

**Sub: Invitation of Expression of Interest (International Responses)
for construction of pavilion at Domotex, 2017**

Coir Board is a Government of India Organization functioning for the overall and sustainable development of the Indian coir industry. As part of its export promotion activities, Coir Board used to organize participation of Indian coir sector in Domotex International Trade Fair, Hannover on a regular basis. Accordingly, Coir Board has decided to organize participation of Indian coir sector in Domotex, 2017 slated to be held at Hannover, Germany during 16-19 January, 2017. A copy of the Global Tender issued in the National dailies in India inviting Expression of Interest, is attached.

Coir Board has reserved 352 square meter space in Hall No.4 for participation of Indian coir exporters in Domotex 2017 as two independent pavilions. Booths of 12 square meter and 24 square meters have to be constructed in this space in a befitting manner.

Pavilion should be constructed in wood with low cost material like particle board and giving required elevation to ensure visibility from all sides and distant corners. Pavilion should also be recognizable as Indian Coir Pavilion.

The interior decoration of the booths of coir exporters have to be done suiting to the requirements of Indian coir sector. The major pieces of exhibits shall be doormats of 45 x 75 centimeter. Other exhibits shall be rugs, carpets, matting, mourzoukes etc. The important requirements per booth of 12 square meter are briefed below.

1. Fascia with company name & Logo, if any (booth wise as per the list to be provided by Coir Board).
2. Eye Catching Sign Board on the back wall of the booth
3. Wall panel
4. Carpeting the entire area.
5. Proper light and electrical arrangements with spot lights.
6. Particle Board in front of the system wall (entire area) with screwing facility to fix mats measuring 45 x 75 cm.
7. 10 movable hanging hooks fixed on a rail for hanging carpets, rugs, mattings which may measure even up to 6 x 3 ft.
8. One Catalogue stand.
9. One round table + four chairs
10. Wi-Fi Facility
11. One Rubbish bin

The requirements for the exporters' booth of 24 square meter are briefed below.

1. Fascia with company name & Logo, if any
2. Eye Catching Sign Board on the back wall of the booth
3. Wall panel
4. Carpeting the entire area
5. Proper light and electrical arrangements with spot lights.

6. Particle Board/perforated panel in front of the system wall (entire area) with screwing facility to fix mats measuring 45 x 75 cm.
7. 10 movable hanging hooks fixed on a rail for hanging carpets, rugs, mattings which may measure even upto 6 x 3 ft.
8. A locking cupboard on the wall with 1 mtr. width for storing valuables and also with facility for display on the doors of the cupboard.
9. Two Catalogue stands
10. Two round tables + Eight chairs
11. Wi-Fi facility
12. Two Rubbish bins

Coir Board's stall has to be designed as a facilitating office cum theme pavilion with reception area, VIP lounge/ mini conference area and a small store area with provisions for the following: -

1. Fascia with company name & logo
2. Eye Catching Sign Board on the back wall of the booth
3. Wall panel
4. Carpeting the entire area
5. Theme pavilion-cum-Reception area
6. VIP Lounge-cum-Mini conference Area with required quality seating arrangements.
7. Providing one Plasma TV + DVD player for continuous display of ad films
8. Provision for display of blow ups and posters
9. One Tea/Coffee maker with all related ingredients for supply of Tea/Coffee & Snacks to the guests for the entire pavilion as per requirement during the fair timings.
10. Proper light and electrical arrangements with spot lights.
11. Particle Board/Perforated panel in front of the system wall (entire area) with screwing facility to fix mats measuring 45 x 75 cm.
12. 10 movable hanging hooks fixed on a rail for hanging carpets, rugs, mattings which may measure even upto 6 x 3 ft.
13. A locking cupboard on the wall with 1 mtr. width for storing valuables and also with facility for display on the doors of the cupboard.
14. Two Catalogue stands.
15. Two Round tables + Eight chairs
16. Wi-Fi Facility
17. Two Rubbish bins

Those parties having proven past experience in this field of work and are interested to undertake the work, may submit Expression of Interest (EoI) in a sealed cover superscribing **“Expression of Interest for Construction of Coir Board Pavilion at Domotex, Hannover 2017”** to the Secretary, Coir Board, Coir House, MG Road, Kochi– 682016, Kerala, India so as to reach on or before 15.00 hrs. on 7 November, 2016 detailing with documentary proof of technical competence, past experience, clientele, financial capacity, etc. The EoIs received will be opened at 15.30 hrs. on the same day i.e. 07.11.2016. Technical and Financial bids will be called for from the shortlisted competent parties who render expression of interest. Secretary, Coir Board reserves the right to accept or reject any or all of the EoIs received, without assigning any reasons thereof. On the basis of the responses to this notice and shortlisting based on credentials, a panel of agencies will be prepared by the Board for considering them for customization/ construction of Board's pavilion in future fairs for a period of three years. However, the Board reserves the right to dispense with the panel at any

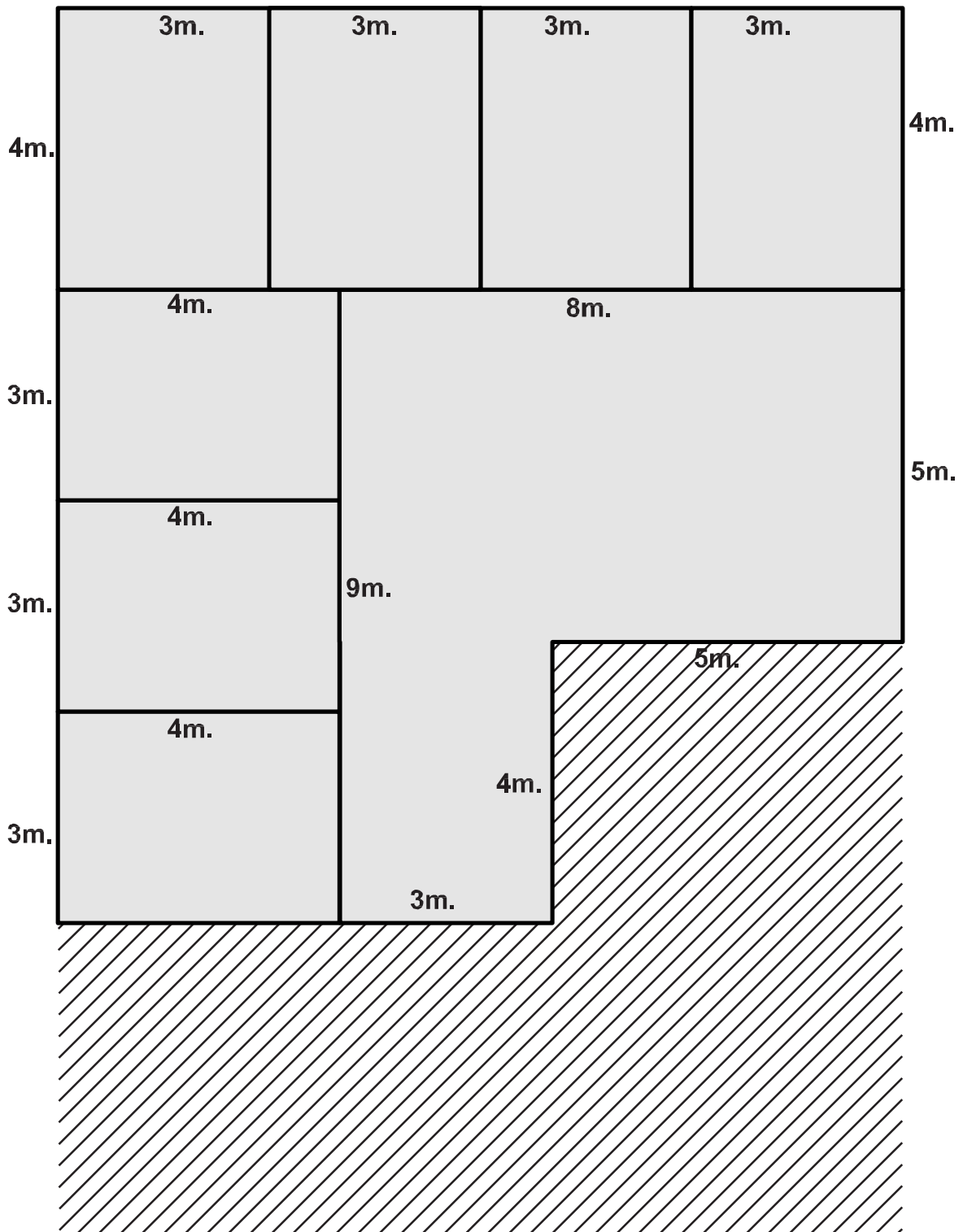
time without assigning any reasons thereof. The construction/ customization of pavilion in all important fairs in which Board proposes participation during 2016-17 would be got done by inviting competitive bids from among the empanelled agencies also in line with the relevant rules.

Any additions, alterations, modifications, extension of time limit, etc. to this notice will only be notified through the official website of Coir Board www.coirboard.gov.in. All concerned may therefore regularly visit the Board's website for updated information about this notice. For clarifications, if any, please contact Shri. C M Unnikrishnan, Development Officer (Marketing) Tel: +91-484-2362751, Cell: +91 9446383009; Fax: +91-484-2370034; Email: expo@coirboard.org, between 10.00 a.m and 5.30 p.m on all working days.

Sd/-
Secretary, Coir Board

COIR BOARD PAVILION AT **DOMOTEX2017**

Hall 4
Stand A - 46
Pavilion C

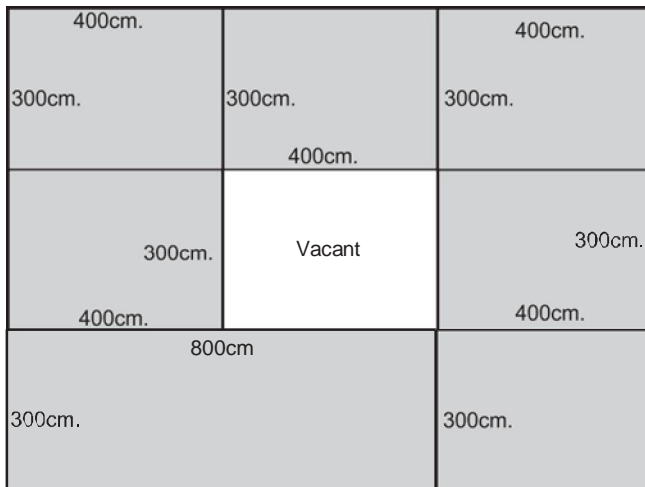


COIR BOARD PAVILION AT **DOMOTEX2017**

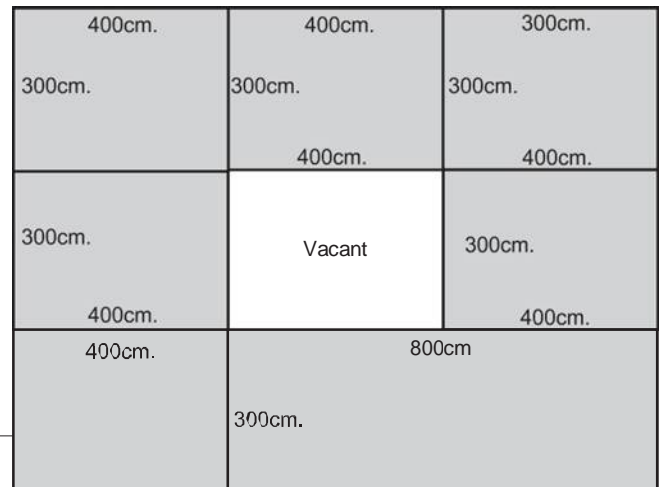
HALL NO. 4



Pavilion A (Stand D46)



Pavilion B(Stand D46)



→ 300cm. ←