



# कयर बोर्ड COIR BOARD

सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, (भारत सरकार)  
Ministry of Micro, Small and Medium Enterprises,  
(Government of India)

केन्द्रीय कयर अनुसंधान संस्थान  
CENTRAL COIR RESEARCH INSTITUTE

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## QUOTATION NOTICE

Competitive quotation in sealed covers are invited for hiring of petrol/diesel vehicle on monthly rent (rent a car) and any one of the diesel vehicle as and when required for the use of Central Coir Research Institute, Coir Board, Kalavoor from authorized and licensed travel agencies/taxi owners for a period of one year as per the terms and conditions governing the quotations given overleaf. If interested, you may forward your rate in the enclosed proforma duly filled and signed along with an EMD for an amount of Rs.5,000/- as DD drawn in favour of "The Secretary, Coir Board" payable at Pathirappally, Alappuzha.

The sealed quotation should be superscribed by "Quotation for hiring of vehicles". Quotations should reach the undersigned on or before 27<sup>th</sup> July 2018 at 03.00pm and will be opened on the same day at 03.30.pm in the presence of bidders, if any present.

The Secretary, Coir Board, Kochi reserves the right to reject any or all quotations without assigning any reason whatsoever. For any clarification contact Central Coir Research Institute, Kalavoor-688 522, Alleppey, Kerala State, India PhoneNo.0477- 2258094, 2258933.

  
निदेशक आर.डी.टी.ई/DIRECTOR, R.D.T.E

## **Terms & Conditions**

1. The rates quoted should strictly be as per the format enclosed by quoting all the rates. The rates for running the vehicle with A/C and without A/C may be quoted separately.
2. The vehicle should have up-to-date and valid papers failing which the travel agency/owner of the vehicle will be responsible for all types of punishment from the Government/authorities.
3. The vehicle provided should be in perfect road worthy and top class running condition with National Tourist Taxi Permit.
4. The vehicle hired on monthly basis should be made available within 7 days and vehicles hired on daily/hourly/Kilometre basis should be made available immediately within the demanded time.
5. The vehicle hired without driver may be driven by the staff car driver of this office.
6. The breakdown of the vehicle during the hiring period if any should compensate by making alternate arrangement of vehicle without any delay.
7. The toll/tax/insurance/accident coverage/damage and repairs & maintenance of the vehicle should be borne by the owner of the vehicle at his cost.
8. The copy of PAN Card needs to be submitted along with the quotation.

**Quotations for engaging vehicles for the use of CCRI of Coir Board, Kalavoor on rental basis.**

		RATE IN RUPEES					
		SEDAN Model		SUV Model			
	Requirement						Remarks
Monthly	Vehicle with Driver and fuel						
	Vehicle with fuel only						
	Vehicle with Driver only						
	Vehicle only(without driver and fuel)						
Daily	Vehicle with Driver and fuel						
	Vehicle with fuel only						
	Vehicle with Driver only						
	Vehicle only(without driver and fuel)						
Hourly	Vehicle with Driver and fuel						
	Vehicle with fuel only						
	Vehicle with Driver only						
	Vehicle only(without driver and fuel)						

Kilometer Place	Vehicle with Driver and fuel						
	Vehicle with fuel only						
	Vehicle with Driver only						
	Vehicle only(without driver and fuel)						

Place:

Date:

Signature :

Name :

Address :