



# कयर बोर्ड Coir Board

(सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार  
Ministry of MS&ME, Govt. of India)

कयर हाउस, एम.जी.रोड., कोची - 682016  
Coir House, M.G. Road, Kochi - 682016  
तार/ Gram : COIR BOARD  
दूरभाष/ Ph : 0484-2351954, 2351807, 2351788  
फैक्स / Fax : 0484-2370034, 2354397  
ई-मेल/ E-mail : coir@md2.vsnl.net.in  
वेब/ Web : www.coirboard.nic.in, www.coirboard.gov.in

A-42011/2/2018-SFURTI

23.05.2018

Shri.Rajesh Kumar Advocate & Consultant,  
190, Pratap Nagar,  
Mayur Vihar Phase-1,  
New Delhi-110 091.

Sir,

## **Sub:- Furnishing of information under RTI Act 2005 – reg.**

Please refer to your RTI application dated 12.04.2018 received from the Ministry of Micro, Small and Medium Enterprises, Govt. of India on the subject cited. So far as Coir Board is concerned the information pertaining to Point Nos.2, 4 & 5 are furnished below:

**Point No.2:** With regard to the details of biometric attendance it is informed that Coir Board is not maintaining the records of the same, in respect of Secretary, Coir Board.

Economic Advisor was given additional charge of Secretary, Coir Board as per the establishment procedures under Recruitment Rules and he is attending all the meeting and clearing all files of Coir Board on a daily basis since May, 2017.

**Point No.4 :** The action against Secretary, Coir Board (under suspension) is being taken by the Ministry of MSME in consultation with CVC as per provisions contained in Coir Board Services (Classification, Control and Appeal) Bye Laws, 1969. In the case of other Officers, as per the above mentioned Bye-Law, Chairman, Coir Board is the Disciplinary Authority and action is under process.

**Point No.5:** Vigilance Clearance for releasing Pensionary benefits to Shri.P.R.Ajith Kumar, Director (Marketing (Rtd.) was given since no charge sheet has been issued to him at the time of his retirement.

If First appeal, if any, against the above information, you are requested to make the same to the First Appellate Authority within 30 days of receipt of this letter to the following address:

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Shri. K Ananda Babu/Shri.G Pradeep Kumar,  
First Appellate Authority,  
Coir Board, M G Road, Kochi- 682 016.  
Tel: 04842351807  
email id: anandababu@coirboard.org /pradeep@coirboard.org

You are requested to kindly acknowledge the receipt of this letter.

Yours faithfully,



**(Anita Jacob)**

Central Public Information Officer  
Tel: 04842351807  
Email id:anitajacob@coirboard.org

Copy to:

Smt.Sunita Attri  
SO (Coir) & CPIO  
Ministry of Micro, Small and Medium Enterprises  
(Coir Section), Udyog Bhavan, New Delhi-110 001.

} For information with reference to  
Letter No.3-6/2018-Coir/162 dated  
07.05.2018