



## COIR BOARD

**Scheme of Fund for Regeneration of Traditional Industries (SFURTI)**  
(Ministry of Micro, Small and Medium Enterprises, Govt. of India Project)

**Society for National Excellence and Higher Achievement (SNEHA)**  
**(Implementing Agency for Rajkanika Coir Cluster)**

HIG 228 ,Kananbihar phase - 1, Post - Patia, Bhubaneswar ,  
Dist - Khurdha, Odisha , PIN – 751031  
Mob : 7978352533, 7749936168

**NIT No. 1/RAJKANIKA/2020**

**Date: 14.03.2020**

### **NOTICE INVITING TENDER**

Sealed Tenders are invited by M/s **Society for National Excellence and Higher Achievement (SNEHA) the Implementing Agency (IA) of Rajkanika Coir Cluster**, from Registered Contractors for Construction of Works sheds of area 1000 to 1500 sft each at different locations of Rajkanika block, Kenderapara District, Odisha under the **Scheme of Fund for Regeneration of Traditional Industries (SFURTI)** of Coir Board, Ministry of MSME, Government of India with financial assistance from Government of India.  
**Last date of receipt of Bids: 08.04.2020**

The details of Tender conditions and terms can be downloaded from the website [www.coirboard.org](http://www.coirboard.org), [www.apitco.org](http://www.apitco.org), [www. http://diodisha.nic.in](http://www.diodisha.nic.in)

Bid reference	:	RCC/1/2020
Date of placing of bidding document on website	:	14.03.2020
Last date for receipt of Queries/clarifications Addressed to Bid Inviting Officer (Only By email as mentioned in address of communication.)	:	20.03 2020
Queries/Clarifications answered by	:	24.03.2020
Last date and time for receipt of Bids	:	15.00 Hours, 08.04.2020
Time and date of opening of Technical bid	:	16.00 Hours, 08.04.2020
Time and date of opening of Financial bid	:	To be Confirmed later
Address for Communication	:	The Secretary Society for National Excellence and Higher Achievement (SNEHA), HIG 228 , Kananbihar, phase - 1, Post - Patia, Bhubaneswar, Dist - Khurdha, Odisha , PIN – 751031 Email: <a href="mailto:ngosneha228@gmail.com">ngosneha228@gmail.com</a> Mob : 7978352533, 7749936168
OFFICER INVITING BIDS		The Secretary, SNEHA

**NAME OF WORK: Construction of 5 Work sheds at different locations of  
Kenderapara District, Odisha under SFURTI**

S.No	Name of the Work	Shed Size	Site Location	Remarks
1	CONSTRUCTION OF WORK SHED FOR COIR, YARN, MAT & GEOTEXTILE MAKING (0.5 MM THICK GI COLOURED INDUSTRIAL SHEET ROOF SHED WITH MS 75 MM AND 50 MM PIPE SECTION TRUSS SUPPORT BELOW ) (50' X 30') AT AKHULIPADA (V) RAJKANIKA BLOCK, KENDERAPARA DISTRICT,ODISHA.	50' X 30' GI COLOURED INDUSTRIAL SHEET ROOF SHED	# PLOT NO.450/834, KHATYANA NO.195/12, MOUZA: AKHULIPADA, P.S: RAJKANIKA, DISTRICT- KENDERAPARA, ODISHA	
2	CONSTRUCTION OF SHED FOR RAW MATERIAL BANK & FIBRE EXTRACTION (SWARNA) (0.5 MM THICK GI COLOURED INDUSTRIAL SHEET ROOF SHED WITH MS 75 MM AND 50 MM PIPE SECTION TRUSS SUPPORT BELOW ROOF SHED) (40' X 25') AT AKHULIPADA (V) RAJKANIKA BLOCK, KENDERAPARA DISTRICT, ODISHA.	40' X 25' GI COLOURED INDUSTRIAL SHEET ROOF SHED	# PLOT NO.450/834, KHATA NO.195/12, MOUZA: AKHULIPADA, P.S: RAJKANIKA, DISTRICT- KENDERAPARA, ODISHA	
3	CONSTRUCTION OF WORK SHED FOR COIR YARN & MAT MAKING (0.5 MM THICK GI COLOURED INDUSTRIAL SHEET ROOF SHED WITH MS 75 MM AND 50 MM PIPE SECTION TRUSS SUPPORT BELOW ROOF SHED) (40' X 25') AT PLOT NO.209/608, PANDARUKOLI (V), RAJKANIKA BLOCK,	40' X 25' GI COLOURED INDUSTRIAL SHEET ROOF SHED	# PLOT NO.209/608, KHATA NO.36, , MOUZA:PANDARUK OLI (V),P.S:RAJKANIKA DISTRICT- KENDERAPARA, ODISHA	

Signature of Bidder

S.No	Name of the Work	Shed Size	Site Location	Remarks
	KENDERAPARA DISTRICT, ODISHA			
4	CONSTRUCTION OF WORK SHED FOR COIRYARN & MAT MAKING (0.5 MM THICK GI COLOURED INDUSTRIAL SHEET ROOF SHED WITH MS 75 MM AND 50 MM PIPE SECTION TRUSS SUPPORT BELOW ROOF SHED) (50' X 20') PLOT NO.2211, KHATA NO.300 ,MOUZA: KISSAM GHARABARI NUAGAON (V), P.S:RAJKANIK A DISTRICT- KENDERAPARA, ODISHA	50' X 25' GI COLOURED INDUSTRIAL SHEET ROOF SHED	# PLOT NO.2211, KHATA NO.300, MOUZA:KISSAM GHARABARI NUAGAON (V),P.S:RAJKANIK A DISTRICT- KENDERAPARA, ODISHA	
5	CONSTRUCTION OF WORK SHED FOR COIRYARN & MAT MAKING (0.5 MM THICK GI COLOURED INDUSTRIAL SHEET ROOF SHED WITH MS 75 MM AND 50 MM PIPE SECTION TRUSS SUPPORT BELOW ROOF SHED) (40' X 25') ATKUJJIPUR (V) RAJKANIK A BLOCK, KENDERAPARADISTGRI CT, ODISHA	40' X 25' GI COLOURED INDUSTRIAL SHEET ROOF SHED	# PLOT NO.608, KHATA NO.34, MOUZA:KUJJIPURP. S:RAJKANIK A, KENDERAPARA DISTRICT, ODISHA	

Signature of Bidder

1. The following works are put to tender:

**SCHEDULE OF REQUIREMENTS:**

<b>S.No.</b>	<b>Name of the Work</b>	<b>Earnest Money (Rs.) (EMD)</b>	<b>Time Allowed for Completion (Months)</b>	<b>Cost of Tender Document in Rs</b>
1	CONSTRUCTION OF WORK SHED FOR COIR, YARN, MAT & GEO-TEXTILE MAKING (0.5 MM THICK GI COLOURED INDUSTRIAL SHEET ROOF SHED WITH MS 75 MM AND 50 MM PIPE SECTION TRUSS SUPPORT BELOW ROOF SHED) (50' X 30') AT AKHULIPADA (V) RAJKANIK A BLOCK, KENDERAPARA DISTRICT, ODISHA.	Rs.50,000/-	3 months	500.00
2	CONSTRUCTION OF SHED FOR RAW MATERIAL BANK & FIBRE EXTRACTION (SWARNA) (0.5 MM THICK GI COLOURED INDUSTRIAL SHEET ROOF SHED WITH MS 75 MM AND 50 MM PIPE SECTION TRUSS SUPPORT BELOW ROOF SHED) (40' X 25') AKHULIPADA (V) RAJKANIK A BLOCK, KENDERAPARA DISTRICT, ODISHA.	Rs.50,000/	3 months	500.00
3	CONSTRUCTION OF WORK SHED FOR COIR YARN & MAT MAKING (0.5 MM THICK GI COLOURED INDUSTRIAL SHEET ROOF SHED WITH MS 75 MM AND 50 MM PIPE SECTION TRUSS SUPPORT BELOW ROOF SHED) (40' X 25') AT PLOT NO.209/608, PANDARUKOLI (V), RAJKANIK A BLOCK, KENDERAPARA DISTRICT, ODISHA	Rs.50,000/	3 months	500.00

Signature of Bidder

S.No.	Name of the Work	Earnest Money (Rs.) (EMD)	Time Allowed for Completion (Months)	Cost of Tender Document in Rs
4	CONSTRUCTION OF WORK SHED FOR COIRYARN & MAT MAKING (0.5 MM THICK GI COLOURED INDUSTRIAL SHEET ROOF SHED WITH MS 75 MM AND 50 MM PIPE SECTION TRUSS SUPPORT BELOW ROOF SHED) (50' X 20') PLOT NO.2211, KHATA NO.300 ,MOUZA:KISSAM GHARABARI NUAGAON (V), P.S:RAJKANIKA DISTRICT-KENDERAPARA, ODISHA	Rs.50,000/	3 months	500.00
5	CONSTRUCTION OF WORK SHED FOR COIR YARN & MAT MAKING (0.5 MM THICK GI COLOURED INDUSTRIAL SHEET ROOF SHED WITH MS 75 MM AND 50 MM PIPE SECTION TRUSS SUPPORT BELOW ROOF SHED) (40' X 25') AT KUJJIPUR (V) RAJKANIKA BLOCK, KENDERAPARA DISTRICT, ODISHA	Rs.50,000/	3 months	500.00

**2. ELIGIBILITY CRITERIA:**

- i) The Bidder must have an average annual turnover in the last 3 years at least 50% of the estimated cost (In case of bidders participating for multiple schedules, the average annual turnover should be at least 50% of the cumulative estimated cost) and also must have a positive net worth as certified by a Chartered Accountant.
- ii) The Bidder must have successfully completed similar works during last 3 years of an equal quantity **or** costs.

**3. GENERAL CONDITIONS:**

1. The Bidders can quote for any no. of items (one or many) as per their choice.
2. Bidders would be required to submit their bids in the paper form only.

Signature of Bidder

4. E.M.D. to be paid by way of Bank Crossed Demand Draft of any Nationalized Bank for the amounts specified, drawn in favour of “**Society for National Excellence and Higher Achievement (SNEHA)**” and payable at “**Union Bank of India, Baradia Branch**” along with bids.
5. The intending Bidders will have to produce the following valid documents to the undersigned along with the application for participating in the tender.
  - a) Company/Firm Registration Certificate
  - b) PAN / TAN Certificate.
  - c) GST Registration Certificate.
  - d) In case of partnership firms, the partnership deed or Company along with AOA and MOA.
  - e) Financial Statements & IT Returns for the financial Years 2016-17, 2017-17 & 2018-19
  - f) Professional Tax Clearance Certificate.
  - g) Valid civil Contract Registration Certificate.
  - h) Copies of Work Orders/Credentials for successful completion of similar type of works in last three years. **Documents to be produced. (Performance Certificates from the clients to substantiate the Eligibility Criteria)**
6. The documents as above will be scrutinized in order to assess the eligibility of the applicant to participate in the Tender. On being fully satisfied about the eligibility the necessary permission may be granted. However the Tender inviting authority reserves the right in this respect.
7. The contract documents shall comprise of the tender notice and the following documents:-
  - a) Specification & condition.
  - b) Schedule & quantities.
  - c) Necessary drawing.
  - d) Technical Specifications and description along with the make of major items.
8. The rates are to be quoted with the enclosed schedule of items of work to be done in figure and words. For the item rate tender, rates for individual item are to be quoted in the schedule in figures as well as in words.
9. The bidder must quote the price along with the applicable taxes and duties, Erection & Commissioning charges, Transportation Charges, Loading & Unloading Charges at site or any other charges.
10. Before submitting any tender the Bidders are to satisfy themselves by actual visit & acquaintances with the site of work & local conditions there.
11. Each page of the tender documents i.e. Schedule, Drawing & Specification must be signed by the Bidder with the date & seal of the firm, In case of any correction, in the tender documents, it must be signed by the Bidders with date before submission of the tender. All rates should be quoted in ink.

Signature of Bidder

12. Bidder who sign tender on behalf of the Company / Firm must produce the valid Power of Attorney in support of their competency.
13. Tenders which do not fulfill the above condition or incomplete in any respect will be liable to rejection.
14. The rates quoted shall remain valid for acceptance up to 3 (Three) months from the date of opening the tender.
15. The undersigned is bound neither to accept the lowest of any tender nor to assign any reason for rejection of any tender and reserves the right to accept the whole or any part of the tender. The tender accepting authority also reserves the right to split the work or to cancel a portion of work, without assigning any reason thereof.
16. If any Bidders withdraw his/her/their tender before its acceptance or rejection without satisfactory justification, he shall be disqualified to participate in the tender for a period, and the deposited earnest money will be forfeited.
17. The successful Bidders will be awarded Notification of Award and shall enter into an Agreement of Contract within 7 days of issue of Notification of Award failing of which the acceptance notice will stand cancelled & the earnest money will be forfeited.
18. The entire work shall be completed within the stipulated time from the date of issue of the work order/Agreement of Contract.
19. **Procedure for submission of Bids:**
20. The tender papers following two Bid System (Technical Bid-A and Financial Bid-B) can be submitted on all working days (except holidays) during office hours either by Speed Post/Registered Post addressed to the Office of the **“The Secretary, Society for National Excellence and Higher Achievement (SNEHA), HIG 228 , Kananbihar, phase - 1, Post - Patia, Bhubaneswar, Dist - Khurdha, Odisha , PIN – 751031, Mobile No. 7978352533, 7749936168 Email: [ngosneha228@gmail.com](mailto:ngosneha228@gmail.com)”**, or by dropping those in the Tender box within the stipulated period.
21. The envelope should be super-scribed with item of bid and submitted to the **“The Secretary, Society for National Excellence and Higher Achievement (SNEHA), HIG 228 , Kananbihar, phase - 1, Post - Patia, Bhubaneswar, Dist - Khurdha, Odisha, PIN–751031, Mobile No. 7978352533, 7749936168 Email: [ngosneha228@gmail.com](mailto:ngosneha228@gmail.com)”**. The tender should be submitted in a proper manner with index for easy identification.

Signature of Bidder

22. **Guide lines for submission of Tender Papers**

Envelope with superscription as Envelope-A should contain the Technical Bid, Tender Fee (if downloaded from the website) and EMD.(If purchased, to enclose the original receipt of the Tender purchase fee)

**Envelope with superscription as Envelope-B should contain the Price Bid & (Bill of Quantities - Schedule - A).**

**Both the Envelopes A & B** are to be put together in a single envelope and to be super-scribed with particular item of Tender.No.

**Earnest Money Deposit (EMD)** – Along with their bids the Bidders are required to submit an EMD amount as specified in the form of an A/c Payee Demand Draft only, drawn in favour of “**Society for National Excellence and Higher Achievement (SNEHA)**” and payable at “**Union Bank Of India, Baradia Branch**”. Any tender without demand draft for EMD will be **DISQUALIFIED** and **REJECTED** and **price bid will not be** considered. Photo/Fax copies of the demand draft will not be accepted.

Sd/-  
The Secretary  
Society for National Excellence and Higher Achievement (SNEHA)  
Implementing Agency for Rajkanika Coir Cluster

Signature of Bidder



## INSTRUCTIONS TO BIDDERS

### 1. **Return of E.M.D. to unsuccessful Bidder:**

The earnest money deposit will be refunded to the unsuccessful Bidder by registered post at the expiry of the period of validity of tender or the entrustment of the work to the successful Bidder whichever is earlier.

### 2. **Return of EMD to successful Bidder:**

The EMD paid by the successful Bidder at the time of tendering will be discharged when the Bidder has signed the agreement and furnished the required Performance Security in the form of Bank Guarantee/DD.

- i. The E.M.D. shall be forfeited.
  - (a) If the Bidder withdraws the Tender during the validity period of Tender.
  - (b) In the case of a successful Bidder, if he fails to sign the Agreement for whatever the reason.

### 3. **Performance Guarantee :**

The successful Bidder has to submit Performance Guarantee of an amount of 5% of the bided value by way of Demand Draft or Bank Guarantee obtained from a Nationalized/Scheduled Bank with a validity period of duration of Contract period plus defects liability period of 12 months.

### 4. **Tender Opening and Evaluation**

#### **Tender opening:**

- 4.1 The Technical bids will be opened by the Tender Opening Committee at the time and date as specified in the **Notice Inviting Tender**. All the Statements, documents, certificates, Demand Draft etc., submitted by the BIDDERS will be verified for technical evaluation. The technical bids will be evaluated against the specified parameters / criteria and the technically qualified bidders will be identified.

### 5. **Pre-Bid Queries**

- 5.1 Bidders may address any queries arising out of the tender document by email or by post on or before the last date of receipt of the pre-bid queries as mentioned in Notice Inviting Tender.
- 5.2 The response to the pre-bid queries will be placed on the website of the Tender Inviting Authority without identifying the source of the query.

Signature of Bidder

**6. Clarification on the Technical Bid:**

- 6.1 The tender opening authority may call upon any Bidder for clarification on the statements, documentary proof relating to the technical bid. The request for clarification and response thereto shall be in writing and it shall be only on the qualification information submitted by the Bidder. The clarification called for from the bidder shall be furnished within the stipulated time, which shall not be more than a week.
- 6.2 The Bidder if so desirous shall agree in writing to furnish the clarification called for within the stipulated time and, for disqualification and rejection of his tender in the event of failure to do so.

**7. Examination of Technical Bids and Determination of Responsiveness:**

- 7.1 The Secretary or his nominee will evaluate whether each Bidder is satisfying the eligibility criteria prescribed in the tender document and declares them as a qualified Bidder.
- 7.2 If any alteration is made by the Bidder in the tender documents, the conditions of the contract, the drawings, specifications or statements / formats or quantities the tender will be rejected.

**8. Price Bid Opening:**

- 8.1 At the specified date and time, the price bids of all the technically qualified bidders will be opened by the Secretary or his nominee and the result will be displayed on the notice board of the Implementing Agency which can be seen by all the bidders who participated in the Tenders.
- 8.2 The Price Bid of the Unqualified Bidders will not be opened.
- 8.3 Tenders shall be scrutinized in accordance with the conditions stipulated in the Tender document. In case of any discrepancy of non-adherence to conditions, the Tender accepting authority shall communicate the same which will be binding both on the tender Opening authority and the Bidder. In case of any ambiguity or dispute, the decision taken by the Tender Accepting Authority on tenders shall be final.

**9. Evaluation and Comparison of Price Bids:**

- 9.1 The Tender Opening Committee will evaluate and compare the price bids of all the qualified Bidders.
- 9.2 Negotiations at any level are strictly prohibited. However, good gesture rebate, if offered by the lowest Bidder prior to finalization of tenders may be accepted by the tender accepting authority.
- 9.3 Selection of Bidder among the lowest & equally quoted Bidders will be in the following orders:

Signature of Bidder

- a) The Bidder whose experience in similar works is higher will be selected.
- b) In case the experience is also same the Bidder whose annual turnover is more will be preferred.
- c) Even if the criteria incidentally become the same, the turnover on similar works and thereafter machinery available for the work and then the clean track record will be considered for selection.

## **AWARD OF CONTRACT**

### **1. Award Criteria:**

- a) The Secretary or his nominee will award the contract on approval of the tender by competent authority.
- b) The tender accepting authority reserves the right to accept or reject any Tender or all tenders and to cancel the Tendering process, at any time prior to the award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the reasons for such action.

### **2. Notification of Award and Signing of Agreement.**

- a) The Bidder whose Tender has been accepted will be notified of the award of the work prior to expiration of the Tender validity period by registered letter. This letter (hereinafter and in the Conditions of Contract called “Letter of Acceptance”) will indicate the sum that the Implementing Agency will pay the Contractor/supplier in consideration of the execution, completion, and maintenance of the Works by the Contractor/supplier as prescribed by the Contract (hereinafter and in the Contract called the “Contract Amount”).
- b) When a tender is to be accepted, the concerned Bidder shall attend the office of the Secretary on the date fixed in the Letter of acceptance. Upon intimation being given by the Secretary, of acceptance of his tender, the Bidders shall make payment of the Performance Security and additional security deposit wherever needed by way of Demand Draft or Bank Guarantee obtained from a Nationalized / Scheduled Bank with a validity period of duration of Contract period plus defects liability period of 12 months and sign an agreement in the form prescribed by the Implementing Agency for the due fulfillment of the contract. Failure to attend the Secretary’s office on the date fixed, in the written intimation, to enter into the required agreement shall entail forfeiture of the Earnest Money deposited. The written agreement to be entered into between the contractor/supplier and the Implementing Agency shall be the foundation of the rights and obligations of both the parties and the contract shall not be deemed to be complete until the agreement has first been signed by the contractor/supplier and then by the proper officer authorized to enter into contract.
- c) The successful Bidder has to sign an agreement within a period of 7 days from the date of receipt of communication of acceptance of his tender. On failure to do so his tender will be cancelled duly forfeiting the E.M.D., paid by him without issuing any further notice and action will be initiated for black listing the Bidder.
- d) **Corrupt or Fraudulent Practices**
  - a. The Bidder requires that the bidders / suppliers / contractor under Government financed contracts, observe the highest standard of ethics

Signature of Bidder

during the procurement and execution of such contracts. In pursuance of this policy, the Government

b. define for the purposes of the provision, the terms set forth below as follows:

(i) “corrupt practices” means the offering, giving, receiving or soliciting of anything of value to influence the action of a Government official in procurement process or in contract execution: and

(ii) “fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Government and includes collusive practice among Bidders (prior to or after Tender submission) designed to establish in Tender prices at artificial non-competitive levels and to deprive the Government of the benefits of free and open competition.

c. Will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.

d. Will blacklist / or debar a firm, either indefinitely or for a stated period of time, if at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing a Government Contract.

e. Furthermore, Bidders shall be aware of the provisions stated in the General Conditions of Contract.

**e) Rights of the Implementing Agency (SNEHA):**

i) The management of the Implementing Agency reserves the right to reject any part off or all of the tenders, without assigning any reason whatsoever.

ii) In the event of any dispute regarding any of the tender conditions, the decision of the management shall be final.

iii) In the event of any condition where the bids were not received for any or all of the schedules, the Implementing Agency reserves the right to extend the time of bidding.

Signature of Bidder

**FORMS OF TENDER  
AND  
UNDER TAKING OF BIDDER**

Signature of Bidder

**DETAILS OF THE BIDDER**

1.	Name of the Bidder	
2.	Registered Office Address (with Pin code)	
	Telephone No.	
	Fax	
	Email	
	Website if any	
	Mobile No.	
3.	Contact Person	
	Name	
	Designation	
	Phone	
	Mobile No.	
	Email Id	
4.	Date of Incorporation	
5.	Legal Status	Proprietorship/Partnership/Pvt.Ltd/Public Ltd/Others (Pls. mention)
6.	Brief profile of the Bidder	
7.	Number of staff on regular payroll	Technical : Administration:
8.	Contractor Registration Number	
9.	GST Registration Number	
10.	PAN Number	

Supporting documents/Evidences should be submit along with Tender Document

Signature of Bidder

**DECLARATION**

**[Also to be submitted along with the copies of work done certificates.]**

I / WE ..... have gone through carefully all the Tender conditions and solemnly declare that I / we will abide by any penal action such as disqualification or black listing or determination of contract or any other action deemed fit, taken by, the Implementing Agency against us, if it is found that the statements, documents, certificates produced by us are false / fabricated.

I / WE hereby declare that, I / WE have not been blacklisted / debarred / Suspended / demoted in any Society in Odisha or in any State due to any reasons.

**Signature of the Bidder**

**Seal**

Signature of Bidder



**STATEMENT – I**

Details of value of Building works executed in each year during the last three financial years by the Bidder.

(Rs. In lakhs)

<b>Year</b>	<b>2018-19</b>	<b>2017-18</b>	<b>2016-17</b>	<b>Average</b>
<b>Revenue</b>				

Bidders Positive Net Worth in the latest financial year -----

**Signature of the Bidder**

**Signature of the  
Chartered Accountant**

**Seal**

Signature of Bidder

**Statement-II**

**The Clientele list:**

<b>Year</b>	<b>Client</b>	<b>Description/Works Executed</b>	<b>Quantity</b>	<b>Amount of work</b>	<b>Whether successfully completed (Enclose Performance certificate)</b>
<b>2018-19</b>					
<b>2017-18</b>					
<b>2016-17</b>					

**Signature of the Bidder**

**Seal**

Signature of Bidder

**STATEMENT – III**

Information on litigation history in which Bidder is the Petitioner.

S. No	Case No. / Year	Court where filed.	Subject Matter / Prayer in the case.	Respondents	Present Stage.
1	2	3	4	5	6

**Signature of the Bidder**

**Seal**

Signature of Bidder

**UNDERTAKING OF TENDER**

**[Also to be submitted along with the copies of work done certificates.]**

Date: .....

To

The Secretary,  
Society for National Excellence and Higher Achievement (SNEHA),  
HIG 228 ,Kananbihar, phase - 1,  
Post - Patia, Bhubaneswar, Dist - Khurdha,  
Odisha , PIN – 751031,  
Email: [ngosneha228@gmail.com](mailto:ngosneha228@gmail.com)

Sir,

I / We do hereby tender and if this tender be accepted, under take to execute the following work viz .....

..... as shown in the drawings and described in the specifications available in the tender schedule and also in the office of The Secretary, Society for National Excellence and Higher Achievement (SNEHA), HIG 228 , Kananbihar, phase - 1, Post - Patia, Bhubaneswar, Dist - Khurdha, Odisha , PIN – 751031, India, with such variations by way of alterations or additions to, and omissions from the said works and method of payment as provided for in the “conditions of the contract” for the sum as quoted or such other sum(arrived either “Payment on lump-sum basis or by final measurement at unit rates”)

I/WE have also quoted individual amounts for various items of works in Schedule ‘A’, annexed (in words and figures) for which I/We agree to execute the work when the lump sum payment under the terms of the agreement is varied by payment on measurement quantities.

I/WE have quoted individual amounts for various items of works in Schedule ‘A’ both in words & figures. In case of any discrepancy between the amounts in words and figures, the rates quoted in words only shall prevail.

I/WE agree to keep the offer in this tender valid a period of Three month(s) mentioned in the tender notice and not to modify the whole or any part of it for any reason within above period. If the tender is withdrawn by me/us for any reasons whatsoever, the earnest money paid by me/us will be forfeited to Corporation.

I/WE hereby distinctly and expressly, declare and acknowledge that, before the submission of my/our tender I/We have carefully followed the instructions in the tender notice and have read the Specifications and the modes of payment therein and that I/We have made such examination of the contract documents and the plans,

Signature of Bidder

specifications and quantities and of the location where the said work is to be done, and such investigation of the work required to be done, and in regard to the material required to be furnished as to enable me/us to thoroughly understand the intention of same and the requirements, covenants, agreements, stipulations and restrictions contained in the contract, and in the said plans and specifications and distinctly agree that I/We will not hereafter make any claim or demand upon the **Implementing Agency (SNEHA)** based upon or arising out of any alleged misunderstanding or misconception /or mistake on my/or our part of the said requirement, covenants, agreements, stipulations, restrictions and conditions.

I/WE enclosed to my/our tender a crossed demand draft (No.....dated:.....) for Rs.....towards earnest money deposit not to bear any interest.

I/WE fully understand that the written agreement to be entered into between me/us and Implementing Agency shall be the foundation of the rights of the both the parties and the contract shall not be deemed to be complete until the agreement has first been signed by me/us and then by the proper officer authorized to enter into contract on behalf of Government.

I AM/WE ARE professionally qualified an my/our qualifications are given below:

Name	Qualified

I/WE will employ the following technical staff for supervising the work and will see that one of them is always at site during working hours, personally checking all items of works and pay extra attention to such works as required special attention (eg) Reinforced cement concrete work.

Name of technical staff proposed to be employed	Qualification.

**BIDDERS/CONTRACTOR/SUPPLIER’S CERTIFICATE**

- (1) I/WE hereby declare that I/We have perused in detail and examined closely the Odisha P.W.D Standard Specifications, all clauses of the preliminary specifications with all amendments and have either examined all the standards specifications or will examine all the standard specifications for items for which I/We tender, before I/We submit such tender and agree to be bound and

Signature of Bidder

comply with all such specifications for this agreement which I/We execute in the Implementing Agency.

- (2) I/We certify that I/We have inspected the site of the work before quoting my amount/amounts; I /We have satisfied about the quality, availability and transport facilities for all the materials.
- (3) I/We am/are prepared to furnish detailed data in support of all my quoted rates, if and when called upon to do so without any reservations.
- (4) I/We hereby declare that I/We will not claim any price escalation.
- (5) I/We hereby declare that I am/we are accepting for the defect liability period as 24 months.
- (6) I/We declare that I/WE will not claim any extra amount towards any material for the work other than the quoted work for respective schedule 'A' items.
- (7) I/We declare that I/WE will execute the work as per the mile stone programme, and if I/WE fail to complete the work as per the mile stone programme I abide by the condition to recover liquidated damages as per the tender conditions.
- (8) I/We declare that I/WE will abide for settlement of disputes as per the tender conditions.

**Signature of Bidder**

**Seal**

Signature of Bidder

**DECLARATION OF THE BIDDER**

- 1) I/WE have not been black listed in any Society / Corporation of State / Central Govt due to any reasons.
- 2) I/WE have not been demoted to the next lower category for not filing the tenders after buying the tender schedules in a whole year and my/our registration has not been cancelled for a similar default in two consecutive years.
- 3) I/WE agree to disqualify me/us for any wrong declaration in respect of the above and to summarily reject my/our tender.

Address of the Bidder:

Phone No.:

Fax No.:

**Signature of the Bidder**

**Seal**

**Note: If the tender is made by an individual, it shall be signed with his full name and his address shall be given. If it is made by a firm, it shall be signed with the co-partnership name by a member of the firm, who shall also sign his own name, and the name and address of each member of the firm shall be given, if the tender is made by a corporation it shall be signed by a duly authorized officer who shall produce with his tender satisfactory evidence of his authorization. Such tendering corporation may be required before the contract is executed, to furnish evidence of its corporate existence. Tenders signed on behalf of G.P.A. holder will be rejected**

Signature of Bidder

**DECLARATION**

I/We hereby declare that I / We have inspected and satisfied myself / ourselves thoroughly and I / We am / are conversant with the local conditions, regarding all materials and labour required for the work on which I / We have based my / our rates for the work. The Specifications, Plans, Designs and conditions of contract on which the offer has been based completely studied by me / us before submitting the tender.

**SIGNATURE OF THE BIDDER**

**Seal**

Signature of Bidder



**Indemnity Bond**

The Bidders should submit Indemnity Bond at the time of the Agreement as specified below.

Name of work:.....

I \_\_\_\_\_ contractor/supplier  
S/o. \_\_\_\_\_ aged \_\_\_\_\_ Resident of  
\_\_\_\_\_ do hereby bind myself to pay all the claims may come (a)  
under Workmen's Compensation Act. 1933 with any statutory modification there of  
and rules there under or otherwise for or in respect of any damage or compensation  
payable in connection with any accident or injury sustained (b) under Minimum  
wages Act 1948 (c) under payment of wages Act.1936 (d) under the  
Contractor/supplier labour (Regulation and Abolition) Act. 1970 by workmen  
engaged for the performance of the business relating to the above contract ie., Failing  
such payment of claims of workmen engaged in the above work, I abide in accepting  
for the recovery of such claims, effected from any of my assets with the Corporation  
and with other Government Societies / Corporations.

**Signature of Bidder**

Signature of Bidder

# CONDITIONS OF CONTRACT

## A. GENERAL

### 1. Interpretation:

- 1.1 In interpreting these Conditions of Contract, singular also means plural, male also means female, and vice-versa. Headings have no significance. Works have their normal meaning under the language of the contract unless specifically defined. The Engineers-in-charge will provide instructions clarifying queries about the conditions of Contract.
- 1.2 The documents forming the Contract shall be interpreted in the following order of priority:
  - 1) Agreement
  - 2) Letter of Acceptance, notice to proceed with the works
  - 3) Contractor/supplier's Tender (Technical bid)
  - 4) Conditions of contract
  - 5) Specifications
  - 6) Drawings
  - 7) Bill of quantities (Price-bid)
  - 8) Any other document listed as forming part of the Contract.

### 2. Implementing Agency's Decisions:

- 2.1 The Implementing Agency will be the final decision maker and once there agreement of contract is entered, there will not be any changes.

### 3. Communications:

- 3.1 Communications between parties, which are referred to in the conditions, are effective only when in writing. A notice shall be effective only when it is delivered (in terms of Indian Contract Act)

### 4. Other Contractor/suppliers:

The Contractor/supplier shall cooperate and share the Site with other contractor/suppliers, Public authorities, utilities, and the Implementing Agency. The Contractor/supplier shall also provide facilities and services for them as directed by the Engineer-in-charge.

### 5. Contractor/supplier's Risks:

- 5.1 All risks of loss of or damage to physical property and of personnel injury and death, which arise during and in consequence of the performance of the Contract are the responsibility of the Contractor/supplier.

Signature of Bidder

## **6. Insurance:**

- 6.1 The Contractor/supplier shall provide, in the joint names of the Implementing Agency and the contractor/supplier, insurance cover from the Start Date to the end of the Defects Liability Period i.e., 24 months after completion for the following events which are due to the Contractor/supplier's risks.
- a) loss of or damage to the Works, Plant and Materials;
  - b) loss of or damage to the Equipment;
  - c) loss of or damage of property in connection with the Contract; and
  - d) personal injury or death of persons employed for construction.
- 6.2 Policies and certificates of insurance shall be delivered by the Contractor/supplier to the Secretary at the time of concluding agreement of the work. All such insurance shall provide for compensation to be payable to rectify the loss or damage incurred.
- i) The contractor/supplier shall furnish insurance policy in force in accordance with proposal furnished in the Tender and approved by the Implementing Agency for concluding the agreement.
  - ii) The contractor/supplier shall also pay regularly the subsequent insurance premium and produce necessary receipt to the Engineer-in-Charge, well in advance.
  - iii) In case of failure to act in the above said manner the Implementing Agency will pay the premium and the same will be recovered from the Contractor/suppliers payments.
- 6.3 Alterations to the terms of insurance shall not be made without the approval of the Engineer-in-Charge.

## **7. E P F Registration:**

The Contractor/supplier must register with concerned provident fund authority within 2 (two) months from the date of signing the agreement, if not done earlier.

## **8. Settlement of claims:**

Except as otherwise provided in the contract, any disputes and differences arising out of or relating to the contract shall be referred to adjudication as follows.

### **ARBITRATION FOR SETTLEMENT OF ALL CLAIMS**

The procedure for arbitration will be as follows:

- (a) In case of Dispute or difference arising between the Implementing Agency and a contractor/supplier relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Arbitration and Conciliation Act, 1996. The arbitral tribunal shall consist of 3 arbitrators one each to be appointed by The Secretary and the

Signature of Bidder

Contractor/supplier. The third Arbitrator shall be chosen by the two Arbitrators so appointed by the Parties and shall act as Presiding arbitrator. In case of failure of the two arbitrators appointed by the parties to reach upon a consensus within a period of 30 days from the appointment of the arbitrator appointed subsequently, the Presiding Arbitrator shall be appointed by the Implementing Agency.

- (b) If one of the parties fails to appoint its arbitrator in pursuance of sub-clause (a) above within 30 days after receipt of the notice of the appointment of its arbitrator by the other party then the Implementing Agency both in cases of the Foreign Contractor/supplier as well as Indian Contractor/supplier, shall appoint the arbitrator. A certified copy of the order of the Implementing Agency making such appointment shall be furnished to each of the parties.
- (c) Arbitration proceedings shall be held at Bhubaneswar, India, and the language of the arbitration proceedings and that of all documents and communications between the parties shall be English.
- (d) The decision of the majority of arbitrators shall be final and binding upon both parties. The cost and expenses of Arbitration proceedings will be paid as determined by the arbitral tribunal. However, the expenses incurred by each party in connection with the preparation, presentation, etc. of its proceedings as also the fees and expenses paid to the arbitrator appointed by such party or on its behalf shall be borne by each party itself.
- (e) Performance under the contract shall continue during the arbitration proceedings and payments due to the contractor/supplier shall not be withheld, unless they are the subject matter of the arbitration proceedings.

**Note :** Claims means all claims in that contract.

Signature of Bidder

## **B. COST CONTROL**

### **9. Bill of Quantities:**

- 9.1 The Bill of Quantities shall contain items for the construction work/supply of material/supply of machinery to be done by the Contractor/supplier/supplier.
- 9.2 The Contractor/supplier is paid for the quantity of the work done/ supply of material/supply of machinery at the rate quoted in the price bid for each item.

### **10. Supplemental items:**

- 10.1 The contractor/supplier is bound to execute all supplemental works that are found essential, incidental and inevitable during execution of work.
- 10.2 The payment of rates for such supplemental items of work will be regulated as under;
- 10.3 Supplemental items directly deducible from similar items in the original agreement.
- 10.4 The rates shall be derived by adding to or subtracting from the agreement rate of such similar item the cost of the difference in the quantity of materials labour between the new items and similar items in the agreement worked out with reference to the Standard Schedule of Rates adopted in the sanctioned estimate with which the tenders are accepted plus or minus over all tender percentage.
  - (a) Similar items but the rates of which cannot be directly deduced from the original agreement.
  - (b) Purely new items which do not correspond to any item in the Agreement.
- 10.5 The rates of all such items shall be Estimated Rates plus or minus overall Tender premium.

### **11. Extra Items:**

- 11.1 Extra items of work shall not vitiate the contract. The contractor/supplier shall be bound to execute extra items of work as directed by the Engineer-in-Charge. The rates for extra items shall be worked out by the Engineer-in-Charge as per the conditions of the Contract and the same are binding on the Contractor/supplier.
- 11.2 The contractor/supplier shall before the 15th day of each month, submit in writing to the Engineer-in-charge a statement of extra items if any that they have executed during the preceding month failing which the contractor/supplier shall not be entitled to claim any.
- 11.3 Entrustment of additional items:

Signature of Bidder

11.3.1 Entrustment of either the additional or supplemental items shall be subject to the provisions of the agreement entered into by a Competent Authority after the tender is accepted. The Secretary who entered into the agreement approves the rate for the items / variation in quantity in the current agreement.

**Note:** It may be noted that the term Estimate Rate used above means the rate in the sanctioned estimate with which the tenders are accepted, or if no such rates is available in the estimate, the rate derived will be with reference to the Standard Schedule of Rates adopted in the sanctioned estimate with which tenders are accepted.

For all machinery and material supply items markets rates as decided by the secretary will be binding on the contractor/supplier/supplier for additional items.

**12. Taxes included in the bid:**

12.1 The rates quoted by the contractor/supplier shall be deemed to be inclusive of the GST and other taxes and freight on all materials that the contractor/supplier/supplier will have to purchase/supply for performance of this contract.

**13. Retention:**

13.1 The Implementing Agency shall retain from each payment due to the contractor/supplier @ the rate of 7.5% of bill amount until completion of the whole of the works.

13.2 On completion of the whole of the works 5% of the total amount retained is re-paid to the Contractor/supplier and 2 ½% when the Defects Liability Period has passed and the Chartered Engineer has certified that all the Defects notified by the Chartered Engineer to the Contractor/supplier before the end of this period have been corrected.

**14. Securities:**

14.1 The Earnest Money Deposit shall be provided to the Implementing Agency not later than the date specified in the Letter of Acceptance and shall be issued in an amount and form and by a bank acceptable to the Implementing Agency. The Earnest Money shall be valid until a date 28 days from the date of expiry of Defects Liability Period.

**15. Warranty**

The Contractor/Supplier warrants that the Goods supplied under this Contract are new, unused, of the most recent or current models and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect arising from design, materials or workmanship (except when the design and/or material is required by the Purchaser's Specifications) or from any act or omission of

Signature of Bidder

the Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.

This warranty shall remain valid for 12 months after the successful commissioning i.e., after the issue of Acceptance Certificate.

The Purchaser shall promptly notify the Supplier in writing of any claims arising under this warranty.

Upon receipt of such notice, the Supplier shall, within 7 days and with all reasonable speed, repair or replace the defective Goods or parts thereof, without cost to the Purchaser to the Purchaser's Site.

### **Payment Terms:**

Payments in the case of civil constructions will be released only after inspection at different stages of construction by a team headed by Inspection Nodal Agency Field Office (NAFO) official and consisting of the representatives of the TA and NA and based on their recommendations in writing and Certification by Chartered Engineer. The payments should be regulated as follows:

- **Construction up to foundation level – not exceeding 20% of the contracted cost.**
- **Construction up to roof level – not exceeding 40% of the total contracted cost.**
- **35% will be released on completion of the remaining works and**
- **5% will be released on completion of construction of the building and on production of valuation certificate and proof of joint insurance assigning Board's share and SPV share in the building.**

### **Discharge of Bid Security (EMD):**

The successful Bidder's bid security will be discharged when the second advance payment falls due.

### **Liquidated Damages**

If the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Purchaser shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to 1.5% of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of 10% of the total Contract value. Once the maximum is reached, the Purchaser may consider termination of the Contract.

Subject to the performance requirements specified in the technical specifications, where the supplied goods are not in conformity with all the technical specifications, the Purchaser may consider some minor deviations in the supplied goods which do not affect the Performance of the Goods in the delivery of specific service. Recovery

Signature of Bidder

shall be made from the Supplier for not meeting the complete specifications required including performance requirements, by assessing the amount of the deviation with the Technical specifications asked for. The Purchaser reserves the right to either reject them outright or impose such liquidated damages as may be deemed fit by him under the circumstances.

### **Termination for Default**

For breach of the Agreement or for any default by the Supplier, the Purchaser shall, without prejudice and in addition to any other remedy under this Agreement or law or equity, have the right to terminate the Agreement in whole or part, by a written notice of default to the Supplier.

- (a) if the Supplier fails to deliver any or all of the Goods within the period(s) specified in the Contract, or within any extension thereof granted by the Purchaser or (b) if the Supplier fails to perform any other obligation(s) under the Contract. (c) If the Supplier, in the judgment of the Purchaser has engaged in corrupt or fraudulent practices in executing the Contract.

For the purpose of this Clause:

“Corrupt practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.

“fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the purchaser, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the purchaser of the benefits of free and open competition.

In the event the Purchaser terminates the Contract in whole or in part, the Purchaser may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Purchaser for any excess costs for such similar Goods or Services. However, the Supplier shall continue the performance of the Contract to the extent not terminated.

Signature of Bidder



**TECHNICAL SPECIFICATIONS**

**[INCORPORATED AS PER REQUIREMENT OF THE WORK PUT TO TENDER  
WITH THE RELEVANT SPECIFICATION AND NUMBER]**

Signature of Bidder

## **DRAWINGS**

### **1.0 DRAWINGS:**

- 1.1 The plans enclosed with the tender are only for tender purpose and liable to be altered during execution of work as per necessity of site conditions. The rates quoted by the contractor/supplier for various items shall hold good for execution of work even with altered plans.**

**BILL OF QUANTITIES  
AND  
PRICE BID  
(Schedule – A)**

**Schedule – 1A**

**Estimated quantity of material for Construction of Shed for Yarn, Mat & Geo-Textile making (GI Sheet Roof Shed) (50' x 30') # Plot No.450/834, Khatiyana No.195/12, Mouza: Akhulipada, P.S: Rajkanika, District-Kenderapara, Odisha**

<b>Bill Of Quantity For workshop Shed of size (50'x30')</b>					
<b>S.No.</b>	<b>Description</b>	<b>Unit</b>	<b>Quantity</b>	<b>Rate</b>	<b>Cost</b>
1	R.C.C. column	cu.ft.	316.25		
2	R.C.C. beam and lintel	cu.ft.	606.6		
3	100mm thick PCC (1:2:4) for Foundation	cu.ft.	82.8		
4	R.C.C. Footing	cu.ft.	257		
5	150mm thick PCC (1:2:4) for Plinth	cu.ft.	1752		
6	M.S. Rolling shutter	sq.ft.	260		
7	M.S. Grill for windows	kg.	168		
8	M.S. frame and glass louvers ventilator	sq.ft.	8		
9	Roofing with coloured 0.5 mm G.I. industrial sheet with M.S. 75mm AND 50mm pipe section truss support below.	sqft	1680		
10	Fixed glass with aluminum frame	sq.ft.	25		
11	Aluminum sliding glass windows	sqft.	80		
12	250 mm Thick Brick wall with plaster	cu.ft.	2128.14		
13	Internal electrical works				
14	Electrical supply from pole to workshop shed (9kv)				
15	Cement flooring	sqft	1680		
16	White wash 2 coats	sqft	6162		
17	Excavation and Filling	cu.ft.			
18	GST				
	<b>TOTAL</b>				
In words (Rupees.....Only)					

Signature of Bidder

**Schedule -2A**

**Estimated quantity of material for Construction of Shed for Raw material Bank & Fibre Extraction (SWARNA) (GI Sheet Roof Shed) (40' X 25') at # Plot No.450/834, Khata No.195/12, Mouza: Akhulipada, P.S: Rajkanika, District-Kenderapara, Odisha**

<b>Bill Of Quantity For workshop Shed of size (40'x25')</b>					
<b>S.No</b>	<b>Description</b>	<b>Unit</b>	<b>Quantity</b>	<b>Rate</b>	<b>Cost</b>
1	R.C.C. column	cu.ft.	192.68		
2	R.C.C. beam and lintel	cu.ft.	466.5		
3	100mm thick PCC (1:2:4) for Foundation	cu.ft.	67.32		
4	R.C.C. Footing	cu.ft.	207		
5	150mm thick PCC (1:2:4) for Plinth	cu.ft.	1184		
6	M.S. Rolling shutter	sq.ft.	237.5		
7	M.S. Grill for windows	kg.	88		
8	M.S. frame and glass louvers ventilator	sq.ft.	8		
9	Roofing with coloured 0.5 mm G.I. industrial sheet with M.S. 75mm AND 50mm pipe section truss support below.	sqft	1384		
10	Fixed glass with aluminum frame	sq.ft.	25		
11	Aluminum sliding glass windows	sqft.	80		
12	250 mm Thick Brick wall with plaster	cu.ft.	1642.08		
13	Internal electrical works				
14	Electrical supply from pole to workshop shed (9kv)				
15	Cement flooring	sqft	1060		
16	White wash 2 coats	sqft	4006.16		
17	Excavation and Filling	cu.ft.	4002		
18	GST				
	<b>Total</b>				

In words (Rupees.....Only)

Signature of Bidder

**Schedule –3A**

**Estimated quantities for Construction of Work shed for Coir Yarn & Mat Making (GI Sheet Roof Shed) (40' X 25') at Plot No.209/608, Pandarukoli (V), Rajkanika Block, Kenderapara District, Odisha**

<b>Bill Of Quantity For workshop Shed of size (40'x25')</b>					
<b>S.No</b>	<b>Description</b>	<b>Unit</b>	<b>Quantity</b>	<b>Rate</b>	<b>Cost</b>
1	R.C.C. column	cu.ft.	192.68		
2	R.C.C. beam and lintel	cu.ft.	466.5		
3	100mm thick PCC (1:2:4) for Foundation	cu.ft.	67.32		
4	R.C.C. Footing	cu.ft.	207		
5	150mm thick PCC (1:2:4) for Plinth	cu.ft.	1184		
6	M.S. Rolling shutter	sq.ft.	237.5		
7	M.S. Grill for windows	kg.	88		
8	M.S. frame and glass louvers ventilator	sq.ft.	8		
9	Roofing with coloured 0.5 mm G.I. industrial sheet with M.S. 75mm AND 50mm pipe section truss support below.	sqft	1384		
10	Fixed glass with aluminum frame	sq.ft.	25		
11	Aluminum sliding glass windows	sqft.	80		
12	250 mm Thick Brick wall with plaster	cu.ft.	1642.08		
13	Internal electrical works				
14	Electrical supply from pole to workshop shed (9kv)				
15	Cement flooring	sqft	1060		
16	White wash 2 coats	sqft	4006.16		
17	Excavation and Filling	cu.ft.	4002		
18	GST				
	<b>Total</b>				

In words (Rupees.....Only)

Signature of Bidder

**Schedule –4A**

**Estimated Quantities for Construction of Work shed For Yarn & Mat Making (Ac Roof Shed) (50' X 20') At Nuagaon (V), Rjakanika Block, Kenderapara District, Odisha.**

<b>Bill Of Quantity For workshop Shed of size (50'x30')</b>					
<b>S.No</b>	<b>Description</b>	<b>Unit</b>	<b>Quantity</b>	<b>Rate</b>	<b>Cost</b>
1	R.C.C. column	cu.ft.	316.25		
2	R.C.C. beam and lintel	cu.ft.	606.6		
3	100mm thick PCC (1:2:4) for Foundation	cu.ft.	82.8		
4	R.C.C. Footing	cu.ft.	257		
5	150mm thick PCC (1:2:4) for Plinth	cu.ft.	1752		
6	M.S. Rolling shutter	sq.ft.	260		
7	M.S. Grill for windows	kg.	168		
8	M.S. frame and glass louvers ventilator	sq.ft.	8		
9	Roofing with coloured 0.5 mm G.I. industrial sheet with M.S. 75mm AND 50mm pipe section truss support below.	sqft	1680		
10	Fixed glass with aluminum frame	sq.ft.	25		
11	Aluminum sliding glass windows	sqft.	80		
12	250 mm Thick Brick wall with plaster	cu.ft.	2128.14		
13	Internal electrical works	sqft	45.5		
14	Electrical supply from pole to workshop shed (9kv)				
15	Cement flooring	sqft	1680		
16	White wash 2 coats	sqft	6162		
17	Excavation and Filling	cu.ft.			
18	GST				
	<b>TOTAL</b>				

In words (Rupees.....Only)

Signature of Bidder

**Schedule -5A**

**Estimated Quantities for Construction of Work Shed for Coir Yarn & Mat Making (GI Sheet Roof Shed) (40' X 25') at Kujjipur (V) Rajkanika Block, Kenderapara District, Odisha**

<b>Bill Of Quantity For workshop Shed of size (40'x25')</b>					
<b>S.No</b>	<b>Description</b>	<b>Unit</b>	<b>Quantity</b>	<b>Rate</b>	<b>Cost</b>
1	R.C.C. column	cu.ft.	192.68		
2	R.C.C. beam and lintel	cu.ft.	466.5		
3	100mm thick PCC (1:2:4) for Foundation	cu.ft.	67.32		
4	R.C.C. Footing	cu.ft.	207		
5	150mm thick PCC (1:2:4) for Plinth	cu.ft.	1184		
6	M.S. Rolling shutter	sq.ft.	237.5		
7	M.S. Grill for windows	kg.	88		
8	M.S. frame and glass louvers ventilator	sq.ft.	8		
9	Roofing with coloured 0.5 mm G.I. industrial sheet with M.S. 75mm AND 50mm pipe section truss support below.	sqft	1384		
10	Fixed glass with aluminum frame	sq.ft.	25		
11	Aluminum sliding glass windows	sqft.	80		
12	250 mm Thick Brick wall with plaster	cu.ft.	1642.08		
13	Internal electrical works				
14	Electrical supply from pole to workshop shed (9kv)				
15	Cement flooring	sqft	1060		
16	White wash 2 coats	sqft	4006.16		
17	Excavation and Filling	cu.ft.	4002		
18	GST				
	<b>Total</b>				

In words (Rupees.....Only)

Signature of Bidder

**Schedule – B**

List of Drawings

S.No	Drawing No.
1	Plan & Section Drawing of Yarn, Mat & Geo-Textile making Work shed- Schedule-1A (50' x 30')
2	Plan & Section Drawing of Raw material Bank – Schedule 2A (40' x 25')
3	Plan & Section Drawing of Yarn & Mat making Work Shed – Schedule 3A (40' x 25')
4	Plan & Section Drawing of Yarn & Mat making Work Shed – Schedule 4A (50' x 20')
5	Plan & Section Drawing of Yarn & Mat making Work Shed – Schedule 5A (40' x 25')

Signature of Bidder



**PRICE BID**

I/We, Sri / Smt./M/s. .... do hereby express my/Our willingness to execute the aforesaid work/ item nos.----- of the schedule and supply material and machinery as per the conditions, standards, specifications, rules, regulations, etc., stipulated in the tender documents as per the price abstract tabulated below and also as per the detailed breakup enclosed to this price bid.

S.No	Name of the Work	Price in Figures	Price in Words
1	CONSTRUCTION OF WORK SHED FOR COIR, YARN, MAT & GEO-TEXTILE MAKING (0.5 MM THICK GI COLOURED INDUSTRIAL SHEET ROOF SHED WITH MS 75 MM AND 50 MM PIPE SECTION TRUSS SUPPORT BELOW ) (50' X 30') AT AKHULIPADA (V) RAJKANIKA BLOCK, KENDERAPARA DISTRICT, ODISHA.		
2	CONSTRUCTION OF SHED FOR RAW MATERIAL BANK & FIBRE EXTRACTION (SWARNA) (0.5 MM THICK GI COLOURED INDUSTRIAL SHEET ROOF SHED WITH MS 75 MM AND 50 MM PIPE SECTION TRUSS SUPPORT BELOW ROOF SHED) (40' X 25') AT AKHULIPADA (V) RAJKANIKA BLOCK, KENDERAPARA DISTRICT, ODISHA.		
3	CONSTRUCTION OF WORK SHED FOR COIR YARN & MAT MAKING (0.5 MM THICK GI COLOURED INDUSTRIAL SHEET ROOF SHED WITH MS 75 MM AND 50 MM PIPE SECTION TRUSS SUPPORT		

Signature of Bidder

	BELOW ROOF SHED) (40' X 25') AT PLOT NO.209/608, PANDARUKOLI (V), RAJKANIKA BLOCK, KENDERAPARA DISTRICT, ODISHA		
4	CONSTRUCTION OF WORK SHED FOR COIR YARN & MAT MAKING (0.5 MM THICK GI COLOURED INDUSTRIAL SHEET ROOF SHED WITH MS 75 MM AND 50 MM PIPE SECTION TRUSS SUPPORT BELOW ROOF SHED) (50' X 20') PLOT NO.2211, KHATA NO.300, MOUZA: KISSAM GHARABARI NUAGAON (V), P.S:RAJKANIKA DISTRICT-KENDERAPARA, ODISHA		
5	CONSTRUCTION OF WORK SHED FOR COIRYARN & MAT MAKING (0.5 MM THICK GI COLOURED INDUSTRIAL SHEET ROOF SHED WITH MS 75 MM AND 50 MM PIPE SECTION TRUSS SUPPORT BELOW ROOF SHED) (40' X 25') ATKUJJIPUR (V) RAJKANIKA BLOCK, KENDERAPARA DISTRICT, ODISHA		

Note: The price Bid is inclusive of all taxes, transport, labour and other expenses at site.

SIGNATURE

NAME OF THE BIDDER / AUTHORISED SIGNATORY  
Seal

Signature of Bidder

## CHECK LIST

### **Documents to be enclosed in Envelop - A**

1. Demand Draft for Rs. 50,000/- (Rupees Fifty Thousand only), towards EMD (DD No. \_\_\_\_\_ dated \_\_\_\_\_ drawn \_\_\_\_\_ on \_\_\_\_\_ Bank in favour of “Society for National Excellence and Higher Achievement (SNEHA)”, payable at Bhubaneswar)
2. Tender conditions duly signed in each page and enclosed in token of accepting the tender conditions.
3. Details of Bidder (as per Tech Form-1)
4. Declaration for not having black listed by any Government Agencies (as per Tech Form-2)
5. Details of value of Building Works executed (Turnover) in last three years (as per Tech Form-3)
6. Client List (as per Tech Form – 4)
7. Information on litigation history in which Bidder is the Petitioner (as per Tech Form -5)
8. Undertaking of Tender (as per Tech Form – 6)
9. Declaration of the Bidder (as per Tech Form – 7)
10. Declaration (as per Tech Form – 8)
11. Letter of Authorization for authorized signatory from the tenderer organization.
12. Company/Firm Registration Certificate
13. Copy of Memorandum and Articles of Association
14. Copy of Registered Partnership deed, in case of Partnership Firm.
15. Valid Civil Contractor Registration Certificate
16. Copy of Udyog Aadhaar / GST registration
17. Copy of PAN allotment Certificate / PANCARD issued by Income Tax Department
18. Financial Statements & IT Returns for the financial Years 2016-17, 2017-17 & 2018-19

Signature of Bidder

19. Latest Professional Tax/GST Clearance/Returns Certificate.

20. Copies Work Orders issued by the clients

21. Notarized translated English version of the documents in a language other than English, if any.

**Documents to be enclosed in Envelop - B**

- 1) Bills of Quantities (Schedule-1A, Schedule-2A, Schedule-3A, Schedule-4A, Schedule-5A)
- 2) Price Bid as per Fin Form-10 of the Tender document.

Both 'Technical bid - A' cover and 'Price bid - B' cover must be placed in a separate sealed cover superscripted as **“Rajkanika Coir Cluster-Tender for Construction of 5 Work sheds at different locations of Rajkanika Block, Kenderapara District, Odisha under SFURTI”** and addressed to **““The Secretary, Society for National Excellence and Higher Achievement (SNEHA), HIG 228 , Kananbihar, Phase - 1, Post - Patia, Bhubaneswar, Dist - Khurdha, Odisha, PIN-751031”**, containing the name and address of the Tenderer.

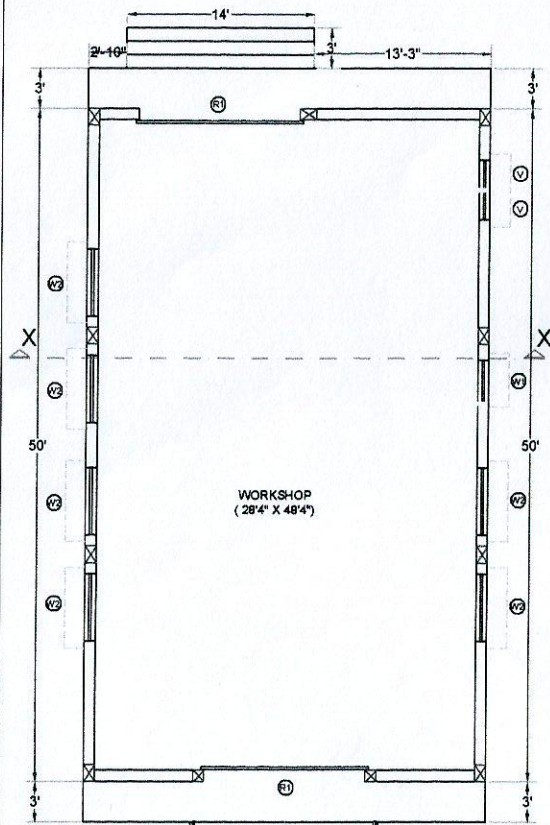
Note: Tenders submitted in unsealed cover would summarily be rejected.

**Signature of the Tenderer with seal**

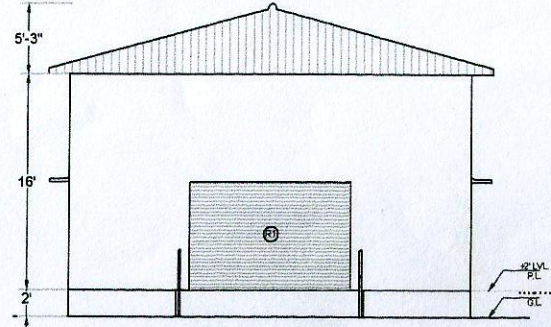
Signature of Bidder

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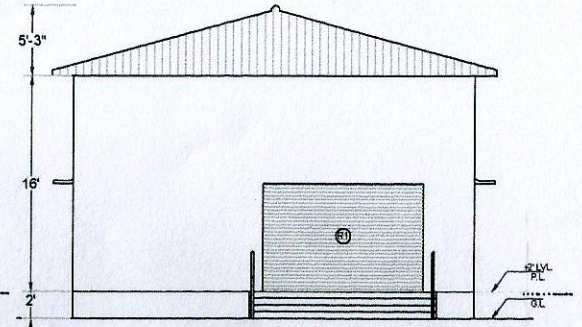
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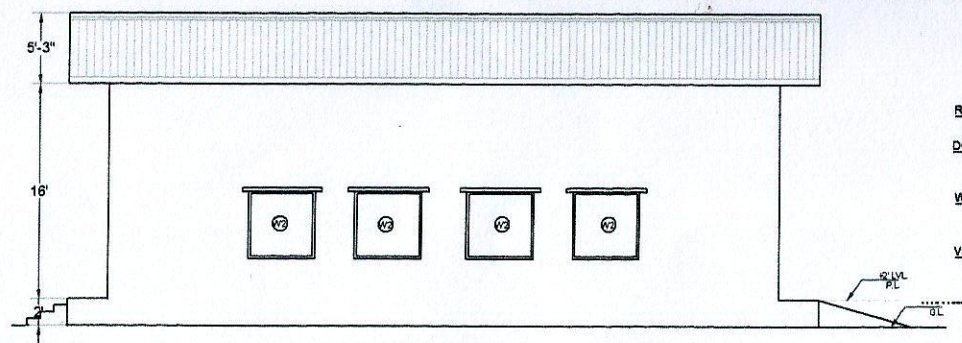
FLOOR PLAN



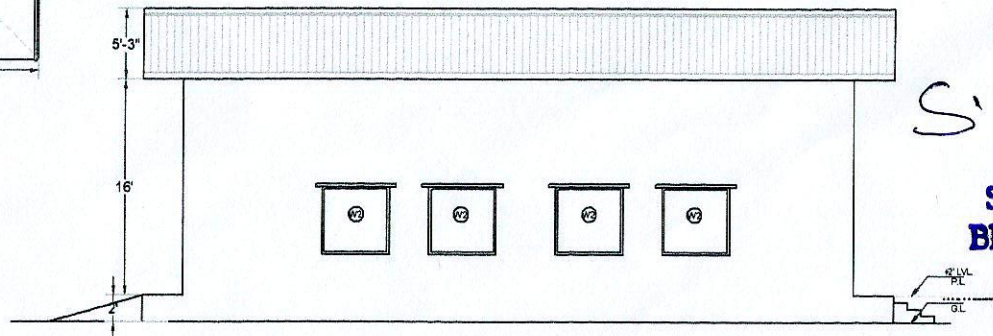
FRONT ELEVATION



REAR ELEVATION



LEFT SIDE ELEVATION



RIGHT SIDE ELEVATION

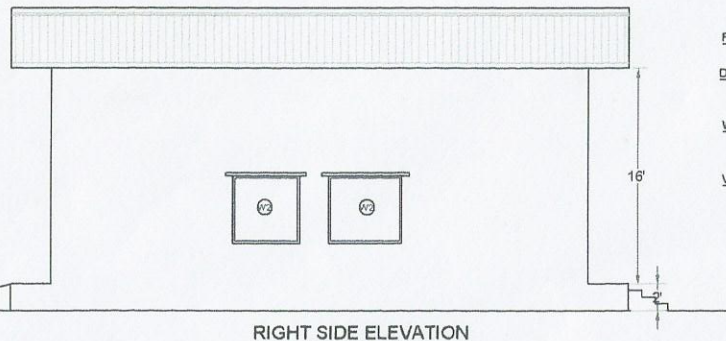
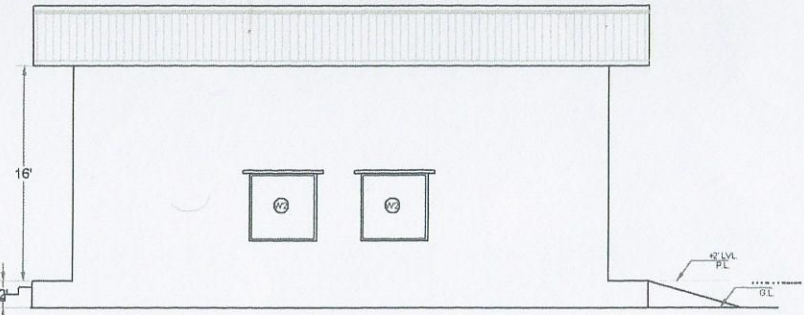
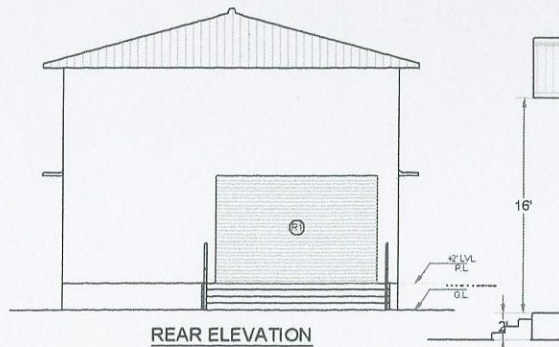
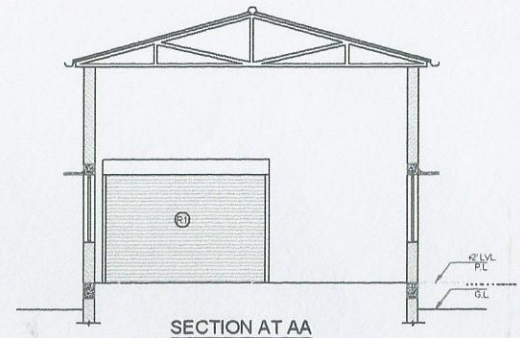
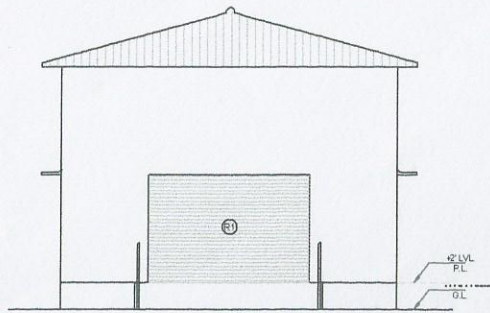
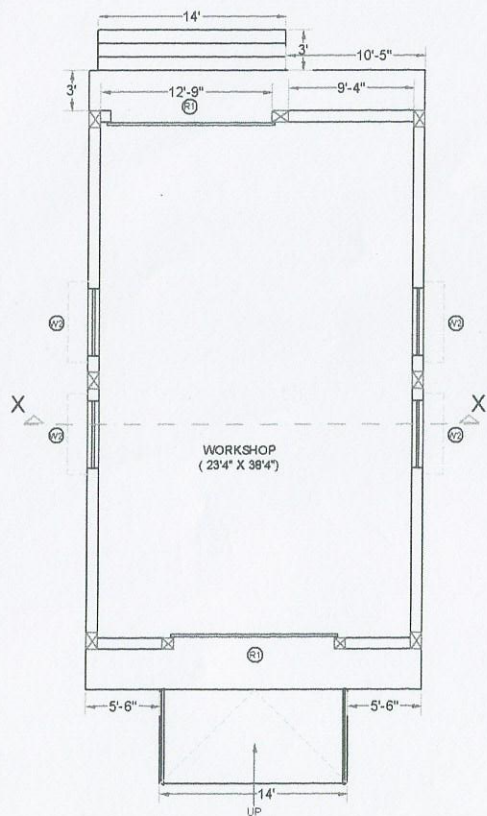
DOOR WINDOW SCHEDULE		
TYPE	DESCRIPTION	SIZE
ROLLING SHUTTER		
R1	M.S. ROLLING SHUTTER	(12' X 8')
DOORS		
D1	32mm PANEL DOOR	(3'3" X 7')
R1	32mm FLUSH DOOR	(2'6" X 7')
WINDOWS		
W1	UPVC SLIDING WINDOW	(3' X 5')
W2	UPVC SLIDING WINDOW	(6' X 5')
VENTILATOR		
V	GLASS LOUVERS VENT.	(2' X 2')

*S.K. Mohanty*  
**Secretary**  
**SNEHA**  
**Bhubaneswar**

*On Request*  
*2/3/2020*  
**MANAGER**  
 (Engineering)  
 Bhubaneswar Smart City  
 Bhubaneswar

**TITLE: YARN MAT AND GEO TEXTILE MAKING SHED, TYPE - C (30' X 50')**





DOOR WINDOW SCHEDULE		
TYPE	DESCRIPTION	SIZE
<b>ROLLING SHUTTER</b>		
R1	M.S. ROLLING SHUTTER	(12' X 8')
<b>DOORS</b>		
D1	32mm PANEL DOOR	(3'3" X 7')
R1	32mm FLUSH DOOR	(2'6" X 7')
<b>WINDOWS</b>		
W1	UPVC SLIDING WINDOW	(3' X 5')
W2	UPVC SLIDING WINDOW	(5' X 5')
<b>VENTILATOR</b>		
V	GLASS LOUVERS VENT.	(2' X 2')

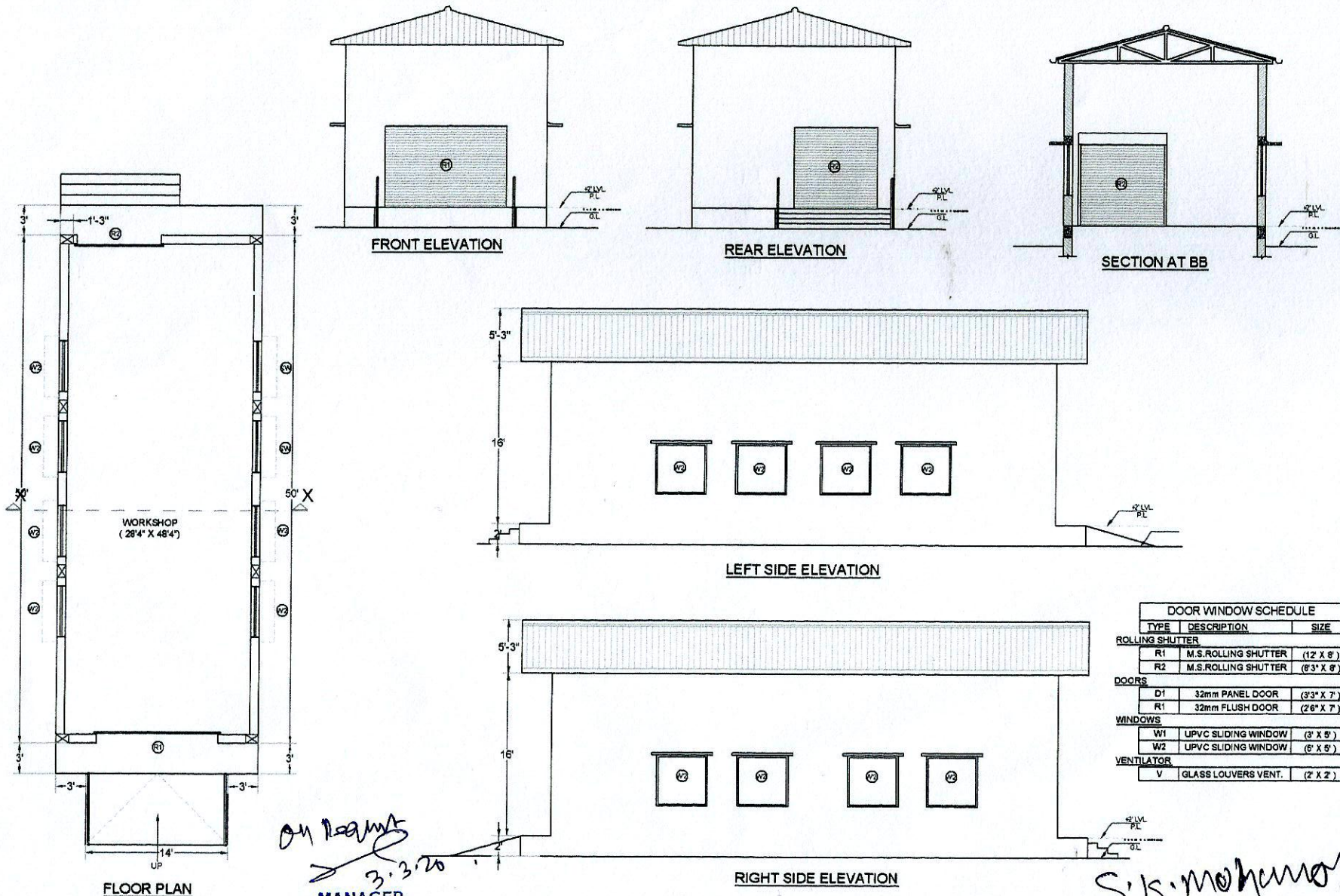
*On Request*  
 3.3.2017  
 MANAGER  
 (Engineering,  
 Bhubaneswar Smart City,  
 Bhubaneswar)

*S. K. Mohanty*  
 Secretary  
**SNEHA**  
 Bhubaneswar

TITLE:

**YARN MAT AND GEO TEXTILE MAKING SHED, TYPE - A (25' X 40')**





DOOR WINDOW SCHEDULE		
TYPE	DESCRIPTION	SIZE
<b>ROLLING SHUTTER</b>		
R1	M.S.ROLLING SHUTTER	(12' X 8')
R2	M.S.ROLLING SHUTTER	(8'3" X 8')
<b>DOORS</b>		
D1	32mm PANEL DOOR	(3'3" X 7')
R1	32mm FLUSH DOOR	(2'6" X 7')
<b>WINDOWS</b>		
W1	UPVC SLIDING WINDOW	(3' X 5')
W2	UPVC SLIDING WINDOW	(8' X 5')
<b>VENTILATOR</b>		
V	GLASS LOUVERS VENT.	(2' X 2')

*on 12/11/20*  
 3.3.20  
**MANAGER**  
 (Engineering)

*S.K. Mohanty*  
**Secretary**  
**SNEHA**  
 Bhubaneswar

**TITLE: YARN MAT AND GEO TEXTILE MAKING SHED, TYPE - B (20' X 50')**