



# कयर बोर्ड Coir Board

(सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार)  
Ministry of MS&ME, Govt. of India)

कयर हाउस, एम.जी.रोड., कोच्ची - 682016  
Coir House, M.G. Road, Kochi - 682016  
तार/ Gram : COIR BOARD  
दूरभाष/ Ph : 0484-2351954, 2351807, 2351788  
फैक्स / Fax : 0484-2370034, 2354397  
ई-मेल/ E-mail : coir@md2.vsnl.net.in  
वेब/ Web : www.coirboard.nic.in, www.coirboard.gov.in

A-27/1/2015-ADM(P)

19.12.2017

## ORDER

**Sub:- Work arrangement – reg.**

In order to look after the day-to-day activities of SR&SD, Ernakulam, uninterruptedly, during the leave period of Shri Vibinkumar M V, Salesman, Shri Praveen D, Salesman, presently working in Domestic Marketing Section in Head Office is posted to SR&SD, Ernakulam, on work arrangement basis, till rejoining of Shri Vibinkumar.

This issues with the approval of Competent Authority.

Sd/-  
SECRETARY

*Approved for issue*

*[Signature]*  
ADMINISTRATIVE OFFICER

To

Shri Praveen D  
Salesman,  
Domestic Marketing Section,  
Head Office, Kochi. (Through the Development Officer(Mktg.))

Copy to:

1. Joint Director (Plg.)
2. Senior Accounts Officer
3. Development Officer(Mktg.)
4. SR&SD, Ernakulam
5. Personal file
6. Stock file
7. E-office Notice Board
8. Coir Board Website