


No : I-11011(17)/1/2022-ERS

Date : 07/01/2021

Circular

It has been ordered by Chairman, Coir Board that copies of all correspondences sent from Coir Board to the Ministries (All central/state Ministries, Directorates, Commissioners, etc) and correspondences received from the Ministries needs to be sent to the email id "msme.coirchairman@gmail.com". Therefore all concerned are requested to follow the above directions without fail.

It has also been ordered that except routine matters like digital transaction, DBT updation, etc; all other correspondences shall be made with the concurrence of Chairman Coir Board.


For Deputy Director (M&P)

To

1. All Branch heads and sections in Head Office
2. All Sub Offices/Showrooms of Coir Board
3. Website
4. e-office notice board