

MINUTES OF THE 3<sup>rd</sup> REVIEW MEETING OF THE CLUSTERS IN KERALA UNDER  
SFURTI HELD ON 10.06.2016 AT COIR BOARD, COIR HOUSE, KOCHI-16.

Attendance

1. Shri.G.Pradeep Kumar, Senior Accounts Officer, Coir Board
2. Shri. K.Ananda Babu, Joint Director (Plg.), Coir Board
3. Shri.V. Babu, Deputy Director (SFURTI), Coir Board
4. Shri.V.K.Tomichan, ESO, Sub Regional Office, Coir Board, Kannur
5. Shri.T.V.Sabu, Inspector, CMS, Alappuzha
6. Shri.Rohith P.R., Cluster Development Executive, Balussery cluster
7. Shri.V.S.Sukumarana, M/s.EDII, Thrissur
8. Shri.R.T.Nair, PO, EDII, Thrissur
9. Shri.Vijith Kumar, Implementing Agency, Balussery cluster
10. Shri.K.R.Madhu, Project Officer (Coir), Implementing Agency, Haripad cluster
11. Shri.Tirupuram Gopan, Implementing Agency, Neyyattinakara cluster
12. Shri.Akhil A.T. Cluster Development Executive, Neyyattinkara cluster
13. Shri.Mano P.S. representing Grama seva bhavan, IA of Neyyattinkara cluster

A meeting for review of progress of implementation of clusters in Kerala under SFURTI (2<sup>nd</sup> phase) was held at 3.00 p.m. on 10.06.2016 at the Conference Hall of Coir Board, Coir House, Kochi. The meeting started with a silent prayer. Shri.V.Babu, Deputy Director (SFURTI) welcomed all the participants into the meeting.

The paramount importance for completion of activities like Setting up of CFCs with a definite timeline was highlighted by the Officials of the Board. Learning from the lessons of the first phase, the need for completing the CFCs within the prescribed timeline was also brought to the notice of all concerned. The Committee reviewed the progress of implementation of SFURTI in the three Clusters in Kerala such as Balussery, Haripad and Neyyattinkara, which were got final approval from the SSC of Ministry of MSME, for 2<sup>nd</sup> phase implementation of SFURTI. The Technical Agency for the clusters in Kerala, M/s.EDII, Thrissur was described the action taken by them in these clusters. Then all the participants of the clusters were asked to explain the latest position of implementation.

The representative of Implementing Agency of Balussery coir cluster ie; M/s.Technology Business Incubator, National Institute of Technology Calicut, has reported that they couldn't issue the tender notification for the procurement of machineries in the CFCs as on date, due to the reason that they are in search of a bidder with a satisfactory rate. He has assured that they have taken action for publishing the tender notification on the next day itself. He also adds that they are facing some problem in the case of website creation. The amount demanded for the same is not affordable for them and they are trying to curtail the amount. Then JD (Plg.) told that the matter has to be discussed with the System Administrator, Coir Board. The Implementing Agency has also reported that they have spent an amount of Rs.30,000/- for awareness programe. Then the Senior Accounts Officer, Coir Board narrated the importance for maintaining proper Cash Book and Accounts for the amount already spend. The Implementing Agency has also reported that they have submitted the Plan and Estimate of the proposed building for the CFC to the local Panchayath. They have obtained No Objection Certificate from the Town planning and Fire force Department and awaiting NOC from the Pollution Control Board. Then discussion started on delay in the construction of building for setting up of CFC. The Implementing Agency clarified that the building is proposed to be constructed in two places. In the DPR the proposed budget for the construction of building was Rs.8.50 lakhs. Now it is realized that this amount is not sufficient and an amount of Rs.17 lakhs is needed for the same. It is reported that there is a mistake on the part of the Technical Agency while calculating the amount for the building construction. The Technical Agency M/s.EDII, Thrissur suggested that if it is possible, can adjust some amount from the Soft Intervention cost or from the contingency fund. Deputy Director (SFURTI) suggested that TA should give a letter on the same to Coir Board and submit a revised DPR without obstructing the basic structure in the Hard Intervention part and make use of savings from some other aspects for civil construction within the prescribed limit suggested by the Govt. The TA has suggested to submit letter and revised DPR for the same, in order to take

action by Coir Board. Implementing Agency says that the delay in tender notification and procurement of machinery is due to the delay occurred on the part of the Technical Agency. The officials of Coir Board instructed to take necessary steps for tender notification and the cost for the advertisement may meet from the IA cost and instructed Technical Agency to act properly.

The Chairman of the Implementing Agency of Neyyattinkara coir cluster described about the activities carried out for the implementation of the cluster. They have reported that they appointed CDE and created a blog in the name of the cluster. Soft Intervention has been carried out in the cluster. They have planning to conduct Soft Intervention activities on this month and also decided to conduct an awareness programme in the next month under Soft Intervention head. The Building construction has been completed up to pillar level. The details have been uploaded in the Blog. He adds that due to heavy rain work is delayed. They fixed the date for tender opening. During the discussion the JD (plg.) suggested that an addendum should be added to the already issued tender notice for the procurement of machinery that the 120 days time given for supply of machineries is curtailed to 60 days.

The Project Officer (Coir), Kayamkulam, the IA of Haripad cluster explained the position of the cluster. He has reported that the Chartered Engineer has prepared the plan and estimate of the building for setting up of CFC. Soft Intervention activities are planned to be done. It has been delayed due to General Election in Kerala. It is also reported that CDE for the cluster activities has not yet appointed and IA office has not opened. The Committee instructed the Technical Agency to co-ordinate with the IA to appoint CDE as early as possible.

In the review meeting it has been suggested that Govt. of Kerala and Coir Board should work co-ordinately to achieve the best result. In the meeting the IA of the Haripad cluster has been suggested to give an advertisement to appoint CDE and a committee should be constituted for this as Technical Agency also as a

member. The TA has been instructed to visit the Project Office, Kayamkulam and Co-ordinate the activities.

Responding to the explanations given by the Implementing Agencies and Technical Agency, the Committee directed that steps have to be taken on a war foot basis so as to complete the activities in each cluster within the timeline prescribed. The meeting concluded at 5.00 p.m. with vote of thanks to all present by the Deputy Director (SFURTI).

  
Deputy Director (SFURTI)