



कयर बोर्ड
COIR BOARD

(सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार
Ministry of MSME, Govt. of India)

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OFFICE ORDER NO. 35.....DATED. 29-12-2020

Sub: Estt.-Promotion & Posting – reg.

Shri Gireesh Kumar G., Helper Mechanic, presently working in Central Coir Research Institute, Coir Board, Kalavoor, Alappuzha, is promoted to the post of Mechanic Gr.II in the Pay Band of Rs.5,200-20,200+2,400(Grade Pay) with immediate effect.

On promotion, Shri Gireesh Kumar G, is retained in the Central Coir Research Institute, Kalavoor, until further orders.

The promotee may exercise his option for fixation of pay on promotion either from the date of joining duty in the promoted post or on the date of accrual of his annual increment. The option for pay if any, has to be received in Head Office within one month from the date of receipt of this Order. If no option is received within the time stipulated, the pay will be fixed with effect from the date of reporting for duty in the promoted post.

This issues with the approval of Chairman, Coir Board.

Sd/-
SECRETARY

Approved for issue

[Signature]
ADMINISTRATIVE OFFICER

To

Shri Gireesh Kumar G, Helper Mechanic, CCRI, Kalavoor.
(Through the Director RDT&E i/c, CCRI)

Copy to:

1. Director RDT&E i/c, CCRI
2. Director (Mktg.) i/c
3. Joint Director (Plg.)
4. Senior Accounts Officer
5. All Sections/Branch Officers in the Head Office
6. All Sub Offices & SR & SDs
7. Accounts Section
8. Personal file
9. Stock file
10. E-Office Notice Board & Website.

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