



कयर बोर्ड Coir Board

(सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार
Ministry of MS&ME, Govt. of India)

कयर हाउस, एम.जी.रोड., कोच्ची - 682016
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A-59/45/2017-ADM(P)

07.02.2023

ORDER

Sub:- Charge arrangement – reg

Shri. Yesudas T.J, Extension Service Officer, Regional Office, Rajahmundry will be the in-charge of the Regional Office, Rajahmundry, until further orders, consequent upon the promotion of Shri. Prasad Rao M.S.S, Research Officer as Deputy Director and his posting at Head Office vide Office Order No. 62 dated 03.02.2023. Shri. Prasad Rao M.S.S, Research Officer shall hand over the charge of Regional Office, Rajahmundry to Shri. Yesudas T.J, Extension Service Officer, with proper handing over taking over reports. A list of the documents handed over by Shri. Prasad Rao M.S.S may be forwarded to Head Office immediately.

This issues with the approval of Chairman, Coir Board.

Sd/-

SECRETARY (i/c)

Approved for issue

[Signature]
**ASSISTANT DIRECTOR(OL)
ADMINISTRATION (I/C)**

To

1. Shri. Prasad Rao M.S.S, Research Officer, Regional Office, Rajahmundry
2. Shri. Yesudas T.J, Extension Service Officer, Regional Office, Rajahmundry

Copy to:

1. P.S. to Chairman, Coir Board.
2. Secretary's section, Coir Board.
3. The Director(RDTE) i/c, CCRI & Joint Director (CICT)
4. The Director (Marketing) i/c & Senior Accounts Officer
5. Joint Director(Plg.)
6. All Sections/Branch Officers in the Head Office.
7. All Sub Offices & Coir Board Showrooms.
8. Accounts Section
9. Personal File
10. Stock File
11. E-Office Notice Board & Coir Board Website.