



## कयर बोर्ड COIR BOARD

सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, (भारत सरकार)  
Ministry of Micro, Small and Medium Enterprises,  
केन्द्रीय कयर अनुसंधान संस्थान  
CENTRAL COIR RESEARCH INSTITUTE

कलवूर पी.ओ.  
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CCRI/Adm/CT/3/6/2016-17/1270

08.12.2016

### QUOTATION FOR AUCTION OF OLD SHUTTERES AT CCRI, KALAVOOR

Sealed competitive quotations are invited by the undersigned in duplicate for the auction of 9Nos. of old shutters on Tender-cum-Public Auction at CCRI, Kalavoor. The rate quoted should include all taxes and other incidentals and the quotation should reach the undersigned on or before 30.12.2016 at 11.00hrs. superscribed "**Quotation for the Auction of old shutters at Coir Board Complex, Kalavoor**" due on 30.12.2016 as per the terms and conditions governing the quotations given overleaf. If you are interested, you may forward your rate signed along with EMD Rs.1,000/- in the form of DD drawn in favour of "**The Secretary, Coir Board**" payable at Pathirappally, Alappuzha.

The Secretary, Coir Board, Kochi reserves the right to reject any or all quotations without assigning any reason whatsoever. For any clarification contact Central Coir Research Institute, Kalavoor-688 522, Alleppey, Kerala State, India PhoneNo.0477- 2258094, 2258933.

  
DIRECTOR, R.D.T.E

## TERMS & CONDITIONS

1. An earnest money deposit of ₹ 1000/- by DD drawn in favour of the Secretary, Coir Board, Cochin -16 should accompany the quotation and quotation without EMD will be rejected.
2. The quotation should reach this office on or before 11.00hrs. on 30.12.2016 and will be opened at 11.30hrs. on the same day in the presence of the bidders if present. The envelope should be superscribed **“Quotation for the Auction of old shutters at Coir Board Complex, Kalavoor”**
3. Successful bidders should take delivery of the materials at their expenses within 7 days from the date of intimation of approval of the same after paying the full value quoted for by the Tenderer by DD drawn in favour of Secretary, Coir Board, payable at Kochi.
4. The EMD will be returned to the unsuccessful Quotationer after the approval and finalization of the quotation on production of proof and receipt.
5. The item can be inspected on any working day between 09.00 AM and 05.00 PM at CCRI with the permission of the Director, RDTE or the officer authorized by him for the purpose.
6. The rate quoted should be for each item as is where condition on the basis of quantity in numbers is or kilogram.
7. The bidder should quote their rate for all items in the list and should not quote a single amount for total item in the list.
8. The EMD of successful Quotationer will be forfeited if the bidder fails to take delivery of the item within the time specified above. Besides liable to pay compensation to Board for loss or inconveniences caused thereby.
9. The right to take delivery of the item will be on the basis of the highest rate offered for each item as is where is condition in the quotations is based on quantity of items in numbers or weight in kilogram.
10. Employees of Coir board establishments and their relatives are not allowed to submit quotation.
11. Tax if any will be charged extra at the time of disposal of the items.
12. The Secretary, Coir Board, Kochi reserves the right to accept/ reject/ postpone any quotation in part or full without assigning any reason thereof.

I / we hereby read carefully the above terms and conditions of Quotation and agree to abide by the terms and conditions laid down in the quotation notice and shall execute the orders accordingly.

Yours faithfully,

Place,  
Date.

Signature  
Name  
Address