

(Ministry of Micro, Small & Medium Enterprises, Government of India)
P.B.No.1752, M.G.Road, Ernakulam, Kochi-682 016

Affix photograph
of the applicant

Please put Tick (✓) mark in the appropriate boxes

Affix photograph
of the applicant

- [illegible]

- | Individual | SHG | NGO | Co-op. Society | JLG | Charitable Trust | Company | Others |
|------------|-----|-----|----------------|-----|------------------|---------|--------|
| | | | | | | | |

- | | |
|---|---|
| M | F |
| | |

- [illegible]

[illegible]

- [illegible]

M	F	Total

SC	ST	OBC	Minority

- | | | | |
|----|----|-----|----------|
| SC | ST | OBC | Minority |
| | | | |

- [illegible]

- [illegible]

- [illegible]

:2:

- 7 Whether Entrepreneur Development Programme (EDP) undergone
If Yes, attach copy of the Certificate

Yes	No

- 8 The proposed unit

Existing	New

If existing, furnish details in **Appendix-A**

- 9 Experience in the Coir Industry, if any, in years
(Experience of Promoter/Leader of the Group etc.)

- 10 Whether detailed project report / profile attached
If Yes, furnish details in **Appendix-B**

Yes	No

- 11 Amount of loan required (in Rs.)

Building Type (own/ leased/ rented)	Capital Expenditure Loan				Working Capital/ Cash credit limit	Grand Total (Total Project cost + working capital)
	Workshed, Building etc.	Machinery & Equipment	Pre-operative Cost	Total Project Cost (excluding working capital)		

- 12 Name of the Bank preferred by the Applicant

Branch Name

IFSC Code

Address

- 13 Documents to be annexed

(Please Tick)

- a) Copy of Title Deed ☐ b) Copy of Aadhar Card ☐
c) Copy of MSME/DIC Registration Certificate ☐ d) Invoice of the machinery ☐
e) Project Report/Profile ☐ f) Plan & Estimate certified by Chartered Engineer ☐
g) Copy of Caste Certificate (in case of SC/ST) ☐ h) Copy of Certificate of Registration as NGO, SHG, ☐
i) Any other document (pl. specify) ☐ Co-op. Society etc. ☐
j) Copy of EDP Training Certificate ☐

Declaration

The details furnished above by me are true to the best of my knowledge and belief.

Place
Date

Signature of the applicant :
Name in Block letter :

Note: Machinery, workshed to be put up under the scheme should confirm to the standards set by Coir Board. If any unit requires only part of the outlay prescribed under the Scheme, it can submit the application indicating the amount of outlay/assistance sought for. As far as possible, applicant's preference for lending bank will be catered to. However this cannot be guaranteed. Application in duplicate must be submitted. Use extra sheets for furnishing the details, if any.

:3:

FOR OFFICE USE

Registration No. :

Date of receipt :

Slab year for which loan has been sought :

Documents enclosed :

Status of the application :

Remarks (use additional sheets if needed) :

Bank allotted :

Whether the applicant has undergone
Entrepreneur Development Programme
(EDP) and copy of the certificate submitted :

Application placed before the Regional Level Selection Committee held on.....

at.....and duly recommended for consideration

Project cost (Capital Expenditure) as per application : Rs.

Project cost (Capital Expenditure) recommended : Rs.

Subsidy recommended : Rs.

Working Capital eligible : Rs.

Date

Signature of the Convenor
Regional Level Selection Committee
(Seal)

Appendix-A

(i) Year of Establishment (in case of existing unit)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>															
(ii) Coir Board Regn. No. & Date (If not registered, must do so prior to applying for assistance)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
(iii) Present status of the unit (whether functioning or not)													Yes	No					
(iv) The type of the product produced	- Yarn / Fibre /Mats /Matting / Others (please specify)																		
(v) Area of the workshed available	<input type="text"/>																		
(vi) Number of employees engaged	<input type="text"/>																		
(vii) Details of Equipment /Machinery	<input type="text"/>																		
(viii) If additional facilities required, specify details																			

Appendix-B

i) Area of workshed requirement (Attach copy of Title Deed, Plan & estimate certified by Chartered Engineer)	<input type="text"/>
ii) Machinery required (Attach invoice from the machinery manufacturer)	

BANK LOAN SANCTION DETAILS
(To be filled up by the Banks)

Name of Financing Bank :

Address :

IFSC Code :

Whether Loan Sanctioned / Rejected

If sanctioned;

Loan Account No. :

Details of loan sanctioned

(Amount in Rs.)

Date of loan sanction	Project cost	Beneficiary contribution deposited	Term loan sanctioned by Bank	Eligible subsidy	Full quantum of loan sanctioned (excluding working capital)	Working capital sanctioned	Total loan sanctioned (Project cost+ working capital)

If rejected, specify reasons thereof:

RELEASE OF SUBSIDY BY COIR BOARD
(To be filled up by Coir Board)

Expenditure Sanction No. & Date	Amount of subsidy sanctioned & released	Name of Bank	Date of release	Mode of Transfer

DETAILS OF PHYSICAL VERIFICATION CONDUCTED
(100% Physical Verification of the actual establishment and working status)
(To be filled up by Coir Board)

Present status of the Unit :

Date of release of last instalment of term loan :

Date of commencement of project :

No. of workers employed :

M	F	Total

SC	ST	OBC	Others

Monthly production :

Whether a member of the Marketing Consortium established under REMOT Scheme

Yes	No
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Whether the Insurance Policy (Assets) are taken / renewed

Yes	No
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Whether refund / repayment of loan is made

Yes	No
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Method of Marketing (Direct/through Coir Board Showrooms/through other agencies) :

Signature :
Name & Designation of Officer
(Seal)