



कयर बोर्ड Coir Board

(सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार
Ministry of MS&ME, Govt. of India)

कयर हाउस, एम.जी.रोड., कोच्ची - 682016
Coir House, M.G. Road, Kochi - 682016
तार/ Gram : COIR BOARD
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05.09.2016

QUOTATION NOTICE FOR PRINTING HINDI MAGAZINE

Competitive quotations are invited for printing a Hindi Magazine and its Envelope with following specifications :-

Magazine	Size	:	1/4 th demi
	Paper (Cover)	:	170 GSM Art Paper
	Paper (Inside)	:	130 GSM Art Paper
	Colour	:	Multicolor
	Cover lamination	:	Glossy
	Binding	:	Centre stapling
	No. of copies	:	400
No. of Pages	:	Approx. 40-50	
Envelope	Size	:	9.25x12.5" (2" flap with gum)
	Paper	:	130 GSM Art Paper
	Colour	:	Single Colour
	No. of copies	:	200

Printed magazines and envelopes as per the approved samples may have to be delivered to the Secretary, Coir Board within 14 days of issuing the work order.

Sealed Quotations along with EMD of Rs. 1000/- in the form of DD drawn in favour of Secretary, Coir Board payable at Kochi as per the terms and conditions given below may be submitted to **The Secretary, Coir Board, Kochi - 682016 on or before 20.09.2016 (12 noon)**. The quotation will be opened at Coir Board, Kochi on **20.09.2016 (4.00 pm)**


प्रशासनिक अधिकारी/Administrative Officer

Terms and Conditions

1. The quotation may be submitted so as to reach this office on or before the date and time specified.
2. Typing charges, scanning charges etc. may be indicated specifically.
3. Samples of paper must be enclosed with the quotation.
4. The printing should, in all respect, be of 1st rate.
5. The proof should be got approved before final strike.
6. Failure to give delivery within the period stipulated in the supply order will render the order liable to be cancelled without notice.
7. The bill in duplicate together with pre-stamped receipt should be furnished to this office for arranging payment after supply of the items.
8. The Secretary, Coir Board reserves the right to accept or reject any quotation without assigning any reasons, whatsoever.