

The Board has conducted two regular training programmes viz. Certificate Course of Coir Artisan in Coir Technology (six months duration) and Diploma Course in Coir Technology (one year duration) under the Scheme through the following training institutes and Training Centres attached to two Regional Offices.

1. National Coir Training & Design Centre, Kalavoor, Kerala
2. Regional Extension Centre (REC), Thanjavur, Tamil Nadu
3. Regional Office, Bhubaneswar
4. Regional Office, Rajahmundry

Both the regular training courses of the Board were aligned under National Skill Qualification Framework (NSQF). ie, Certificate Course of Coir Artisan in Coir Technology at NSQF Level-3 and Diploma Course in Coir Technology at NSQF Level-4. The batch size of Certificate Course is 20 and that of Diploma course is 40 respectively.

Until the year 2019, the one year Diploma Course in Coir Technology was conducted only at NCT&DC and the six months Certificate Course of Coir Artisan in Coir Technology was conducted at RO Bhubaneswar and REC Thanjavur, in addition to NCT&DC. However, with a prime focus to create more employment opportunities in the coir sector

across the country, the Board accorded approval for conducting both the NSQF aligned regular training programmes viz. Certificate Course of Coir Artisan in Coir Technology and Diploma Course in Coir Technology, in other three Training Centres also viz. REC Thanjavur, Regional Office - Rajahmundry and Regional Office - Bhubaneswar, in addition to NCT&DC and subsequently, from the year 2019 onwards, the said three training centres of the Board had commenced the regular training courses along with the field level training programmes. In addition to the aforesaid two NSQF aligned regular training programmes and field level trainings, Orientation

Training Courses of short duration are also being conducted in Board's training institutes, training centres and SFURTI Clusters based on the requirement from the stakeholders/artisans.

A total of 129 trainees have been successfully trained through the regular training courses conducted by the Board during the year. The number of candidates trained under regular training programmes on various coir-processing activities through NCT&DC-Kalavoor, REC-Thanjavur, RO, Bhubaneswar and RO, Rajahmundry during the FY 2022-23 are as given below:

Sl. No.	Name of Training Institute/ Regional Office	Name of the Regular Training Course	No. of persons trained
1.	NCT&DC, Kalavoor	NSQF Level-3	30
		NSQF Level-4	24
2.	REC Thanjavur	NSQF Level-3	10
		NSQF Level-4	8
3.	RO Bhubaneswar	NSQF Level-3	27
		NSQF Level-4	22
4.	RO Rajahmundry	NSQF Level-3	5
		NSQF Level-4	3



## CHAPTER – XI

## DEVELOPMENT OF COIR INDUSTRY IN THE NORTH EASTERN REGION (NER)

The North East Region consists of Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland, Tripura and Sikkim. This region, in spite of having excellent potential for economic development, has remained underdeveloped, due to various reasons. In order to bring more developments in the region along with the other parts of the country, the Government of India is undertaking various activities. As part of these activities, Coir Board is implementing various skill development

programmes in the NER to attract more entrepreneurs to coir sector and for the skill development of artisans there, for making them aware of new technologies and quality in production. The Board is also taking care of boosting up the sale of coir and coir products in this region. The Board has conducted the following programmes during the year 2022-23 upto 31.03.2023 in the NE Region through its Sub Regional Office at Guwahati.

Sl. No.	Programmes	Achievements	
		Physical (in Nos.)	Financial (in Rs.Lakhs)
1.	Training in manufacturing of Value Added Coir Products(VAP)	140	11.62
2.	Training in Spinning under Mahila Coir Yojana (MCY)	140	11.62
3.	EDP	2	2.00
4.	Awareness Programme	3	0.89
5.	Workshop	1	0.49
<b>Total financial</b>			<b>26.62</b>



## CHAPTER – XII

# PRIME MINISTER'S EMPLOYMENT GENERATION PROGRAMME (PMEGP)

From the year 2018-19, Coir Board has been designated as an agency for implementing Prime Minister's Employment Generation Programme (PMEGP) scheme of the Ministry in Coir Sector for assisting aspirants to set up coir industry/units and also to generate more self-employment in coir industry.

The scheme aims to generate employment opportunities in rural as well as in urban areas of the Country through setting up of new micro enterprises. The scheme also aims to bring together widely dispersed traditional artisans/rural and urban unemployed youth and give them self-employment opportunities to the extent possible, at their own places. Coir projects with maximum cost up to Rs.50.00 lakhs in Manufacturing Sector and Rs.20.00 lakhs in Business/Service Sector are eligible for assistance under the Scheme. The Scheme provides subsidy at the rate of 25% of the project cost in rural areas and 15% in urban areas to the General Categories and 35% in rural areas and 25% in urban areas to the Special Categories, which includes SC/ST/OBC/Minorities/Women/Physically Handicapped/ Ex-servicemen, NER, Hill and Border areas. The beneficiary

contribution will be 10% of the project cost for General Category and 5% for the Special Category. The balance amount of the total project cost will be provided by the Bank as term loan. The Margin Money (Subsidy) in respect of the coir units assisted under PMEGP are being released by the KVIC to the financing banks branches and the Bank will sanction 90% of the project cost in case of General Category of beneficiary/institution and 95% in case of Special Category of the beneficiary/ institution, and disburse full amount suitably to the project cost (which includes Govt. of India Subsidy and Bank Loan).

The Board had instructed all the Field Offices of the Board to collect maximum number of applications from the interested entrepreneurs and also to pursue with the DICs, Co-operative Societies, SHGs etc. in the states concerned.

During the FY 2022-23, Coir Board had received 456 nos. of applications through PMEGP e-portal. Out of this 361Nos. of applications had been forwarded to the Banks for considering loan sanction under the scheme. From this, the Banks sanctioned loans to 150 nos. of coir projects only and further the KVIC released margin money of Rs. 416.74 lakhs to 97Nos. of coir projects. Subsidy/Margin Money has been

released by the KVIC, the Nodal Agency for PMEGP through the concerned leading banks. The details obtained from the PMEGP e-portal which includes

the quantum of state-wise coir units set up and Margin Money released by the KVIC are as under:

State	2022-23	
	Unit	Amount in lakhs
Kerala	28	56.22
Andhra Pradesh	40	207.71
Tamil Nadu	12	94.33
Odisha	3	6.99
Maharashtra	2	11.78
Tripura	0	0.00
Gujarat	1	8.68
Goa	1	8.75
Telangana	2	11.53
Karnataka	1	3.50
West Bengal	6	2.46
Bihar	1	4.79
<b>Total</b>	<b>97</b>	<b>416.74</b>

The details obtained from the PMEGP e-portal which includes the quantum of State-wise coir units set up and Margin Money released by the KVIC are as under:



State	2022-23	
	Unit	Amount in lakhs
Kerala	28	56.22
Andhra Pradesh	40	207.71
Tamil Nadu	12	94.33
Odisha	3	6.99
Maharashtra	2	11.78
Tripura	0	0
Gujarat	1	8.68
Goa	1	8.75
Telangana	2	11.53
Karnataka	1	3.5
West Bengal	6	2.46
Bihar	1	4.79
<b>Total</b>	<b>97</b>	<b>416.74</b>

## CHAPTER – XIII

# SWACHH BHARAT ABHIYAN

Coir Board participated in Swachh Bharat Abhiyan, a flagship program of the Central Government, by making significant contributions. The Board implemented its Action Plan containing several action points approved for the year 2022-23.

During the reporting period, Board has given a financial assistance for the construction of toilet

complex at Vyasa Vidya Nikethan, Perumbavoor; an educational institution functioning under CBSE, where more than 300 students are studying. Apart from these activities Board has given keen attention for cleaning activities at its own establishments.

Some photos are shown as below:-



Besides, Board had observed a special campaign 2.0 -Cleaning campaigns from 2<sup>nd</sup> to 31<sup>st</sup> October, 2022. The prime objective of the campaign is to ensure the disposal of pending matters in Government Offices on certain categories for good governance.

The special campaign 2.0 is being carried out in two phases, ie. Preparatory phase—from 14 - 30.09.2022 & Implementation phase from 02 - 31.10.2022. The targeted areas under campaign are VIP reference, Records Management, space management, disposal of scraps and cleanliness campaign etc.

The campaign is undertaken in all organizations of Coir Board under Ministry of MSME and daily reports were sent to the Ministry in the prescribed format. Besides, CCRI complex has been identified as a Media Plan site. Board offices have also been identified as the premises to set up 3R's Kiosk (Reduce, Re-use, Recycle) led by women SHGs to segregate waste from offices for further action to re-use, such as Central Coir Research Institute, Central Institute of Coir Technology, Regional Extension Centre, Thanjavur, Regional Office at Rajahmundry



and Bhubaneswar. The matter was communicated to Ministry, for further action on the above.

Honourable Chairman Coir Board Shri D.Kuppuramu Duraipandi has evaluated the programmes conducted in the Board Head Quarters as well as in the Central Coir Research Institute Complex at Kalavoor in Kerala. A short video

showing the activities undertaken prepared by the Board were uploaded in the social media handles vide Video Link: <https://youtu.be/QLpdH-HJOnQ>.

Apart from the daily reports sent to Ministry an extract of daily activities on the special campaign were posted in Social Medias and Board's web site.

**Glimpses of some moments are depicted below:**



## CHAPTER - XIV

# SCHEME OF FUND FOR REGENERATION OF TRADITIONAL INDUSTRIES (SFURTI)

Scheme of Fund for Regeneration of Traditional Industries (SFURTI) is a scheme of the Ministry of MSME, Government of India intended to make the traditional industries more productive and competitive and facilitating their sustainable development by providing sustained employment to the Artisans and producers. The scheme is being implemented by the Ministry of Micro, Small and Medium Enterprises (MSME) and its organizations and institutions in collaboration with State Governments. This scheme is providing **GoI assistance of up to 90%** of the total project cost (wherein 10% beneficiary contribution), which will be beneficial in sectors like coir, where financial capacity of stakeholders is very low. Coir Board is the Nodal Agency for implementation of the scheme in Coir sector. The Scheme is being implemented by the Board through the Implementing Agencies engaged by the Board for each cluster. The scheme envisages for setting up of Common Facility Centres, Capacity building measures, Product development and design intervention centres and Market promotion assistance including setting up of outlets in the selected coir clusters.

The main objective of the scheme is to make the traditional industries more competitive, market driven, productive, profitable and capable of providing sustainable employment for traditional industry artisans and rural entrepreneurs. The

Scheme would cover three types of interventions namely, 'hard interventions', 'soft interventions' and 'thematic interventions'. The cost of the project shall include hard interventions, soft interventions, TA and IA Cost(including CDE remuneration) respectively.

Hard interventions will include creation of following facilities

- Creation of Common Facility Centres (CFCs) & workshops
- Raw Material Banks ( RMBs), Procurement of Machineries
- Up-gradation of Production Infrastructure
- Tools and Technological up-gradation, tool-kits distribution, etc.
- Warehousing Facility
- Training Centre
- Value addition and processing centre

Soft interventions under the project would consist of activities such as

- General awareness, counselling, motivation and Trust building
- Skill Development and Capacity development
- Exposure visit
- Market Promotion initiatives
- Design and Product Development
- Participation in seminars, workshops and training programmes on technology up-gradations etc.

Thematic interventions under the project would consist of activities such as

- Brand building and promotion campaign;
- New media marketing;
- E-Commerce initiatives;
- Innovation;
- Research & development initiatives and technological upgradation of
- Similar group of clusters based on performance.
- Developing institutional linkages existing & proposed clusters

The revamped SFURTI Scheme was implemented w.e.f the FY 2014-15. The operational guidelines of the Scheme revised during September 2022, which has been available in the official website of the Coir Board and SFURTI web portal of the Ministry <http://sfurti.msme.gov.in>. As per the new Guideline, proposals for setting up of clusters under the scheme shall be submitted online to any of the Nodal Agencies through the SFURTI web portal. Any Implementing Agency interested in submitting a proposal under SFURTI Scheme shall first upload a concept note and fill up score card along with necessary supporting documents in the SFURTI portal. On verification of the proposal submitted by IA and if it found that the minimum benchmark of 60 is obtained by the applicant and subject to artisan verification by MSME-DFO, the respective DPR prepared by the empanelled Technical Agency shall be forwarded to the Ministry with due recommendation of the Project Screening Committee (PSC) of the Nodal Agency.

The scheme focuses for setting up of multi- product clusters with integrated value chain and a strong market driven approach for viability and long term

sustainability of the cluster. The financial assistance provided for any specific project shall be subject to a maximum of Rs.5 (Five) crore. The Budget limit per cluster is as follows:

Major clusters (more than 500 artisans)	Rs.5 Crore
Regular clusters (upto 500 artisans)	Rs.2.5 Crore

The Ministry of MSME has so far accorded final approval for 40 coir clusters under Scheme of Fund for Regeneration of Traditional Industries (SFURTI) with a total budgetary allocation of Rs.141.14 Cr., where GoI grant is Rs.117.05 Cr. Out of the 40 coir clusters, 14 Nos. are located in TamilNadu, 4 in Kerala, 8 in Karnataka, 5 in Odisha, 3 in Andhra Pradesh, 2 each in Gujarat & Maharashtra and 1 each in UT of Andaman & Nicobar Islands and West Bengal. Till date, the Ministry of MSME had released an amount of **Rs.116.86 Crores** as GoI grant for implementation of 40 SFURTI coir clusters during the financial years 2015-16, 2016-17, 2018-19, 2019-20, 2020-21 & 2021-22 respectively. Out of the total release of Rs.116.86 Crores, the Board has so far released Rs.112.12 Crores to the Implementing Agencies/Technical Agencies of the clusters, till March 31<sup>st</sup> 2023, for implementing the activities prescribed in the DPRs such as setting up of Common Facility Centres (CFC), procurement of machineries, conducting Soft Interventions such as marketing initiatives, awareness programmes etc and IA/SPV cost. Subsequent releases are being considered by the Board on the basis of progressive utilization and rendering of Utilization Certificates

(UCs) and statement of accounts by the respective Implementing Agencies.

The implementation of SFURTI activities are progressing in all coir clusters. Out of the total 40 coir clusters approved by the Ministry, 28 are functional and commercial production started. The physical & financial progress of the same are annexed as **Annexure-VII**.

The clusters have started exports and commercial production of coir products such as coir needled felt, garden articles, coir yarn, coir geo-textiles & mattings, coir pith block, pith compost etc.

### Major Events/Achievements under SFURTI

- During 2022-23, 5 coir clusters were made functional viz. Javagal (Karnataka), Pakkam (Tamil Nadu), Krishnagiri (Tamil Nadu), Tarapur (Gujarat) and Raghunath (Odisha).
- A total of 23 concept proposals were uploaded in the Ministry web portal for setting up of new coir clusters under the scheme. Out of 23 proposals, 2 proposals viz. Hasnabad in West Bengal and Malabar Coir & Coconut in Kerala have been qualified and respective Technical Agencies were engaged for DPR preparation. More emphasis was given for developing coir clusters in aspirational/tribal districts of various states/UTs of the country, where livelihoods of people are very low.
- During the period under report, the Ministry has directed to modify the fund flow in all the central sector schemes by implementing Central Nodal Account (CNA) through PFMS. In line with direction of Ministry, action has initiated by Coir Board for opening and operating CNA system for SFURTI implementation also.

### COMMON FACILITY CENTRES OF SFURTI COIR CLUSTERS: COMPLETED & FUNCTIONAL DURING 2022-23

#### GUJARAT

#### TARAPUR COIR CLUSTER -



**TAMILNADU**

**KRISHNAGIRI COIR CLUSTER**



**PAKKAM COIR CLUSTER**



**KARNATAKA**

**JAVAGAL COIR CLUSTER**



**ODISHA**

**RAGHUNATH COIR CLUSTER**



## CHAPTER – XV

## THE RIGHTS OF PERSONS WITH DISABILITIES ACT, 2016

### Implementation of the Act

The Board has an Internal Disability Cell comprising Shri. George Abraham, Development Officer as Chairman & Liaison Officer, Shri. Suresh M, Assistant as Internal Disability Advisor and Shri. Bobish. G, Assistant Showroom Manager as Member for monitoring the reservation policy of the Persons with Disabilities, advising on all matters relating to disability schemes and their effective execution, verification of roster points of PwDs, etc.

The Board continued extending all admissible benefits to the employees in the Persons with Disabilities (PwDs) category like double Transport Allowance, Casual Leave, etc. Further, the Board has been giving due care to provide the reservation admissible to the PwD category candidates in appointments/promotions, wherever applicable.

During the period under report, the Board has conducted recruitment for 36 posts, out of which 5 posts were reserved for Persons with Disabilities.

Under the Prime Minister's Employment Generation Programme, the Central Sector Scheme continued to be implemented by Coir Board in Coir Sector during the period from 2018-19, the Persons with Disability are included in the Special Category. They are eligible to get subsidy at the rate of 35% of the project cost in rural areas and 25% in urban areas for setting up of new coir units under the Scheme. The beneficiary contribution will be 5% of the project cost. The balance amount of the total project cost will be provided by the Bank as term loan. The maximum project cost admissible for setting up of coir unit under the Scheme is Rs. 50.00 lakhs for Manufacturing Sector and Rs. 20.00 lakhs for Business/Service Sector.



## CHAPTER – XVI

## EMPOWERMENT OF WOMEN

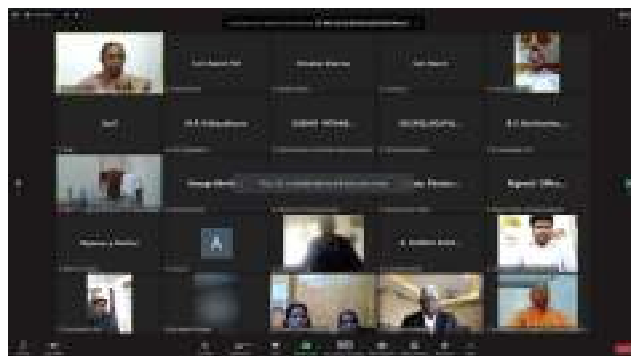
Coir Board undertakes several pro-active steps to maintain a healthy and congenial working atmosphere for women employees in line with the guidelines issued by the Government of India, from time to time.

The Internal Complaints' Committee (ICC) set up by the Board under the provisions of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 was reconstituted, for replacement of one of the members who retired and continued to function during the period under report.

During the period under report, one complaint was received and referred for consideration of the Internal Complaints Committee (ICC) and the proceedings of the complaint is underway.

The Coir Board has organized a Webinar on Sensitization & Awareness for officials, on the provisions of the Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redressal) Act, 2013 (POSH Act) and creating awareness on elimination of all forms of violence and discrimination against women so as to ensure safety,

security and holistic empowerment of women while ensuring that the basic human rights of women and girls are respected by all. This programme was organized on 08-12-2022 in the e-platform as a part of the world wide observance of 25<sup>th</sup> November as the International Day for the elimination of violence against Women. A talk on the subject by Dr. Mary Matilda, former Principal of Maharaja's College Ernakulam and also a member of the faculty team for HRD training programmes organized by Canada –India Institutional Co-operation Project at the national level along with Canadian experts. The programme was well received by a total strength of 128 participants, from among the Officers and employees working at the Coir Board's Headquarters and field level offices including Sub Offices and Showrooms. Dr. Mary Matilda, handled the subject in a splendid manner evincing lively interaction by the attendees and she gave an impressive account of the provisions in the Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redressal) Act, 2013 (POSH Act).



## CHAPTER – XVII

# GRIEVANCE REDRESSAL MECHANISM

### Champions Portal

The Ministry of MSME, Government of India has launched the Champions Portal with the following objectives:

- To resolve the problems of MSMEs pertaining to finance, raw materials, labour, regulatory permissions, etc.
- To help MSMEs capture new opportunities including manufacturing of medical equipment and accessories like PPEs, masks and supply them in national as well as international markets.
- To identify and encourage MSMEs having potential- the ones who are able to withstand the current situation and can become national and international champions.

Accordingly, as per instruction of the Ministry of MSME, the Champions Control Room in Coir Board has established and started functioning from 05.05.2020 with required facilities.

### CPGRAM (Centralized Public Grievance Redressal and Monitoring System)

In order to redress the grievances from the public, the Government of India has set up the Centralized Public Grievance Redressal and Monitoring System (CPGRAMS) portal. The grievances related to Coir Board and Coir Industry received through the portal were attended to by Coir Board promptly. The grievances can be made through

<http://pgportal.gov.in/CPGOFFICE/>.

Shri.M.Krishna, Joint Director (Plg) was the Nodal Officer and Shri.V.D.Dinesan, Section Officer was in-charge of the Champions and CPGRAMS in Coir Board in Coir Board, with their contact details as given below:

Tel : 0484-2373327, 2372979

Mob : 9945426981 (Shri. M. Krishna)

Mob : 9495715606 (Shri.V.D.Dinesan)

Email : [jdp@coirboard.org](mailto:jdp@coirboard.org)/[champion@coirboard.org](mailto:champion@coirboard.org)





## CHAPTER - XVIII

## RIGHT TO INFORMATION (RTI) ACT, 2005

Right to Information (RTI) Act, 2005 is an Act of the Parliament of India enacted during 2005 to provide for setting out the practical regime of right to information for citizens and replaces the erstwhile Freedom of Information Act, 2002. Under the provisions of Act, any citizen of India may request information from a “public authority” (a body of Government or “instrumentality of State”) which is required to reply expeditiously or within thirty days. The Act also requires every public authority to computerize their records for wide dissemination and to proactively disclose certain categories of information so that the citizens need minimum recourse to request for information formally. This law was passed by Parliament on 15<sup>th</sup> June, 2005 and came fully into force on 12<sup>th</sup> October, 2005.

The RTI Act was continued to be implemented in Coir Board during the period under report. The proactive disclosure of schemes and other guidelines issued by the Government were being carried out scrupulously by the Board. All the required items to

be published in terms of Section 4(1)(b) (i) to (xii) of the RTI Act, 2005 were placed on the website of the Board at <http://coirboard.gov.in>

Disposal of all the applications/appeals received under RTI Act, 2005 in Coir Board were centrally monitored by the CPIO and three CAPIOs.

At Coir Board Head Office, Smt. Vasanthi Amma M K, Deputy Director was designated as Central Public Information Officer and Shri Raghunandan V C, Senior Accounts Officer is designated as Appellate Authority to entertain appeals and to pass appropriate orders thereon. All Heads of Sub Offices had been designated as Central Public Information Officers in the respective offices. This arrangement continued to provide information to the citizens.

During the period under report, 59 applications were received seeking information under RTI Act. Replies were furnished to all the applicants promptly.

Quarterly reports in respect of RTI Act, 2005 were uploaded in the portal of Central Information Commission ‘[www.cic.gov.in](http://www.cic.gov.in)’



## ANNEXURE-I

## ESTABLISHMENTS OF COIR BOARD

1. Head Office  
Coir House, Coir Board,  
M.G. Road, Kochi,  
Kerala, Pin- 682 016  
Telephone: 0484-2351900  
Fax-0484-2370034  
Email: info@coirboard.org
2. Central Coir Research Institute,  
(CCRI), Coir Board,  
Kalavoor P.O., Alleppey,  
Kerala, Pin- 688 522  
Telephone: 0477-2258094,  
0477-2258480, 0477-2258933.  
Fax: 0477-2258415  
Email: ccri.coirboard@gmail.com
3. Central Institute of Coir Technology,  
(CICT), Coir Board,  
No.3A Peenya Industrial Area,  
Near TVS Cross, Bangalore, Karnataka,  
Pin- 560 058, Telephone: 080-28394875  
Email: cictcoirboard@gmail.com
4. National Coir Training & Design Centre,  
(NCT&DC), Coir Board,  
Kalavoor P.O., Alleppey,  
Kerala, Pin- 688 522  
Telephone: 0477-2258067.  
Email: adnctdc@gmail.com
5. Hindustan Coir, Coir Board,  
Kalavoor P.O.,  
Alleppey, Kerala, Pin- 688 522  
Telephone: 0477-2258339.  
Fax: 0477- 2258267  
Email: hindcoir@gmail.com
6. Regional Extension Centre  
Coir Board, Pillaiyarpatti,  
Via Vallam Thanjavur,  
Tamil Nadu, Pin- 613403.  
Telephone: 04362-264655  
Email: cbrectnjcoirboard@gmail.com
7. Regional Office, Coir Board,  
Coir Board Complex,  
Kalavoor P.O., Alleppey,  
Kerala, Pin- 688 522  
Telephone: 0477-2258801  
Fax:0477-2258806  
Email: coirmarkscheme@yahoo.com
8. Regional Office, Coir Board,  
Swaraj Nagar, A C Gardens,  
Doulesara m Road, Rajahmundry,  
Andhra Pradesh, Pin- 533 101  
Telephone: 0883-2420196  
Email:coirboardrorjy@yahoo.co.in
9. Regional Office, Coir Board,  
Peenya Industrial Area,  
Peenya, Bangalore,  
Karnataka, Pin- 560 058  
Telephone: 080 28375023  
Email: cbrobangalore@gmail.com
10. Regional Office, Coir Board,  
No.41, Nehru Street, Mahalinga Puram,  
Near Roundana, Beside Water Tank,  
Pollachi, Coimbatore,  
Tamil Nadu, Pin- 642 002  
Telephone: 04259-222450  
Email: coirpollachi2@gmail.com



**11.** Regional Office, Coir Board,  
Jagamara(Udyogpuri), P.O. Khandagiri,  
Bhubaneswar, Odisha,  
Pin-751030  
Telephone: 0674-2350078  
Email: robbsrcoirboard@gmail.com

Coir Board Extension Centre,  
Ground Floor, NOCCi Business Park,  
Trade Tower, Bampada,  
Balasore-756056, Odisha  
Telephone: 06782-255255  
Email: cbecbls@gmail.com

**13.** Regional Office, Coir Board,  
New Secretariat Building, C-Block,  
Ground Floor 1,  
Kiran Sankar Roy Road, Kolkata,  
West Bengal, Pin- 700 001  
Telephone:-033-22625735  
Email: cbsrokol@gmail.com

**15.** Sub Regional Office, Coir Board,  
House No.1, Ground Floor,  
Ratnagiri Path,  
Bamuni Maidan, Guwahatti,  
Assam, Pin-781 021  
Telephone: 0361-2556828  
Email: cbsrogty@gmail.com

**17.** Sub Regional Office, Coir Board,  
Office of the Directorate of Industries,  
Kavaratti, U.T. of Lakshadweep,  
Pin- 682 555  
Telephone: 04896-262026  
Email: srokavaratti@gmail.com

**12.** Regional Office, Coir Board,  
Prahar Building(GF),  
Kankavali-416 602  
Sindhudurg, Maharashtra  
E-mail id : cbro.sindhudurg@gmail.com

Coir Board Extension Centre,  
Room No.207,  
District Collectorate Building,  
Oros-416 812  
Sindhudurg, Maharashtra  
Telephone: 02362-228092  
E-mail id : cbec.sindhudurg@gmail.com

**14.** Sub Regional Office, Coir Board,  
Madhava Apartment,  
Thezhukkil Peedika,  
Mele Chovva, Kannur,  
Kerala, Pin-670 006  
Telephone: 0497-2726360  
Email: cbsroknr@gmail.com

**16.** Sub Regional Office, Coir Board,  
Annex Building, Udyog Parisar,  
Opp. Departmental workshop  
Middle Point, Port Blair,  
Andaman and Nicobar, Pin- 744101  
Telephone: 03192-230265  
Email: coirportblair@gmail.com

**18.** Sub Regional Office, Coir Board,  
'A' Block, NI-MSME Campus,  
Rahamat Nagar Road, Yousufguda,  
Hyderabad, Telangana,  
Pin- 500 045, Telephone: 040-23552309  
Email: coirboardsrohyd@gmail.com

## SHOW ROOM & SALES DEPOTS

1. Coir Board SR & SD,  
4th Line, 6-4-86,  
First Cross Arundelpet, Guntur,  
Andhra Pradesh, Pin-522 002  
Telephone: 0863-2234586.  
Email: coirbhavangtr@gmail.com
2. Coir Board SR & SD,  
Shop No.4, 5, 8&9,  
Udyog Bhavan, Siripuram,  
Beside APCO, Visakhapatnam,  
Andhra Pradesh, Pin-530 003  
Telephone: 0891-2525186.  
Email: coirshowvsp@yahoo.com
3. Coir Board SR & SD,  
5-8-328/1, Chapel Road,  
Hyderabad,  
Andhra Pradesh, Pin-500 001  
Telephone: 040-23202276  
Email: coirbhawanhyd@gmail.com
4. Coir Board SR & SD,  
2 G Dihang Arcade, Bhangahar,  
Opp.Pallavi Motors, G.S. Road,  
Guwahati, Assam, Pin-781 005  
Telephone: 0361-2464142  
Email: coirboardsrsd@gmail.com
5. Coir Board SR & SD,  
Indira Bye Pass, Near Amdo Golai,  
P. O. Tadong Gangtok,  
Sikkim, Pin-737 102  
Telephone: 03592-280690  
Email: coirboardgangtok@gmail.com
6. Coir Board SR&SD, House No.153  
Shib Nagar, College Road,  
Ward No.19, Agarthala College P.O.,  
Agarthala, Tripura, Pin- 799 004  
Telephone No.0381-2518017  
Email: cbsr\_agartala@rediffmail.com
7. Coir Board SR & SD,  
Biscomaun Bhavan West Lawn,  
Patna, Bihar, Pin- 800 001  
Telephone: 0612-2219550  
Email: coirboardsrpat@gmail.com
8. Coir Board SR & SD,  
"Pran Vijay" Near Times of India,  
Opp. Bata Showroom,  
Ashram Road, Navarangapuram,  
Ahmedabad, Gujarat, Pin-380 009  
Telephone: 079-26580226  
Email: cbsr\_ahmd@yahoo.com
9. Coir Board SR & SD,  
SCO - 84, Sector 38 - C  
Chandigarh, Pin-160 036  
Telephone: 0172-2699736  
Email: coirbhavan@gmail.com
10. Coir Board SR & SD,  
B-25/4A, Hanumanpura,  
Ward Bhelpura, P.O- Bhelpura,  
Varanasi, Uttar Pradesh, Pin-221 010  
Telephone: 0190-5224055  
Email: cbsrvaranasi@gmail.com

11. Coir Board SR & SD,  
Opp. Kalgidhar Gurudwara  
Rehari Chungi, Jammu Tawi,  
Jammu & Kashmir, Pin-180 005  
Telephone: 0191 -2583827  
Email: coirbhavan\_jmu@rediffmail.com

12. Coir Board SR & SD,  
Central Institute of Coir  
Technology Campus,  
No.3A, Peenya Industrial Area, Bangalore,  
Karnataka, Pin-560 058  
Telephone: 080-28397216  
Email: coirboardbangalore@gmail.com

13. Coir Board SR&SD,  
M.G.Road, Kochi,  
Ernakulam,  
Kerala, Pin- 682 016  
Telephone: 0484-2354277  
Email: cbekmsr@gmail.com

14. Coir Board SR & SD,  
T.C. 81/2368, Ramakrishna Building,  
Manorama Road, East Thampanoor,  
Thiruvananthapuram,  
Kerala, Pin-695 001  
Telephone: 0471-2325315  
Email: coirbhavantvm123@gmail.com

15. Coir Board SR & SD,  
West Pallithamam Building, 28/876/14,  
Karunakaran Nambiar Road,  
Thrissur, Kerala, Pin- 680 020  
Telephone: 0487-2331463  
Email: coirboardtcr@gmail.com

16. Coir Board SR & SD,  
N.S.Tower, 14/280-1&2,  
Near stadium Stand, Palakkad,  
Kerala, Pin-678 013  
Telephone:-0491-2544377  
Email: cbsrpkd@gmail.com

17. Coir Board SR & SD,  
Plot No.610, Scheme No.44,  
Khatiwala Tank,  
Vikash Rekha Complex, Indore,  
Madhya Pradesh, Pin-452 014  
Telephone:-0731- 2462106  
Email: coir.board@rediffmail.com

18. Coir Board SR & SD,  
Ground Floor,  
Marol Telephone Exchange,  
MIDC, Central Road,  
Andheri (E) Mumbai -400093  
Telephone:-022- 27814666  
Email: cbsrandheri@gmail.com

19. Coir Board SR & SD,  
Jagamara(Udyogpuri),  
P.O. Khandagiri,  
Bhubaneswar, Odisha, Pin-751030  
Telephone-0674-2353114  
Email: cbsrbbsr@gmail.com

20. Coir Board SR & SD,  
Raveendra Bhavan,  
Opp. AIR, M.I. Road,  
Jaipur, Rajasthan, Pin-302 001  
Telephone: 0141-2365427  
Email: cbsrjp@gmail.com

**21.** Coir Board SR & SD,  
Opp. Vanavil Co-optex, Teynampet,  
578, Mount Road, Anna Salai, Chennai,  
Tamil Nadu, Pin-600 018  
Telephone: 044-24349123  
Email: coirbhavanchennai@gmail.com

**22.** Coir Board SR & SD,  
D.No.96, South Marret Street,  
South Gate, Madurai,  
Tamil Nadu, Pin-625 001  
Telephone: 0452-2340505  
Email: cbsr\_madurai@yahoo.co.in

**23.** Coir Board SR & SD,  
35, Shiv Charan Lal Road  
Allahabad,  
Uttar Pradesh, Pin-211 001  
Telephone: 0532-2564810  
Email: cbsrald@gmail.com

**24.** Coir Board SR & SD,  
Pandit Bhavan, 6-Balmiki Marg,  
(Behind Novelty Cinema),  
Lalbagh, Lucknow,  
Uttar Pradesh, Pin-226 001  
Telephone: 0522-2282448  
Email: cbsrlucknow@gmail.com

**25.** Coir Board SR & SD,  
No.111A/403, 80 Feet Road,  
Ashok Nagar,  
Kanpur, Uttar Pradesh, Pin-208 012  
Telephone-0512 2540173  
Email: coirboardsrk@gmail.com

**26.** Coir Board SR & SD,  
No. 61 Gandhi Road,  
Near Jain Dharmasala, P.O. Mazra,  
Dehradun, Uttarakhand, Pin- 248 001  
Telephone: 0135-2521245  
Email: coirboarddoon1961@gmail.com

**27.** Coir Board SR & SD,  
22, Dr. U.N. Brahamchari Street,  
Park Street P.O.,  
Kolkata, West Bengal, Pin-700 016  
Telephone: 033-24605287  
Email: coirboardkol@gmail.com

**28.** Coir Board SR & SD,  
Rajiv Gandhi Handicrafts Bhavan,  
Ist Floor, Baba Khadag Singh Marg,  
Cannought Place, New Delhi,  
Pin-110 001  
Telephone: 011-23341388  
Email: pro-newdelhi@coirboard.org

**29.** Coir Board SR & SD,  
'GF 3/90, Manasarovar Building,  
Nehru Place, New Delhi, Pin -110 019.  
Telephone: 011-26431544  
Email: cbsrnpdel15@rediffmail.com



## ANNEXURE-II

**MARKET DEVELOPMENT ASSISTANCE UNDER INTERNATIONAL CO-OPERATION  
SCHEME (IC) /EXTERNAL MARKET DEVELOPMENT ASSISTANCE (EMDA) -  
SANCTIONED/ DISBURSED DURING THE YEAR 2022-23**

Sl. No	Exporters Name	Particulars	Amount
1	M/s. Rajahrani Impex Pvt Ltd, Madurai	Towards IC Scheme assistance for participation in IECA Annual Conference & Expo 2022, USA held during 15 – 18 February 2022	3,05,683/-
2	M/s. Rajarani Impex, Madurai	Towards IC Scheme assistance for participation in IECA Annual Conference & Expo 2022, USA held during 15 – 18 February 2022	3,05,683/-
3	M/s. Coconut Products Impex, Pollachi	Towards IC Scheme assistance for participation in IECA Annual Conference & Expo 2022, USA held during 15 – 18 February 2022	3,16,296/-
4	M/s. Suga Coco Substrates, Inc Coimbatore	Towards IC Scheme assistance for participation in IECA Annual Conference & Expo 2022, USA held during 15 – 18 February 2022	3,49,161/-
5	M/s. Fiber Wonders, Alappuzha	Towards IC Scheme assistance for participation in IECA Annual Conference & Expo 2022, USA held during 15 – 18 February 2022	3,82,666/-
6	M/s. RS Coir Agency, Erode	Towards IC Scheme assistance for participation in Gardex 2018 held during 10 – 12 October 2018	1,64,156/-
7	M/s. Pobji Emporium, Alappuzha	Towards IC Scheme assistance for participation in Domotex 2019 held during 11 – 14 January 2019	2,25,722/-
8	M/s. Coco Fibre Tex, Alappuzha	Towards IC Scheme assistance for participation in Domotex 2019 held during 11 – 14 January 2019	2,17,227/-

9	M/s. Coco Fibre Tex, Alappuzha	Towards IC Scheme assistance for participation in Ambiente 2019 held during 8 – 12 February 2019	1,81,717/-
10	M/s. Beena Coir Works, Alappuzha	Towards IC Scheme assistance for participation in Ambiente 2019 held during 8 – 12 February 2019	2,16,959/-
11	M/s. Natural Coir Tech, Alappuzha	Towards IC Scheme assistance for participation in Dubai World Expo 2022 held during 1 <sup>st</sup> October to 31 <sup>st</sup> March 2022	28,991/-
12	M/s. Suga Coco Substrates, Coimbatore	Towards IC Scheme assistance for participation in Dubai World Expo 2022 held during 1 <sup>st</sup> October to 31 <sup>st</sup> March 2022	32,375/-
13	M/s. Season Coir Exports, Alappuzha	Towards IC Scheme assistance for participation in Dubai World Expo 2022 held during 1 <sup>st</sup> October to 31 <sup>st</sup> March 2022	62,245/-
14	M/s. J C Coir International, Alappuzha	Towards IC Scheme assistance for participation in Dubai World Expo 2022 held during 1 <sup>st</sup> October to 31 <sup>st</sup> March 2022	38,700/-
15	M/s. Global Hub, Alappuzha	Towards IC Scheme assistance for participation in Dubai World Expo 2022 held during 1 <sup>st</sup> October to 31 <sup>st</sup> March 2022	38,800/-
16	M/s. Coco World, Alappuzha	Towards IC Scheme assistance for participation in Dubai World Expo 2022 held during 1 <sup>st</sup> October to 31 <sup>st</sup> March 2022	38,800/-
17	M/s. Floor Gardens Alappuzha	Towards IC Scheme assistance for participation in Ambiente 2020 held during 7 - 11 February 2020	1,81,706/-
18	M/s. United Coir Factories, Alappuzha	Towards IC Scheme assistance for participation in Ambiente 2020 held during 7 - 11 February 2020	1,82,436/-



19	M/s. Marari Coir Rub, Alappuzha	Towards IC Scheme assistance for participation in Ambiente 2020 held during 7 - 11 February 2020	1,81,706/-
20	M/s. Pobji Emporium, Alappuzha	Towards IC Scheme assistance for participation in Ambiente 2020 held during 7 - 11 February 2020	2,01,254/-
21	M/s. Coir Yarn Tex, Alappuzha	Towards IC Scheme assistance for participation in Ambiente 2020 held during 7 - 11 February 2020	1,25,000/-
22	M/s. Unitex Coir Factory, Alappuzha	Towards IC Scheme assistance for participation in Domotex 2020 held during 10 – 13 January 2020	2,50,000/-
23	M/s. Floor Gardens, Alappuzha	Towards IC Scheme assistance for participation in Domotex 2020 held during 10 – 13 January 2020	2,30,841/-
24	M/s. Marari Coir Rub, Alappuzha	Towards IC Scheme assistance for participation in Domotex 2020 held during 10 – 13 January 2020	2,30,841/-
25	M/s. Coir Yarn Tex, Alappuzha	Towards IC Scheme assistance for participation in Domotex 2020 held during 10 – 13 January 2020	1,83,900/-
26	M/s. Mats Four, Alappuzha	Towards IC Scheme assistance for participation in Domotex 2020 held during 10 – 13 January 2020	2,15,802/-
27	M/s. Pobji Emporium, Alappuzha	Towards IC Scheme assistance for participation in Domotex 2020 held during 10 – 13 January 2020	2,03,683/-
28	M/s. Sankar Mills, Alappuzha	Towards IC Scheme assistance for participation in IECA 2019 held during 19 – 22 February 2019	1,96,152/-
29	M/s. Coir Yarn Tex, Alappuzha	Towards IC Scheme assistance for participation in IECA 2019 held during 19 – 22 February 2019	1,96,152/-
30	M/s. Beena Coir Works, Alappuzha	Towards IC Scheme assistance for participation in IECA 2019 held	2,25,000/-