



कोयर बोर्ड Coir Board

(सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार
Ministry of MS&ME, Govt. of India)

कोयर हाउस, एम.जी.रोड., कोच्ची - 682016
Coir House, M.G. Road, Kochi - 682016
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OFFICE ORDER NO.....17.....DATED...18-07-2017...

Sub: Estt: Promotion, Transfer & Posting – reg.

Smt.Ampili S, Upper Division Clerk, presently working in Regional Office, Kalavoor, Alleppey is promoted to the post of Hindi Translator in the Level 6 in Pay Matrix (Pay Band of Rs.9,300+34,800+ 4,200(Grade Pay)(PR), with immediate effect.

On promotion, Smt.Ampili stands transferred and posted to Central Coir Research Institute(CCRI), Kalavoor, Alleppey.

The Officer under whom the transferee is working will relieve her immediately with proper handing-over, taking-over reports and instructions to report for duty at the new place of posting, immediately.

This issues with the approval of Chairman, Coir Board.

Hindi version will follow.

Approved for issue

Sd/-
SECRETARY


ADMINISTRATIVE OFFICER

To

Smt.Ampili S,
Upper Division Clerk,
Regional Office, Kalavoor, Alleppey.

Copy to:

1. Director(Mktg.)
2. Director, RDTE, CCRI, Kalavoor
3. Joint Director(Plg.)
4. Senior Accounts Officer
5. Regional Office i.c., Kalavoor
6. Regional Office, Kalavoor
7. CCRI, Kalavoor
8. All Sections/Branch Officers in the Head Office
9. All Sub Offices and SR&SDs
10. Accounts Section
11. Personal file
12. Stock file
13. E-office Notice Board
14. Coir Board Website

(Issued from file No.A-59/27/2016-ADM(P))