



# कोयर बोर्ड Coir Board

(सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार  
Ministry of MS&ME, Govt. of India)

कोयर हाउस, एम.जी.रोड., कोची - 682016  
Coir House, M.G. Road, Kochi - 682016  
तार/ Gram : COIR BOARD  
दूरभाष/ Ph : 0484-2351954, 2351807, 2351788  
फैक्स / Fax : 0484-2370034, 2354397  
ई-मेल/ E-mail : coir@md2.vsnl.net.in  
वेब/ Web : www.coirboard.nic.in, www.coirboard.gov.in

A59/52/2017ADM(ESTABLISHMENT)

31.10.17

## QUOTATION NOTICE

Sealed bids are invited from interested firms/parties for the disposal of Unserviceable / Damaged / Scrap materials on 'As is where basis'. Last date for submission of bids will be 15/11/2017 till 3.00pm and the quotations received will be opened on the same day, at 3.30pm in the presence of quotationers if any, present. The details of the materials to be disposed are as follows.

SL No.	Item	Qty	Remarks
1	Wooden Door	4	Damaged
2	Wooden chair	10	Damaged
3	Wooden Table	5	Damaged
4	Sofa Set	2	Damaged
5	Revolving chair	15	Damaged
6	Steel chair	15	Damaged
7	Steel table	2	Damaged
8	Window AC	5	Damaged
9	Used mat tings		Damaged
10	Wooden Screen	2	Damaged
11	Tube light Frame	10	Damaged
12	Printer	8	Damaged
13	Iron gate	3	Damaged
14	Cooler	1	Damaged
15	TV (Old)	2	Damaged
16	Stabilizer	2	Damaged
17	Fridge	1	Damaged

The quotation in sealed cover super scribing "Quotation for disposal of unused/damaged items, Coir Board, Head Office, Kochi" should reach the SECRETARY, COIRBOARD, KOCHI, on or before 3.00 pm on 15-11-2017. The quotations will be opened on the same day at 3.30 pm in the presence of the bidders, if any present.

Secretary, Coir Board reserves the right to accept or reject any quotation without assigning any reason whatsoever.

Sd/-  
SECRETARY  
COIR BOARD

**The terms and conditions for the disposal of the Damaged / Scrap items are as follows:**

1. (a) The firm / bidder interested to quote for the disposal of Un-serviceable / Damaged / Scrap materials may submit their bid in the proforma given below along with earnest money of Rs.3000/- only in the form of DD drawn in favor of Secretary, Coir Board from Nationalized / Scheduled Bank, payable at Ernakulam, in a sealed cover superscribed with quotation for disposal of Unused / Scrap items at Coir Board.  
  
(b) The cost of tender form Rs.200/- may also be remitted as above.
2. The quotation may be addressed to Secretary, Coir Board, M.G.Road, Kochi - 682016 and to reach the same on or before 3 P.M. on 15.11.2017 in the prescribed format attached. The quotations will be opened on the same day i.e. 15.11.2017 at 3.30 P.M. in the presence of bidders or their representatives who wish to be present at that time.
3. The items will be disposed off on “as is where is basis” condition.
4. The successful bidder will have to remove the items at their own expenses immediately on confirmation after making the payment in the account of the Board. The details of which will be provided on confirmation.
5. The quotationers have to attach a self attested copy of Ration Card / Voter I-D Card / Aadhar Card / PAN Card .
6. The bidders will not be allowed to withdraw their bids: in that event their earnest money will be forfeited.
7. Quotations received after due date/time and without earnest money will not be entertained.
8. The Secretary, Coir Board reserves the right to accept or reject any / all the quotations without assigning any reason.

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**PROFORMA :**

**Details of Unused / Damaged / Scrap items**

<b>SL No.</b>	<b>Item</b>	<b>Qty</b>	<b>Remarks</b>	<b>Rate</b>
1	Wooden Door	4	Damaged	
2	Wooden chair	10	Damaged	
3	Wooden Table	5	Damaged	
4	Sofa Set	2	Damaged	
5	Revolving chair	15	Damaged	
6	Steel chair	15	Damaged	
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12	Printer	8	Damaged	
13	Iron gate	3	Damaged	
14	Cooler	1	Damaged	
15	TV (Old)	2	Damaged	
16	Stabilizer	2	Damaged	
17	Fridge	1	Damaged	

**Declaration**

I/We.....have gone through the conditions of Quotation Notice in this regard. I/We submit herewith my quotation for the above items of Coir Board after understanding all the terms and conditions in the Auction Notice only.

Place :

Date :

Signature

Name & Address